



Ivanhoe City Council Meeting
Regular City Council meeting
City Council Chambers 401 N Harold St
Monday January 27, 2025, 5:30 p.m.

MEETING MINUTES

1. **Call to Order**

The regular City Council, City of Ivanhoe, Minnesota, Mayor Shad Lipinski called the January 27, 2025, at 5:30 pm

Pledge of Allegiance

2. **Roll Call**

The City Council Members present were Kyle Krier, Brad Blanchette, Michelle Sullivan, Adam Panka

Others in attendance were City Administrator Dianne Beckendorf, Sarah Marczak, ILS Manager, Delano Halde, Ivanhoe Times, Jessica Foley from DSI

3. **Approval of Minutes**

a. January 13, 2025

Kyle Krier made a motion and seconded by Brad Blanchette to approve January 13, 2025, minutes and unanimously carried out.

4. **Consent of Agenda**

Brad Blanchette made a motion and seconded by Adam Panka to approve the agenda and unanimously carried out.

5. **SCDP** - Jessica Foley from DSI was present to review the documents and program. Jessica. The City of Ivanhoe was granted \$599,150 grant, the city will use \$47,032 of program income for a total of \$790,462 total project dollars and the city will contribute \$5,000 in leverage funds. The grant will allow ten owners of occupied homes, and 26 multifamily rental units.

ACTION ITEMS

1. DSI Administrative Agreement
Adam Panka made a motion to grant the Mayor, Shad Lipinski, to sign the administrative agreement, seconded by Kyle Krier
2. Certification for a drug-free workplace
3. Excessive Force Provision
4. Residential Anti-displacement and Relocation Assistance Plan

- a. A signed copy for the SCDP Grant cycle will be posted at City Hall for the duration of the Grant.

5. Affidavit of positing Anti-displacement
6. Program Income Reuse Plan
7. Section 3
8. Fair Housing Plan
9. Procurement Plan
10. Application Disclosure Report
11. Resolution Adopting Plans

Kyle Krier made a motion to Adopt the plans, seconded by Brad Blanchette and unanimously carried.

Environmental Review Documents

1. Certificate of Categorical Exclusion
2. Broad-Level Environmental Review
3. Notice of Intent to Release Funds
 - a. A signed copy will be posted at City Hall until February 10, 2025.
4. NORF Affidavit of Posting
5. Request for Release of Funds and Certification

Brad Blanchette made a motion for Mayor, Shad Lipinski, to sign the environmental review documents and release the funds, seconded by Adam Panka and unanimously carried.

5. Report on Departments

- a. Ivanhoe Liquor Store- Sarah Marczak reported that New Years Eve went well. They donated \$107 and bags of groceries to the food shelf. There was \$4,640 in net sales. Inventory is complete, working on a new menu and price updates. There are plans for Valentine's Day- Prime Rib, the Singing Qs are returning, and an Adult Prom. ILS is pairing up with the Ivanhoe Community Club for a Polish Days Street dance on Friday night featuring Hicktown Mafia. Sarah also asked about the future of health insurance and if she could receive the employee share of the premium if she did not take the insurance. This will be discussed more at insurance renewal time.

Kyle Krier made a motion, seconded by Adam Panka to approve the wage of \$1,587.00 to Ivanhoe Municipal Liquor Store Manager based on the ILS profit of \$15,870.00 for 2024, and unanimously carried.

b. City Administrator

- *Review of Utility Policy is in process, and I will propose updates soon
- *Working on year-end documents and preparing documents for the audit.
- * Requested documentation for the Audit.

6. Public Hearings- None

7. Petitions, Open Forum, and requests

- a. None

8. **Ordinances, and Resolutions:** None

9. **Approval Invoices**

- a. Invoice payments: Batch 1.27.25 in amount of \$\$205,332.63.

100 GENERAL FUND	\$41,214.43
225 FIRE FUND	\$11,771.32
226 AMBULANCE FUND	\$185.50
241 REHAB REVOLVING FUND	\$452.48
245 LIBRARY FUND	\$5,516.59
601 WATER FUND	\$57,993.82
602 SEWER FUND	\$76,819.86
605 GARBAGE FUND	\$0
Total	\$193,954.00
610 Liquor	\$11,378.63
Total	\$205,332.63

Kyle Krier made a motion seconded by Brad Blanchette to approve the invoices except the KHC invoice (that included 8.5 yards of cement, the council asked for Public Works to follow up with the contractor with question on the amount of cement) for 1.27.25 and unanimously carried.

1. **Unfinished business**

- a. ATV/Golf Cart License – discuss if change to 3-year, sticker or decal or another idea.

After discussion it the council decided that there will be a 1-year license for \$25 or a 3-year sticker for the fee of \$50. The sticker will be placed on the rear of the ATV/Golf Cart where it is visible. The stickers will be ordered and designed by Emma Lipinski.

- b. Michelle and Adam reported that they have or will complete the Board and Equalization Training

- c. The council asked for an update on the ILS case. The administrator will contact the LMC to discuss options of following up with the county attorney. The council would like to send a letter to Glen Peterson, Lincoln Co Attorney, to get an update as to whether charges will be prosecuted.

10. **New Business**

- a. None

11. **Miscellaneous:** None

Announcements

***** Upcoming Meetings & Important Dates:**

2/10/25 City Council meeting 5:30pm

2/24/25 City Council meeting 5:30pm

3/5/25 EDA Meeting 7:30am

12. Adjournment


Kyle Krier made a motion, seconded by Brad Blanchette, and unanimously carried to adjourn the meeting at 7:04 pm.

Dated at Ivanhoe, Minnesota, this 27th day of January 2025

THE GOVERNING BODY OF THE CITY OF IVANHOE, MINNESOTA

BY 

Shad Lipinski, Mayor

ATTEST: 

Dianne Beckendorf, City Administrator

Public addresses of Council: Persons addressing the Council must sign up on the public discussion form before the meetings start. Once recognized during “Public Comments” you may present yourself before the council, stating your name and the topic on which you are speaking. Topics can be items on or not on the agenda. Remarks are limited to 2 minutes and no decision may be immediately made.