



# **IVANHOE CITY COUNCIL MEETING MINUTES**

**5:30 p.m. Regular City Council meeting**

**Monday September 23, 2024**

**City Council Chambers**

**401 N Harold Street**

**Ivanhoe, MN 56142**

## **1. Call to Order**

The regular City Council, City of Ivanhoe, Minnesota was called to order on September 23, 2024, at 5:31 pm by Acting Mayor, Christy Lundberg

## **Pledge of Allegiance**

## **2. Roll Call**

The City Council Members present were Christy Lundberg, Kyle Krier, Brad Blanchette, Rob Hopper, absent, Mayor Dennis Klingbile

Others in attendance were City Administrator Dianne Beckendorf, Sarah Marczak, ILS Manager, Becky Paluch, Kathy Wall, Ambulance Managers

## **3. Approval of Minutes**

### **a. September 9, 2024**

A motion was made by Kyle Krier and seconded by Brad Blanchette to approve the City Council minutes from September 9, 2024, and unanimously carried out.

## **4. Consent of Agenda**

A motion was made by Brad Blanchette and seconded by Rob Hopper to approve the agenda with the addition of Lincoln County Sheriff to Reports of Departments and unanimously carried out.

## **5. Report of Departments**

### **a. Ambulance: Becky Paluch, Kathy Wall were present at the meeting to develop a resolution to have access to a copy/scan/email/print, as well as a place to get their mail.**

A motion was made by Rob Hopper, seconded by Kyle Krier for the ambulance to set up a space in the former police office to access a copy machine and get mail and unanimously carried out.

The ambulance requested a meeting with the EMS committee.

1.Lincoln Co Sheriff: Sheriff Bob Bushman was present to give an update from the Lincoln Co Sheriff and the City of Ivanhoe contract. Sheriff Bushman reports that they are keeping busy in the city and patrolling the school zone area. They report good response time, and positive feedback from community members.

Bob requested that a no parking sign be placed in the Sheriff Office area where the new parking lot was completed so that people do not parallel park in that area. Bob also requested that the signs in the school zone be updated to reflect the times vehicles are not allowed on the street during school hours.

### **b. Liquor Store: ILS Bar Manager, Sarah Marczak presented the Lead Bartender Job Description.**

A motion was made by Rob Hopper, seconded by Kyle Krier to adopt the Lead Bartender Job Description and for Heather Gillund to be paid \$14.77 per hour as the Lead Bartender, and unanimously carried.

\*Sarah reported that the Bar will be open on Sunday October 8<sup>th</sup> at 8:30am for the Vikings game, featuring a breakfast buffet, iced coffee, and other fun activities. The bar will also be open on November 5<sup>th</sup> for the game.

\*Sarah would like to order a Panini maker.

\*A new menu is being put together for the fall/winter season, as well as a new winter drink menu

\*August sales were \$65,000, Year to Date Sales of \$348,000

c. City Administrator

\* SCDP grant was approved, DSI is working on environmental study

\* Loan application for the Watermain Improvement Project is being worked on, Mike Bubany will attend the next Council meeting on 10/9/24.

\* Audit Update- The State Auditor did send notice to the city of the deadline for audit due. Dianne and Dennis have been in contact with Danielle Berg, as well as Drealan Kvilhaug Hoefker & Co, PA regarding the status of the 2023 Audit. They are working on it.

\* Update County Attorney Glen Peterson on ILS case- further investigation is needed by the Lincoln Co Sheriff and they have started some interviews.

**6. Public Hearings: None**

**7. Petitions, Open Forum, and Requests: None**

**Public addresses of Council: Persons addressing the Council must sign up on the public discussion form before the meetings start.** Once recognized during "Public Comments" you may present yourself before the council, stating your name and the topic on which you are speaking. Topics can be items on or not on the agenda. Remarks are limited to 2 minutes and no decision may be immediately made.

**8. Ordinances:**

a.

**9. Approval Invoices**

a. Invoice payments: Batch 9.23.24 in amount of \$ 31,613.20.

100 GENERAL FUND	\$ 14,637.04
225 FIRE FUND	\$ 2033.54
226 AMBULANCE FUND	\$ 691.65
245 LIBRARY FUND	\$ 0
241 SCDP Revolving	\$0
601 WATER FUND	\$ 1.22
602 SEWER FUND	\$ 1.22
605 GARBAGE FUND	\$ 0
GENERAL FUND PAYMENTS	\$ 17,364.67
610 LIQUOR FUND	\$ 14,248.53
TOTAL	\$ 31,613.20

Rob Hopper made a motion seconded by Kyle Krier to approve the invoices for 9.23.24 and unanimously carried.

## **10. Unfinished business-**

- a. The council was updated on the past invoice/statements brought to the city from Veire's. The administrator will follow up with the City Attorney for recommendations on next steps.

## **11. New Business-**

- a. Establish the 2025 Operating Levy

2024-45 Resolution Adopting Preliminary Levy Certification A motion was made by Kyle Krier, seconded by Rob Hopper, and unanimously carried to set the proposed levy for 2025 at 10%. The final levy will be approved at the December 9<sup>th</sup>, 2024, at 6:30pm at the regular meeting of the council.

## **12. Miscellaneous-**

Rob Hopper shared that he received a citizen message regarding utility bill due dates. It was discussed by the council to keep the due dates as the last day of the month.

A motion was made by Rob Hopper, seconded by Kyle Krier to establish an EMS Committee for (Fire, Law Enforcement, Ambulance), and was unanimously approved.

Acting Mayor, Christy Lundberg appointed Rob Hopper and Kyle Krier to the committee.

## **Announcements:**

### **\*\*\* Upcoming Meetings & Important Dates:**

10/4/24 EDA Meeting 7:30am

10/14/24 City Council Regular Meeting 5:30pm

10/28/24 City Council Regular Meeting 5:30pm

11/1/24 EDA Meeting 7:30am

11/12/24 City Council Regular Meeting 5:30pm

11/25/24 City Council 5:30pm

12/6/24 EDA Meeting 7:30am

12/9/24 City Council 5:30pm; 6:30pm Final Budget Discussion

## **13. Adjournment**

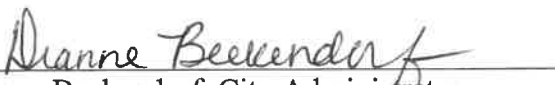
A motion was made by Rob Hopper, seconded by Brad Blanchette, and unanimously carried to adjourn the meeting at 7:12 p.m.

Dated at Ivanhoe, Minnesota, this 23rd day of September 2024

THE GOVERNING BODY OF THE CITY OF IVANHOE, MINNESOTA

BY   
Christy Lundberg, Acting Mayor

ATTEST:

BY   
Dianne Beckendorf, City Administrator

