



WEDDING

COORDINATION



FULL SERVICE WEDDING:

- FOUR VENUE SITE VISITS
- VENUE SCOUTING
- BUDGET DEVELOPMENT
- MEETING ATTENDANCE
- VENDOR SELECTION
- UNLIMITED COMMUNICATION
- DECOR/THEME GUIDANCE
- TIMELINE CREATION
- GUEST LIST MANAGEMENT
- VENDOR MANAGEMENT
- VENDOR COORDINATION
- TIMELINE DISTRIBUTION
- DECOR SETUP
- FULL DAY COORDINATION
- REHERSAL COORDINATION

STARTING FROM **\$4,500**

Additions: Event Cleanup: \$300, Day of Assistant \$200, Additional Coverage: \$100 per hour

Our full-service wedding coordination starts 12 to 18 months before your wedding and includes 10 hours of coordination on the day of your wedding.

MONTH OF:



- TWO VENUE SITE VISITS
- DECOR DESIGN
- TIMELINE CREATION
- GUEST LIST MANAGEMENT
- VENDOR MANAGEMENT
- VENDOR COORDINATION
- TIMELINE DISTRIBUTION
- DECOR SETUP
- FULL DAY COORDINATION
- REHERSAL COORDINATION

STARTING FROM **\$1,500**

Additions: Event Cleanup: \$300, Day of Assistant \$200, Additional Coverage: \$100 per hour

Our month of service wedding coordination starts 2 to 3 months before your wedding and includes 10 hours of coordination on the day of your wedding.

DAY OF:



- ONE VENUE SITE VISIT
- TIMELINE CREATION
- SEATING CHART ASSISTANCE
- VENDOR MANAGEMENT
- TIMELINE DISTRIBUTION
- DECOR SETUP
- FULL DAY COORDINATION
- REHERSAL COORDINATION

STARTING FROM **\$1,000**

Additions: Event Cleanup: \$300, Day of Assistant \$200, Additional Coverage: \$100 per hour

Our month of service wedding coordination starts 1 month before your wedding and includes 10 hours of coordination on the day of your wedding.

STAND ALONE SERVICES:



- VENDOR SCOUTING \$200
- DECOR SET-UP \$400
- EVENT CLEANUP \$300
- CUSTOM SIGNAGE \$30 AND UP
- HOTEL ASSISTANCE \$200
- BUDGET ANALYSIS \$100