

**DISCLOSURE and AUTHORIZATION – BACKGROUND INVESTIGATION**

In connection with my application for shelter with ~~Room in the Inn~~ – **BC** or to serve as a volunteer with **Heart of My City, Inc.** I understand that a “consumer report” and/or “investigative consumer report”, as defined by the Fair Credit Reporting Act (15 U.S.C. § 1681), will be requested by **Heart of My City, Inc.** for safety, verification, employment or volunteer purposes, whichever is applicable, from Protect My Ministry, Inc., (“Protect My Ministry”), a consumer reporting agency as defined by the Fair Credit Reporting Act. These reports may include information as to my character, general reputation, personal characteristics or mode of living, whichever are applicable. They may involve interviews with sources such as my neighbors, friends or associates. The report may also contain information about me relating to my criminal history, credit history, driving and/or motor vehicle records, social security number verification, verification of education or employment history, worker’s compensation (only after a conditional job offer) or other background checks. Such reports may be obtained at any time after receipt of this Disclosure and Authorization and if I am hired or serve as a volunteer, whichever is applicable, throughout the course of my employment or volunteer service, as permitted by law and unless revoked by me in writing. **Heart of My City, Inc.** also reserves the right to share my report with any third-party with whom I will be placed to work or volunteer with as a representative of **Heart of My City, Inc.** I understand that I have the right, upon written request made within a reasonable amount of time after the receipt of this notice, to request disclosure of the nature and scope of any investigative consumer report to Protect My Ministry, Inc., 14499 N. Dale Mabry Hwy., Suite 201 South, Tampa, FL 33618 or 1-800-319-5581. For information about Protect My Ministry’s privacy practices, see [www.protectmyministry.com](http://www.protectmyministry.com).

NAME Last \_\_\_\_\_ First \_\_\_\_\_ M.I. \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_ Contact Phone# \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ COUNTY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

For identification purposes only, please provide FULL DOB: \_\_\_\_\_ Gender: M \_\_\_ F \_\_\_

Ethnicity \_\_\_\_\_ SS# \_\_\_\_\_

D/L # or State ID \_\_\_\_\_ State issued \_\_\_\_\_ County issued \_\_\_\_\_

Please List Other Names Used (including Maiden) \_\_\_\_\_

**Acknowledgement and Authorization**

By signing below, I authorize **Heart of My City, Inc.** or its authorized agents to obtain or prepare consumer reports or investigative consumer reports about me. I acknowledge receipt of a copy of the federal notice entitled *A Summary of Your Rights under the Fair Credit Reporting Act* and certify that I have read this Disclosure and Authorization as well as the summary document explaining my rights under the Fair Credit Reporting Act.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Today’s Date

\_\_\_\_\_  
Reviewed and submitted to Protectmyministry.com

Date \_\_\_\_\_ Heart of My City rep. signature \_\_\_\_\_