

Step by Step School of Dance : Risk Assessment (COVID-19)

Re opening August 2020

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Hazard Description	Consequences	Level of Risk	Who is at Risk	Controls	Responsible
Spread of COVID-19	Spread of Virus	Medium/High (dependant on R rate)	All Users	<ul style="list-style-type: none">· Thorough COVID-19 procedure in place to minimise risk of infection including the use of small groups in classes that stay the same throughout the duration of the classes. <i>(please refer to procedure)</i>· No parents/carers allowed in the building at any time; collection/drop off points socially distanced outside the building.· One parent· Separate drop off and collection point for children to ensure to no cross over of bubbles and congregation of parents outside of venue.· Principal trained and certified in COVID 19 awareness.· No one with COVID-19, suffering symptoms or in the isolation period allowed on site. Temperature checks taken on arrival on arrival. Part of home-class agreement on booking of class.	All staff, students and their parents/guardians

				<ul style="list-style-type: none"> · Deep cleaning of the venue in place before entering the building and after classes - arrangement with venue management. · Additional cleaning protocols in place which includes regular touch points, toilets. A deeper disinfection of all areas including floor space carried at class/bubble changeover. · All indoor spaces used well ventilated and where possible windows doors propped open. · Any equipment used in the classes will be thoroughly wiped down between classes/ bubbles .i.e. chairs. Mats to be brought into classes by the pupils, for floor work, and used by the individual only and then taken away at the end of each class. 	
Students not following the correct COVID-19 Procedure	Spread of Virus	Low	All Users	<ul style="list-style-type: none"> · All pupils briefed on the expectation of class rules. These are emailed out to all parents to read and explain to pupils before they come to class. Also available on the website. · Students who are continually unable to follow procedure are asked to leave class. · Child-friendly posters and images which remind students of new procedures to be used throughout the building. · Children bringing equipment onto the premises should be only that it is 	All staff, students and their parents/guardians

				necessary, remain in the individual storage areas of the child for the duration of the class and taken away at the end of class.	
Spread of COVID-19 through Physical Activity including dance and high-energy games	Spread of Virus	Medium/High (dependant on R rate)	All Users	<ul style="list-style-type: none"> Children are to dance and remain in their designated area which are marked on the floors with a boogie spot. (see floor plan) All children to have an allocated area for their water bottle and the minimal personal belongings they bring. This is then used throughout the duration of the lesson and cleaned down in between. Regular rest and water breaks taken throughout the classes. Activity kept to a medium/low impact. 	Staff / pupils
Spread of COVID-19 through Singing/ shouting.	Spread of Virus	Medium/High (dependant on R rate)	All Users	<ul style="list-style-type: none"> Government advice followed and pupils reminded to avoid all singing and chanting on site. No singing permitted on site. Children constantly reminded not to raise voices. 	Staff/ pupils
First Aid, Medical or Isolation	Spread of Virus	Medium	All Users	<ul style="list-style-type: none"> PPE to be worn if social distancing must be reduced to provide first aid or medical intervention. Visor, mask and gloves used. These are then disposed of in sealed bag at the end of the session. These are labelled with the date and then kept separate for 72 hours before putting into general waster. 	Principal

				<ul style="list-style-type: none"> Staff member chaperoning any student needed to be isolated must socially distance and wear PPE. Any pupil displaying any specific symptoms of COVID 19 are removed from the bubble to a separated area to be isolated until collection by parent. PPE must be worn by staff member accompanying the pupil. All areas used for isolation for suspected cases subject to deep clean immediately afterwards. All PPE and cleaning clothes/wipes used should be disposed of in sealed bag and stored securely for 72 hours before being disposed of in general waste. 	
Loss of vital staff due to illness	Loss of management capabilities Lessons cannot continue	Medium	Management Staff, All Users	<ul style="list-style-type: none"> On the event the principal develops any symptoms of COVID 19 she would immediately cease lessons and begin directed isolation period and book test. On the result of a negative test, lessons can resume immediately, providing the principal is well enough. On the result of a positive test, continuing with isolation period and take advice from Public Health England on informing bubbles. Lessons may continue on a negative test result. 	Management

Pupil confirmed positive case of COVID 19	Spread of virus and bubble isolation.	Medium	Management and Students	<ul style="list-style-type: none"> · Pupil develops symptoms of COVID 19 and parents inform principal. Advise pupil to book immediate test and follow household isolation guidance. · On result of positive test, principal to seek further advice for PH England and will inform the other pupils in the bubble they may need to be tested and commence isolation. Track and trace procedures put into place. 	Pupils and parents and staff.
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