

SLT Meeting Agenda & Minutes

November 18, 2019

Agenda Item	Notes
Introduction & Welcome	Welcome! Sign in & remuneration
Review & Approve Last Meeting's Minutes	Minutes approved
New Business	Sign SLT CEP signature page
Speaker List:	<p>Review Bylaws: Speaker List Protocol</p> <ul style="list-style-type: none"> - Speakers will sign in - We will stop around 6:10 to allow speakers to share. At 6:25pm we will make the agenda for the next meeting. <p>Title I</p> <ul style="list-style-type: none"> - We do not receive Title I funding at this time <p>CEP Add Chronic Absenteeism to CEP</p> <ul style="list-style-type: none"> - Absenteeism is broken down by subgroups, total # of students, # of students with 6 or more absences and % of students with 6 or more absences. - MLLs/ELLs - Teachers need attendance done before 9:00 each day, statistics are accessible through ATS, Ms. Paola will call every household of absent child - Need documentation for extended vacations, doctor visits, etc. - Ms. Britton wrote notes to parents on report cards (chronic absences and "high flyers!") - When kids are not at school, they are not learning (could hinder reading and academic performance) → Below 90% attendance rate could lead to PID - Actions and steps to help lateness and absenteeism → Bring up importance of good attendance at PTA meetings, reinforce during "weekly wrap-up" e-mails, continue with reward system, <i>revisit and come up with action plan</i> - Chronic absenteeism would negatively impact the school - When the bus is late, students are NOT marked late - How are we recruiting and maintaining families? -- Recruiting events, information sessions for incoming families, Gantry Parent Association Education Fair, LIC School Symposium, bake sales, library trips <p>Quality Review</p> <ul style="list-style-type: none"> - 3 categories: Instructional Core, Systems for Improvement, and School Culture - Rubric within each indicator - Each classroom will be visited

- Students and parents will be called upon to talk about the school
- *Instructional Core*: Evaluator will look at data, student work products, teaching, classroom management, etc.
- *School culture*: Safe and inclusive environment, feedback for all students
- *System for Improvement*: How does Ms. Britton align the resources to meet the instructional goals? (Budget, time, professional development, sharing theory of action and goals with community, data systems, etc.)
- Teachers do data thin slicing to drive instruction and form small groups in order to help move students to the next level
- We will continue to provide additional support to struggling students
- ULit coach comes once a week to support the teachers in the classroom in terms of literacy
- Parents would like progress reports more often in between report cards
- We will come up with a system and schedule so that all teachers are coherent in terms of sending work home (Math benchmark, writing samples, reading levels, etc.)

Foreign Language

-Parent Survey

-Options

- Ms. Britton will send out a foreign language survey
- Feedback on draft of survey; revisions made
- Goals of foreign language program (literal, conversational, learning the culture, thematic), Language: Spanish, Italian, Mandarin, Serbian, French, Bengali, etc., Schedule: Before or after school
- Options: Ms. Britton met with Mr. Perez N. and he is open to teaching Spanish (Morning or after school program) – literature based

Tabled:

Grading Policy

Guiding Questions:

- How are students graded? What areas do students receive grades?
- What is the scale used to determine grades?
- When are grades awarded?

Reading and Writing Curriculum

Culturally Responsive & Sustaining Education

Where would you like to see this go in terms of our team?

-Multi-Cultural Events

-Curation of Culturally Responsive Texts

NYC Kids Rise – Save for College – Goal for January for 25% student account activation

Instructional Focus

Special programs

-Hunter's Point Civic Association Food Drive

Sorting Party - *Tentative*

Friday, December 6, 2019 from 4:00 PM 6:00 PM

	<p>St. Mary's Church 1008 49th Ave Long Island City -Brooklyn Conservatory of Music -Town Hall</p> <p>Speakers</p> <p>Creation of next meeting's agenda</p>
Old Business	
<p>Present:</p> <p>Britton, Christine Franco, Donna Gerber, Cynthia Kontrafouris, Anne Levine, Amy LoPresti-Lee, Danielle Massotti, Christina Mena, Stephanie Starr, Sean Suri, Crystal</p> <p>Absent:</p>	<p>Next Meeting: Monday, December 16, 2019 – 5:00 p.m. – 6:30 p.m.</p> <p>Agenda Items/Materials for next meeting:</p> <ul style="list-style-type: none"> - Continue progress report conversations - Grading Policy - Reading and writing curriculum - NYC Kids Rise - Instructional focus - Special programs