



## P.S. 384 – Hunters Point Elementary School

1-35 57<sup>th</sup> Avenue, Long Island City, NY 11101 • [www.ps384q.org](http://www.ps384q.org) • 718-391-4667  
Christine M. Britton, Founding Principal

### SLT Meeting Agenda & Minutes

December 15, 2025

- Welcome - ✓
- Attendance - ✓
- Remuneration – ✓
- Review and Approve Last Meeting's Minutes - ✓

#### News and Updates

- Principal's Report
  - NY Foundling / CAPP - training with teachers today; parents - rescheduled for January (1 hr meeting virtual)
    - What can we use to encourage participation?
  - Met w/ PTA Executive Board
  - School Environment and PII
  - Staff Appreciation and Gifts
  - Family Income Forms
  - Pre-K & K Info Sessions - 12/19, 1/8
  - Studio in a School
  - School Closed Dec 24 - Jan 2 – school resumes **Jan 5**
- PTA Report
  - Food Drive - ending 12/19
  - School store - opening in January
  - Successful Benefit and Bakesale 🎉

#### Agenda Items:

##### CEP

- District 30 Goals
- P.S. 384
  - Looking at Data – Progress towards goals → iPlan Portal
    - Teachers PD - literacy and math
- Parent Engagement Plan - Shift in January 2026
  - Teacher 'Office Hours' – 55 minutes per week – used for responses, general parent meetings
  - Reshare of Parent Yellow Pages - also on website in "Family Handbook section"
  - Common email? Or central system
- Student Think Sheet - requires parent signature!
- **Cell Phone Policy - postponed for next meeting (1/26)**
- 6th Grade Expansion - departmentalize year 2026-2027

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#### Other Topics:

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##### Next Meeting:

**Date: 1/26/2026**

##### Leader in Me

- The 7 Habits of Highly Effective People - District 30 Initiative
- <https://www.leaderinme.com/professional-learning/courses/266>
- Habits 1 & 2
  - Challenge to share back at next session: Give an example of how you tried Habit 1 & 2



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Closing of Meeting - 5:30

Present	Absent
Britton, Christine Starr, Sean LoPresti-Lee, Danielle Brennan, Brianna Juarez, Alexandra Martone, Courtney Reed, Shannon Walsh, Lina Lawson, Charity Patel, Reshma	