



IVANHOE CITY COUNCIL MEETING MINUTES

5:30 p.m. Regular City Council meeting

Monday August 26, 2024

City Council Chambers

401 N Harold Street

Ivanhoe, MN 56142

1. Call to Order

The regular City Council, City of Ivanhoe, Minnesota was called to order on August 26, 2024, at 5:30pm by Mayor, Dennis Klingbile.

Pledge of Allegiance

2. Roll Call

The City Council Members present were Christy Lundberg, Kyle Krier, Brad Blanchette, Rob Hopper.

Others in attendance were City Administrator Dianne Beckendorf, Sarah Marczak, ILS Manager, Danielle Berg, CPA, Curt Szerlip, Lincoln County Sheriff Deputy

3. Approval of Minutes

a. August 12, 2024

A motion was made by Kyle Krier and seconded by Christy Lundberg to approve the City Council minutes from the August 12, 2024, Council Meeting and unanimously carried out.

4. Consent of Agenda

A motion was made by Christy Lundberg and seconded by Brad Blanchette to approve the agenda with addition of Sheriff report and unanimously carried out.

5. Public Hearings: None

- a. Lincoln Co. Sheriff report: Curt Szerlip, Lincoln County Sheriff Deputy was present to give an update on patrol. He shared they are averaging 30 hours a week or more, and that they have been at the school zone to help get the school year started off safely and to educate those that are dropping off their children. Polish Days went well with no real concerns.

6. Petitions, Open Forum and requests: None

- a.

Public addresses of Council: Persons addressing the Council must sign up on the public discussion form before the meetings start. Once recognized during "Public Comments" you may present yourself before the council, stating your name and the topic you are speaking on. Topics can be items on or not on the agenda. Remarks are limited to 2 minutes and no decision may be immediately made.

7. Ordinances, and Resolutions:

- a. Resolution 2024-41 The City of Ivanhoe resolves to enter into a Purchase Agreement wherein Hendricks Farmers Elevator Association agrees to purchase the real property. The City of Ivanhoe will create Tax Increment Financing District, a Tax Abatement Plan, or any other property tax incentive program that would provide the property tax incentives to the business.

Rob Hopper made a motion to approve resolution 2024-41, or City of Ivanhoe to create Tax Increment Financing District, a Tax Abatement Plan, or any other property tax incentive program that would provide the property tax incentives to the business, seconded by Christy Lundberg and unanimously carried.

Resolution 2024-42 accepting a donation from Alter Metal in the amount of \$352.00 for the Ivanhoe Ambulance.

Resolution 2024-43 accepting a donation from Alter Metal in the amount of \$480.00 for the Ivanhoe Ambulance.

Rob Hopper made a motion to approve resolution 2024-42, 2024-43 to accept the donations to the Ivanhoe Ambulance, seconded by Christy Lundberg and unanimously carried.

8. Approval Invoices

- a. a. Invoice payments: Batch 8.26.24 in amount of \$ 44,122.09

100 GENERAL FUND	\$ 12,029.16
225 FIRE FUND	\$127.63
226 AMBULANCE FUND	\$184.03
245 LIBRARY FUND	\$345.51
241 SCDP Revolving	\$0
601 WATER FUND	\$1,694.13
602 SEWER FUND	\$1,961.36
605 GARBAGE FUND	\$ 2771.58
GENERAL FUND PAYMENTS	\$ 19,113.40
610 LIQUOR FUND	\$ 25,008.69
TOTAL	\$ 44,122.09

Kyle Krier made a motion seconded by Rob Hopper to approve the invoices for 8.26.24 and unanimously carried.

9. Report of Departments

A. Ivanhoe Liquor Store

*Sales ofr Polish Days (Thursday-Sunday) of \$23,399.

*Polish Days- Events went well, may consider a different plan for next year to have band on the street, and not have a DJ on Friday night. The brunch on Sunday went well.

*Sunday Liquor Open- Would have to be added to general election to be voted on – have 12 days a year to apply or temporary liquor license- amend current ordinance- will have to wait til next election in 2 years.

*Requesting a temporary liquor license for October 6th, Vikings play in London.

*Working on the new fall menu

*Sarah requested an update to the job description and performance evaluation for long term bar tenders and to develop more support to run the store. Sarah will work with Dianne to develop these tools.

B. City Administrator Report:

Hire a temporary part-time office assistant or up to 20 hours a week.

Update on SCDP loan payments: Mike Cable, City Attorney would like a motion for the city to pursue further action on the loans in default.

Rob Hopper made a motion for Mike Cable, City Attorney to pursue action on the delinquent SCDP loans following the mortgage agreement, seconded by Kyle Krier, and unanimously carried.

Job Description for Office

10. Unfinished business-

- a. City contribution to the Fire Relief Association: City will contribute \$4,000 to the Fire Relief Association for 2024.

11. New Business-

- a. Danielle Berg, CPA- City Audit and 2022, 2023 Audit:

Danielle presented to the council an update on the current 2023 audit that is in process as well as the 2022 Audit completion. She presented the Schedule of Assets, Liabilities and Fund Balance as of December 31, 2023.

- Danielle explained that there are funds that are due to and due from due to transfer of funds during 2023 and early 2024. Discussed budgeting, and to get each dept head budget for their department and have them return to for the council to develop the 2025 budget.
- The council directed Danielle to make corrections as discussed in the update and move funds and balances for year end 2023.

12. Miscellaneous- None

Announcements:

***** Upcoming Meetings & Important Dates:**

9/6/24 EDA Meeting 7:30am

9/9/24 City Council Regular Meeting 5:30pm

9/23/24 City Council Regular Meeting 5:30pm

10/4/24 EDA Meeting 7:30am

10/15/24 (Tuesday) City Council Regular Meeting 5:30pm

10/28/24 City Council Regular Meeting 5:30pm

11/1/24 EDA Meeting 7:30am

11/12/24 (Tuesday) City Council Regular Meeting 5:30pm

11/25/24 City Council 5:30pm

12/1/24 EDA Meeting 7:30am

12/6/24 EDA Meeting 7:30am

12/9/24 City Council 5:30pm

13. Adjournment

A motion was made by Brad Blanchette, seconded by Kyle Krier, and unanimously carried to adjourn the meeting at 8:17p.m.

Dated at Ivanhoe, Minnesota, this 26th day of August 2024

THE GOVERNING BODY OF THE CITY OF IVANHOE, MINNESOTA

BY Dennis A. Klingbile
Dennis Klingbile, Mayor

ATTEST:

BY Dianne Beckendorf
Dianne Beckendorf, City Administrator