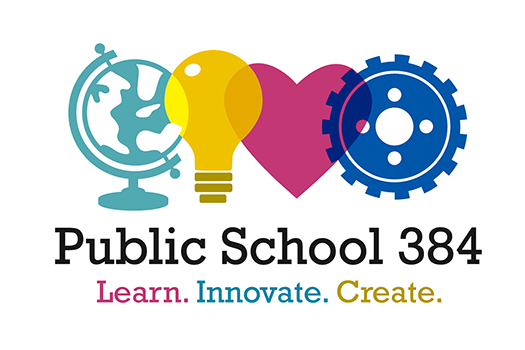
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Christine M. Britton

Founding Principal



**SLT Meeting Agenda & Minutes**

October 21, 2019

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| Agenda Item | Notes |
| Introduction & Welcome,  Sign in & remuneration | Welcome!  Introduction of members |
| Review & Approve Last Meeting’s Minutes |  |
| New Business | Revising the Bylaws (30 minutes)   * Dates/times of future meetings * Clarification of roles: Chairperson, Secretary * Additional Roles: Facilitator, Financial Liaison, Timekeeper, PTA Liaison * Open Meetings Law Information * Protocols for speakers, roles of additional attendees * Protocols for communication, agenda items, guidelines for shared information at PTA Meetings * Dates and times of meetings are on the school’s website, District 30 website, and will be shared by the Chairperson via Class Dojo * Chairperson creates the agenda for the meeting and facilitates * Secretary takes meeting minutes and updates bylaws * Observers can be present in the meeting but cannot speak until designated time * Items will be discussed at the meeting, not via email   Title I   * We do not receive Title I funding at this time. Continue to complete Meal Form Applications.   District Goals (5 minutes)   * ELA, Math, Science, Supportive Environment, Advancing Equity Now – special attention to subgroups. Partnering with Communities & Developing People are woven throughout.   CEP (30 minutes)   * Framework For Great Schools * Goals for 2019-20 * Budget * Ms. Britton shared: * The framework—Student Achievement🡪Rigorous Instruction, Collaborative Teachers, Supportive Environment, Effective School Leadership, Strong Family-Community Ties, Trust * CEP goals that are aligned to the District 30 Goals—ELA, Math, & Science * Budget allocations   Other: (10 Minutes)   * Quality Review   - 2 day evaluation of the school that includes classroom visits, teacher teams, student groups, parent panels, and additional activities. Ratings are based on a 10 item rubric. We will have 10 days notice. Some parents may be asked to participate.   * Will continue next time - * Instructional Focus * Special programs * Equity Team |
| Old Business |  |
| Present:  Britton, Christine  Franco, Donna  Gerber, Cynthia  Kontrafouris, Anne  Levine, Amy  LoPresti-Lee, Danielle  Massotti, Christina  Mena, Stephanie  Starr, Sean  Suri, Crystal  Absent: | **Next Meeting:**  Agenda Items/Materials for next meeting:   * Instructional focus * Possible parent workshops * Grading policy * How are parents being notified of assessments and made aware of child’s progress |