



P.S. 384 – Hunters Point Elementary School

1-35 57th Avenue, Long Island City, NY 11101 • www.ps384q.org • 718-391-4667
Christine M. Britton, Founding Principal

SLT Meeting Agenda & Minutes

December 15, 2025

Welcome -

Attendance -

Remuneration –

Review and Approve Last Meeting's Minutes -

News and Updates

- Principal's Report
 - NY Foundling / CAPP - training with teachers today; parents - rescheduled for January (1 hr meeting virtual)
 - What can we use to encourage participation?
 - Met w/ PTA Executive Board
 - School Environment and PII
 - Staff Appreciation and Gifts
 - Family Income Forms
 - Pre-K & K Info Sessions - 12/19, 1/8
 - Studio in a School
 - School Closed Dec 24 - Jan 2 – school resumes **Jan 5**
- PTA Report
 - Food Drive - ending 12/19
 - School store - opening in January
 - Successful Benefit and Bakesale

Agenda Items:

CEP

- District 30 Goals
- P.S. 384
 - Looking at Data – Progress towards goals → iPlan Portal
 - Teachers PD - literacy and math
- Parent Engagement Plan - Shift in January 2026
 - Teacher 'Office Hours' – 55 minutes per week – used for responses, general parent meetings
 - Reshare of Parent Yellow Pages - also on website in "Family Handbook section"
 - Common email? Or central system
- Student Think Sheet - requires parent signature!
- ***Cell Phone Policy - postponed for next meeting (1/26)***
- 6th Grade Expansion - departmentalize year 2026-2027

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Other Topics:

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Next Meeting:

Date: 1/26/2026

Leader in Me

- The 7 Habits of Highly Effective People - District 30 Initiative
- <https://www.leaderinme.com/professional-learning/courses/266>
- Habits 1 & 2
 - Challenge to share back at next session: Give an example of how you tried Habit 1 & 2



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Closing of Meeting - 5:30

Present	Absent
Britton, Christine Starr, Sean LoPresti-Lee, Danielle Brennan, Brianna Juarez, Alexandra Martone, Courtney Reed, Shannon Walsh, Lina Lawson, Charity Patel, Reshma	