



# **IVANHOE CITY COUNCIL MEETING MINUTES**

**5:30 p.m. Regular City Council meeting**

**Tuesday December 9, 2024**

**City Council Chambers**

**401 N Harold Street**

**Ivanhoe, MN 56142**

## **1. Call to Order**

The regular City Council, City of Ivanhoe, Minnesota was called to order on December 9, 2024, at 5:30 pm by Mayor, Dennis Klingbile.

## **Pledge of Allegiance**

2. **Roll Call:** The City Council Members present were Christy Lundberg, Kyle Krier, Brad Blanchette, Rob Hopper

Others in attendance were City Administrator Dianne Beckendorf, Sarah Marczak, Ivanhoe Liquor Store, Shelly Sullivan, and Shad Lipinski

## **3. Approval of Minutes**

- a. November 25, 2024

A motion was made by Hopper and seconded by Lundberg to approve the November 25, 2024 minutes and was unanimously carried out.

## **4. Consent of Agenda**

A motion was made by Lundberg and seconded by Hopper to approve the agenda and was unanimously carried out.

## **5. Report of Departments**

- a. Fire Department

1. Kyle Kulla to Fire Dept

Krier made a motion to approve Kyle Kulla as a Fireman, seconded by Hopper and unanimously approved.

2. Donation Fire Relief- Fire chief Shad Lipinski shared that the Ivanhoe Fire Relief Association is making a donation for \$35,000 to go towards the purchase of equipment, and the tanker truck purchase. Shad shared that the fire department got new radios that were donated to the fire dept.

- b. Public Works – Jim Wright was not present for the meeting to give an update.

- c. City Administrator

Working on personnel policy

\*EDA will sell Block 2, Lot 7

## 6. **Public Hearings:**

6:30pm Truth in Taxation (See minutes attached)

6:45pm Liquor Store (See minutes attached)

## 7. **Petitions, Open Forum and requests**

a. None

**Public addresses of Council: Persons addressing the Council must sign up on the public discussion form before the meetings start.** Once recognized during “Public Comments” you may present yourself before the council, stating your name and the topic you are speaking on. Topics can be items on or not on the agenda. Remarks are limited to 2 minutes and no decision may be immediately made.

## 8. **Ordinances, and Resolutions:**

Resolution 2024-56: Accepting the donation from Bunco group for the Ivanhoe Community Center in the amount of \$70.00 to go towards utilities.

Offered Hopper 2<sup>nd</sup> Blanchette and unanimously approved

Resolution 2024-57: Resolution approving the amendments to Ordinance #179, an ordinance adopting a schedule of fees and charges for various services, licenses and permits for the City of Ivanhoe.

Offered Hopper 2<sup>nd</sup> Lundberg and unanimously approved

Resolution 2024-58: Resolution adopting 2025 Proposed budget, and approving the 2024 Proposed tax levy, collectible in 2025.

Offered Hopper 2<sup>nd</sup> Blanchette and unanimously approved

Resolution 2024-59: Resolution adopting the Regular Council meetings for 2025.

Offered Hopper 2<sup>nd</sup> Lundberg and unanimously approved

Resolution 2024-60: Accepting the donation accept the donation of \$35,000 from Ivanhoe Fireman’s Relief Association donation to be designated to the Ivanhoe Fire Department to assist the Ivanhoe fire dept with the purchase of a new washer and dryer unit along with purchasing additional gear and tanker purchase.

Offered Hopper 2<sup>nd</sup> Lundberg and unanimously approved

## 9. **Approval Invoices**

a. Invoice payments: Batch 12.9.24 in amount of \$37,392.01

100 GENERAL FUND	\$8,735.69
225 FIRE FUND	\$936.43
226 AMBULANCE FUND	\$10.00
241 REHAB REVOLVING FUND	\$36.50
245 LIBRARY FUND	\$278.28
601 WATER FUND	\$8,538.27

602 SEWER FUND	\$689.57
605 GARBAGE FUND	\$2,735.13
Total	\$21,959.87
610 Liquor	\$15,432.14
Total	\$37,392.01

Hopper made a motion seconded by Lundberg to approve the invoices for 12.9.24 and unanimously carried.

## **10. Unfinished business**

Council requests that the public works bring the camping registration to the office for follow-up

## **11. New Business**

- a. Action for City Administrator to pay year end invoices for year end.

Hopper made a motion seconded by Lundberg to approve the city administrator to pay year end invoices and unanimously carried.

## **12. Miscellaneous- None**

## **Announcements**

### **\*\*\* Upcoming Meetings & Important Dates:**

1/3/25 EDA Meeting 7:30am  
1/13/25 City Council meeting 5:30pm  
1/27/25 City Council meeting 5:30pm  
2/7/25 EDA Meeting 7:30am  
2/10/25 City Council meeting 5:30pm  
2/24/25 City Council meeting 5:30pm

## **13. Adjournment**

A motion was made by Hopper seconded by Krier and unanimously carried to adjourn the meeting  
At 6:11p.m.

Dated at Ivanhoe, Minnesota, this 9th day of December 2024

THE GOVERNING BODY OF THE CITY OF IVANHOE, MINNESOTA

ATTEST:

\_\_\_\_\_  
Dennis Klingbile, Mayor

\_\_\_\_\_  
Dianne Beckendorf, City Administrator

**City of Ivanhoe**  
**Resolution Number: 2024-56**

**A RESOLUTION ACCEPTING A DONATION TO THE CITY**

**WHEREAS**, Minnesota Statutes 465.03 allows for gifts of real or personal property to be accepted by the City and maintained for the benefit of its citizens in accordance with the terms prescribed by the donor.

**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of Ivanhoe, Minnesota, to accept the donation of \$70 from Bunco group donation to be designated to the Ivanhoe Community Center towards utility costs.

PASSED AND ADOPTED this 9th day of December 2024 by the City Council of the City of Ivanhoe, County of Lincoln, State of Minnesota.

The resolution was offered by: Rob Hopper

This resolution was seconded by: Brad Blanchette

Voting in favor: BB, RH, KK, CL                      Voting against: None

BY \_\_\_\_\_  
Dennis Klingbile , Mayor

ATTEST: \_\_\_\_\_  
Dianne Beckendorf, City Administrator

# City of Ivanhoe

**Resolution Number: 2024-57**

**A RESOLUTION ADOPTING THE AMENDMENTS TO  
ORDINANCE #179: AN ORDINANCE ADOPTING A SCHEDULE OF FEES AND CHARGES FOR  
VARIOUS SERVICES, LICENSES AND PERMITS FOR THE CITY OF IVANHOE, MINNESOTA**

FEE SCHEDULE FOR THE CITY OF IVANHOE, MINNESOTA BE IT RESOLVED, by the City Council of the City of Ivanhoe, County of Lincoln, State of Minnesota that the following fees shall be adopted for the year 2025 as specified:

WHEREAS the City has conducted a periodic review and determined that the Fees and Charges for Services, Licenses and Permits should be updated; and

WHEREAS the Schedule may be set from time to time by Resolution of the Ivanhoe City Council; and

WHEREAS, City Staff have reviewed the current Schedule for the City of Ivanhoe and is hereby recommending that the Schedule attached hereto as Appendix A should be adopted.

NOW, THEREFORE BE IT ORDAINED by the City Council of the City of Ivanhoe, County of Lincoln, State of Minnesota that the Schedule attached hereto as Appendix A is hereby adopted.

PASSED AND ADOPTED this 9th day of December 2024, by the City Council of Ivanhoe, County of Lincoln, State of Minnesota.

This resolution was offered by: Rob Hopper

This resolution was seconded by: Christy Lundberg

Voting in favor: BB,RH, KK,CL Voting against: none

BY \_\_\_\_\_  
Dennis Klingbile , Mayor

ATTEST: \_\_\_\_\_  
Dianne Beckendorf, City Administrator

## Appendix A

### ADMINISTRATIVE FEES

Dennis Klingbile, Mayor City of Ivanhoe Resolution #2024-57

## 2025 Fine and Fee Schedule

\*Any necessary recording fees will be added to the charge

Description	Fee
<b>License/ Permits /Fees</b>	
Building Permit	\$50.00
0-800 Feet	\$100.00
801-1600 feet	
1601-3200 Feet	\$150.00
3201-UP	\$200.00
Variance Permit (Requires bldg permit)	\$100.00
Conditional Use Permit (Requires bldg permit)	\$2,500.00
Rezoning Request	\$75.00
Special Exception Use Permit Request	\$75.00
Special Council Meeting Request	\$500.00
Election Filing Fee	\$2.00
Returned Check Fee	\$30.00
Copies (Black & White per page)	\$0.25
Copies (Color per page)	\$0.50
Fax (Incoming/Outgoing per page)	\$1.00
Notary Fee (per document)	\$5.00
Meeting copy	\$5.00
Cemetery Lot	\$200.00
Camping fee	\$18.00
City charge to certify each unpaid utility or city fee per parcel for inclusion on the tax rolls	10% of Charge
<b>COMMUNITY CENTER RATES</b>	
EVENT	\$75.00
NON-PROFIT EVENT	\$0.00
<b>LICENSES</b>	
Cat/Dog License (Annual)	\$8.00
Cat/Dog License (Annual - after license day)	\$10.00
Golf Cart/ Special Vehicle Permit (ANNUAL)	\$25.00
Off-Sale Liquor License (Annual)	\$100.00
On-Sale Liquor License (Annual)	\$2,000.00
Tobacco License (Annual)	\$100.00

<b>FIRE AND RESCUE CALLS</b>	
Fire call 1st Hour(minimum)	\$1,000.00
Firefighter charge after 1st hour, is \$11.13 per hour per firefighter	\$11.13
<b>Ambulance</b>	
Ambulance assists to fire call	\$500.00
Basic Ambulance Rate for BLS	\$1,000.00
Base Ambulance Rate for ALS	\$1,400.00
Treat-no transport- lift assist	\$250.00
Mileage	\$20 per mile
<b>UTILITIES: WATER, SEWER, GARBAGE, &amp; PUBLIC WORKS</b>	
Mowing Fee (Public works)	\$250.00
(used for nuisance violation)	
Snow removal (per time)	\$250.00
Unlicensed Vehicles on Residential Property*	Written Notice
*\$20 per day until paid in full or vehicle is removed or licensed	
<b>Water Utility Fees:</b>	
Water Utility Bill Late Fee	\$5.00
Water Deposit (renters)	\$0.00
Water Utility Reconnect & Disconnect Fee	
Reconnect due to Non-Payment	\$100.00
Disconnect/Reconnect at Owners request (per time) (Temporary shut off)	\$75.00
Water Permit and Hookup Fee - NEW	\$150.00
Water Base Rate (Per Month)	\$23.00
Water Charges (Per Month- Per 100 gallons) 1.1.25	\$6.50
Annexed in Water Base Rate	\$54.35
Water Meter Replacement or Additional Meter	\$200.00
Labor Charges- Water/Sewer Personnel at Regular rate *	\$75.00
Labor Charges- Water/Sewer Personnel at Overtime *	\$115.00
* Rate is per hour per public works employee	
<i>Any costs incurred to get water from the water main to the building is the property owner's responsibility</i>	
<b>Sewer Utility Fees:</b>	
Sewer Permit and Hook up Fee (New)	\$150.00
Sewer Base Rate (Per Month)	\$23.00
Sewer Charges (Per Month- per 1000 gallons) 1.1.25	\$6.50
<i>Any costs incurred to get sewer from the structure to the collective line is the property owner's responsibility</i>	
<b>Garbage Fees: Weekly Collection</b>	
35 Gallon Garbage can (Per Month)	\$10.47
65 Gallon Garbage can (Per Month)	\$12.67
90 Gallon Garbage can (Per Month)	\$14.88

A RESOLUTION APPROVING THE CHANGES TO ORDINANCE #179: AN ORDINANCE ADOPTING A SCHEDULE OF FEES AND CHARGES FOR VARIOUS SERVICES, LICENSES AND PERMITS FOR THE CITY OF IVANHOE, MINNESOTA

WHEREAS, the City of Ivanhoe has made the following amendments to Ordinance #179:

Effective January 1, 2025:

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Ivanhoe, Minnesota, to approve of these changes at the regular council meeting dated Monday, December 9, 2024.

The above resolution was made and adopted on the 9th day of December 2024.

The resolution was offered by: Rob Hopper

This resolution was seconded by: Brad Blanchette

Voting in favor: BB, RH, KK, CL                      Voting against: None

BY \_\_\_\_\_  
Dennis Klingbile , Mayor

ATTEST: \_\_\_\_\_  
Dianne Beckendorf, City Administrator



CITY OF IVANHOE

RESOLUTION NO. 2024-58

RESOLUTION ADOPTING 2025 PROPOSED BUDGET, AND APPROVING  
2024 PROPOSED TAX LEVY, COLLECTIBLE IN 2025

Be It Resolved by the council of the City of Ivanhoe, County of Lincoln, Minnesota, that the 2025 City of Ivanhoe Proposed Budget is herewith adopted; and

Be It Further Resolved that the following sums of money be levied for the current year, collectible in 2025 upon the taxable property in the City of Ivanhoe, for the following purposes:

Total General Levy      \$355,509.65  
Final Budget discussions  
took place at a regular council meeting,  
December 9, 2024, at 5:30 pm.

Questions/comments regarding the budget can be directed to the city council at 507-694-1738 or mailed to City of Ivanhoe PO Box 54 Ivanhoe MN 56142.

The city administrator is hereby instructed to transmit a copy of this resolution to the county auditor of Lincoln County, Minnesota.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Ivanhoe, Minnesota, to approve of these changes at the regular council meeting dated Monday, December 9, 2024.

The above resolution was made and adopted on the 9th day of December 2024.

The resolution was offered by: Rob Hopper

This resolution was seconded by: Brad Blanchette

Voting in favor: BB, RH, KK, CL      Voting against: None

BY \_\_\_\_\_  
Dennis Klingbile , Mayor

ATTEST: \_\_\_\_\_  
Dianne Beckendorf, City Administrator

# CITY OF IVANHOE

## RESOLUTION NO. 2024-59

### 2025 REGULAR COUNCIL MEETING DATES

BE IT RESOLVED, by the City Council of the City of Ivanhoe, County of Lincoln, State of Minnesota, that the dates for the Regular Council Meetings in 2025 are set as the following:

#### 5024 Regular Council Meetings

Monday, January 13, 2025  
Monday, January 27, 2025  
Monday, February 10, 2025  
Monday, February 24, 2025  
Monday, March 10, 2025  
Monday, March 24, 2025  
Monday, April 14, 2025  
Monday, April 28, 2025  
Monday, May 12, 2025  
Tuesday, May 26, 2025  
Monday, June 9, 2025  
Monday, June 23, 2025  
Monday, July 14, 2025  
Monday, July 28, 2025  
Monday, August 11, 2025  
Monday, August 25, 2025  
Monday, September 8, 2025  
Monday, September 22, 2025  
Monday, October 13, 2025  
Monday, October 27, 2025  
Tuesday, November 10, 2025  
Monday, November 24, 2025  
Monday, December 8, 2025

PASSED AND ADOPTED this 9th day of December 2024 by the City Council of the City of Ivanhoe, County of Lincoln, State of Minnesota.

The resolution was offered by: Rob Hopper

This resolution was seconded by: Christy Lundberg

Voting in favor: BB, RH, KK, CL      Voting against: None

BY \_\_\_\_\_  
Dennis Klingbile, Mayor

ATTEST: \_\_\_\_\_  
Dianne Beckendorf, City Administrator

**City of Ivanhoe**  
**Resolution Number: 2024-60**

**A RESOLUTION ACCEPTING DONATION TO THE CITY**

**WHEREAS**, Minnesota Statutes 465.03 allows for gifts of real or personal property to be accepted by the City and maintained for the benefit of its citizens in accordance with the terms prescribed by the donor.

**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of Ivanhoe, Minnesota, to accept the donation of \$35,000 from Ivanhoe Fireman's Relief Association donation to be designated to the Ivanhoe Fire Department to assist the Ivanhoe fire dept with the purchase of a new washer and dryer unit along with purchasing additional gear and tanker purchase.

The above resolution was made and adopted on the 9th day of December 2024.

The resolution was offered by: Rob Hopper

This resolution was seconded by: Christy Lundberg

Voting in favor: BB, RH, KK, CL                      Voting against: None

BY \_\_\_\_\_  
Dennis Klingbile, Mayor

ATTEST: \_\_\_\_\_  
Dianne Beckendorf, City Administrator

**City of Ivanhoe**  
**RESOLUTION NO. 2024-61**

**RESOLUTION AUTHORIZING SALE TO**

**William T. and Peggy K. Cherp-Rasmussen, Trustees of the William T. Cherp Revocable Trust**

WHEREAS, on December 6, 2024, the Ivanhoe Economic Development Authority met in a regular session and

WHEREAS, the City of Ivanhoe Economic Development Authority held a public hearing for the sale of Lot 7 of Block 2 of Railroad Street Development of the City of Ivanhoe, County of Lincoln, State of Minnesota, to William T. and Peggy K. Cherp-Rasmussen, Trustees of the William T. Cherp Revocable Trust for Four Thousand Four Hundred Twelve Dollars and fifty-two cents (\$4,412.52) so long as William T. and Peggy K. Cherp-Rasmussen, Trustees of the William T. Cherp Revocable Trust signs the Purchase and Redevelopment Agreement which has been duly noticed at the public hearing.

NOW, THEREFORE, upon a motion by , seconded by , and duly passed the following Resolution is approved:

That the Ivanhoe Economic Development Authority is authorized to enter into the Purchase and Redevelopment Agreement with Robert Coleman and convey Lot 7 of Block 2 of Railroad Street Development of the City of Ivanhoe, County of Lincoln, State of Minnesota, to William T. and Peggy K. Cherp-Rasmussen, Trustees of the William T. Cherp Revocable Trust in accordance with said Purchase and Redevelopment Agreement.

Passed by the City Council of Ivanhoe, Minnesota this 9th day of December 2024.

The resolution was offered by: Rob Hopper

This resolution was seconded by: Christy Lundberg

Voting in favor: BB, RH, KK, CL                      Voting against: None

BY \_\_\_\_\_  
Dennis Klingbile, Mayor

ATTEST: \_\_\_\_\_  
Dianne Beckendorf, City Administrator

# City of Ivanhoe

Truth In Taxation Hearing  
December 9, 2024  
Monday 6:30 p.m.

Pursuant to due call and notice thereof, the City Council of the City of Ivanhoe, Minnesota met for a Truth-in-Taxation Meeting on December 9, 2024, at 6:30 p.m. in the Council Chambers of City Hall. Mayor Dennis Klingbile and Council Members Brad Blanchette, Christy Lundberg, Kyle Krier were present. Absent: Rob Hopper Also present City Administrator, Dianne Beckendorf, and present in the audience were: Robert Coleman, Shad Lipinski, Michelle Sullivan, Roger Sullivan

The purpose of the Truth-in-Taxation Meeting was to discuss and seek public comments on the City's proposed budget and property tax levy for 2025.

No public comments were received.

The Truth-in-Taxation Hearing closed at 6:35 p.m.

Dated at Ivanhoe, Minnesota, this 9th day of December 2024

THE GOVERNING BODY OF THE CITY  
OF IVANHOE, MINNESOTA

BY \_\_\_\_\_  
Dennis Klingbile, Mayor

ATTEST: \_\_\_\_\_  
Dianne Beckendorf, City Administrator

# City of Ivanhoe

Truth In Taxation Hearing  
December 9, 2024  
Monday 6:30 p.m.  
City Hall Chambers  
401 N Harold Street, Ivanhoe, MN 56142

## Call to order

The Ivanhoe Truth in Taxation Hearing of the City of Ivanhoe, Minnesota was called to order on December 9, 2024, at 6:30 pm by Mayor, Dennis Klingbile

Roll Call: The City Council Members present were Christy Lundberg, Kyle Krier, Brad Blanchette

Absent: Rob Hopper

## Consent to Agenda

Christy Lundberg made a motion to approve the agenda, seconded by Brad Blanchette, and unanimously approved

## Truth-in-Taxation Meeting

1. Present the Final 2025 Budget for the City of Ivanhoe by Mayor Klingbile
2. Hold a Public Hearing for concerns/questions regarding the 2025 Budget  
There were no public comments
3. Approve the Final 2025 Budget for the City of Ivanhoe  
Christy Lundberg made a motion to approve the final 2025 budget seconded by Kyle Krier and unanimously carried
4. Adopt the 2025 Property Tax Levy  
Kyle Krier made a motion to adopt the 2025 Property Tax Levy of with a 3% levy in the amount of \$355,783.88, seconded by Christy Lundberg and unanimously carried.

## Public Comments

No public comments

## Adjourn

Christy Lundberg made a motion to adjourn the meeting at 6:35pm, seconded by Brad Blanchette and unanimously approved.

BY \_\_\_\_\_  
Dennis Klingbile, Mayor

ATTEST: \_\_\_\_\_  
Dianne Beckendorf, City Administrator

# CITY OF IVANHOE

## LIQUOR STORE PUBLIC HEARING

Monday, December 9, 2024 6:45 pm

City Council Chambers

401 N Harold Street Ivanhoe, MN 56142

### Call to order

The Ivanhoe Liquor Store Public Hearing of the City of Ivanhoe, Minnesota was called to order on December 9, 2024, at 6:45 pm by Mayor, Dennis Klingbile

Roll Call: The City Council Members present were Christy Lundberg, Kyle Krier, Brad Blanchette

Absent: Rob Hopper

Signup Sheet was verified: Those present were Sarah Marczak, Rodger Sullivan, Shelley Sullivan, Shad Lipinski, Robert Coleman, Ron Sheik, Chris Sheenan, Greg Vanoverbeke, Colleen Sheik, Al Sheik, Patt McLaughlin, David Sullivan, Robin S

Minnesota Statute 340A.602 was read by the City Administrator

2022 Audit for Liquor Store presented-

2023 Audit for Liquor Store presented

In 2022 and 2023 there were expenses including legal fees, and new equipment purchased as well as new flooring put in.

Discussion on Liquor Store Operations and whether the city shall continue to operate a Municipal Liquor Store.

- Only place in town to gather
- Should be open

The city council took no further action and stated the liquor store would remain open at this time, and that in 2024 there is a profit, and lots of changes.

### Close the Public Hearing

After no further discussion or comments Kyle Krier made a motion to close the public hearing at 6:58, seconded by Christy Lundberg and unanimously approved.

BY \_\_\_\_\_  
Dennis Klingbile, Mayor

ATTEST: \_\_\_\_\_  
Dianne Beckendorf, City Administrator