

## SLT Meeting Agenda & Minutes

March 15, 2021

- Welcome
    - Remuneration / Attendance
      - Review and Approve Last Meeting's Minutes
      - Approve: 10 members
  
  - News and Updates
    - Principal's Report
      - CRSE/Equity Team
        - Ms, Gerber, Ms. Ketcho, Ms. Kontrafouris, Ms. Metzger, Ms Paola (What do we do well? What do we need to improve on?)
      - MTSS/RTI Pilot
        - About 5% of the students (in-person)
        - Students are pulled out for literacy support in small groups outside of core instruction -- students will receive special education referral or go back to whole class instruction depending on results
        - Next step: remote students
      - Kindergarten Moving Up
        - Send ideas to Ms. Britton and Ms. Lopresti-Lee
        - Most likely by class
        - Virtual? In-person? → Will start with a parent survey
        - End of the year ideas for all grades: virtual field day, ice cream truck for incoming and current students
      - Health & Safety
        - Further guidance is forthcoming in terms of travel over spring break (quarantine guidelines, etc.)
  
  - Planning for 2021-2022 CEP
    - Review: [Framework for Great Schools](#) - Ms. Britton reviewed the Framework
    - Review: [CEP Guidance on Conducting a Comprehensive Needs Assessment](#)
      - Set goals for all students
    - Root Cause Analysis
      - NYCDOE Data: [P.S. 384](#)
      - In-House Data Analysis
      - Brainstorm and Record: [Data Review Worksheet](#)
        - What are some areas of strength?
        - What are some areas of need?
          - Why is this an area of need?
          - What is the gap?
- 
- Other Business
  - Speakers
    - What shifts have we made?
      - TC → Foundations, decodable readers in classroom libraries, multisensory approach, adjusted time allocations in flow of the day to accommodate Foundations structure, extensive PD for teachers

Next Meeting: Monday, April 19th, 4:15pm  
Closing of Meeting Time:

Present	Absent
Britton, Christine Gerber, Cynthia Kontrafouris, Anne Levine, Amy Starr, Sean LoPresti-Lee, Danielle Mena, Stephanie Patel, Reshma Sletten, Christi Cirrito, Meghan	