

DHABALESWAR INSTITUTE OF PHARMACY

(Under the Management of D.I.T.C. Managing Trustees)

[Affiliated to OUHS, BBSR & OSBP, BBSR. Approved by Govt. of Odisha & PCI, New Delhi]

RADHADAMODARPUR I.E., KHUNTUNI, ATHGARH, CUTTACK-754029

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Contact No.: 94372 84154 / 9437443155 / 9980100900

Letter No.

Date: 20/10/2025

Anti Ragging Cell (Re-formation)

First Meeting(formation date) :-26.12.2024

2nd Meeting (Re-Formation Date):- 20/10/2025

Place: Dhabaleswar Institute of Pharmacy, Cuttack

Objective

- As per the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 the primary objective is to ensure a ragging-free environment in the Institute.
- In compliance with PCI regulations & directives of the Supreme Court, in every 6 months a meeting will be held to prohibit, prevent, punish, deter & to create awareness against ragging in any form.

Minutes of The Meeting

→ A meeting regarding the Re-forming of Anti-ragging Cell was done on dt- 20/10/2025 at Dhabaleswar Institute of Pharmacy, Cuttack.

The aim of the meeting was to create a safe & ragging-free environment for all students throughout the institution, its campuses & its hostels.

→ As a summary we found that no new case was raised during this 6-month of Academic period.

As per the decision the Anti-Ragging Committee Reformed :-

Designation	*Name*	*Position*	*Contact Details*	signature
Chairperson	Dr. Saiprasanna Behera	Principal	9861252518	<i>Behera</i>
Member Secretary	Mr. Nitai Gopal	Asso. Professor	9337180140	<i>Nitai Gopal</i>
Faculty Member	Mr. Sudhindra Ku. Samal	Lecturer	7815010145	<i>Sudhindra</i>
	Miss. Laxmipriya Sahoo	Asst. Professor	9348626711	<i>Laxmipriya Sahoo</i>
Student Representative	Sri Abhisekh Barik	Student	6372589993	<i>Abhisekh Barik</i>
	Miss Elina Mishra	Student	8926370284	<i>Elina Mishra</i>
Parent Representative	Mr. Ranjit Ranjan Mishra	Parents	9124861109	<i>Ranjit Mishra</i>
Local Police Representative	Mr. Gyana Samal	IIC, Khuntuni	9439957751	<i>Gyana Samal</i>

Tenure

The Cell shall function for the Academic Session 2026-27, or until a revised order is issued.

Duties

The Cell shall:

1. Prevent ragging in all forms.
2. Create awareness among students regarding anti-ragging rules.
3. Display anti-ragging notices and helpline information.
4. Obtain anti-ragging undertakings from students and parents/guardians.
5. Monitor vulnerable areas of the campus.
6. Conduct periodic meetings.

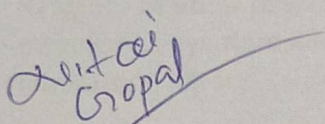
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7. Receive and examine complaints relating to ragging.
8. Maintain confidentiality of complaints.
9. Conduct preliminary enquiry where required.
10. Recommend appropriate action to the competent authority.
11. Maintain records of complaints, meetings and preventive activities.
12. Coordinate with the Anti-Ragging Committee and external authorities whenever required.

The Cell shall function with zero tolerance towards ragging.

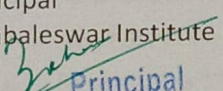
Conclusion

The meeting for Re-formation of Anti-ragging cell was successfully done as all the committee members joined the meeting & no new case was raised in the mean time period.



Signature
Nitai Gopal
Member Secretary

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DETAILS SOP AND GUIDELINE, POLICY OF ANTIRAGGING CELL (as per PCI/UGC GUIDELINE)

2. ANTI-RAGGING POLICY

2.1 Policy Statement

Dhabaleswar Institute of Pharmacy follows a **Zero-Tolerance Policy towards Ragging**.

Ragging, whether physical, verbal, psychological, written, electronic or otherwise, shall not be permitted anywhere within the institution, hostel, transportation facilities, playground, laboratory, library, canteen or any other place connected with institutional activities.

The institution shall take preventive, corrective and disciplinary measures against any student found involved in ragging.

2.2 Objectives

The objectives of the Anti-Ragging Policy are:

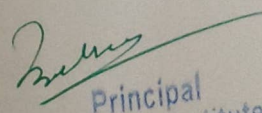
- To prevent ragging in all forms.
- To protect the dignity, safety and rights of students.
- To create a friendly and inclusive campus.
- To educate students about the consequences of ragging.
- To provide a safe mechanism for reporting complaints.
- To ensure prompt and fair disposal of complaints.
- To maintain confidentiality of complainants and witnesses.
- To promote healthy interaction between senior and junior students.

2.3 Meaning of Ragging

Ragging includes any act, conduct, practice or behaviour which causes or is likely to cause physical or psychological harm, fear, apprehension, humiliation or embarrassment to a student.

It may include:

1. Physical assault or threat of physical assault.
2. Verbal abuse, insults or humiliation.
3. Forced introduction or inappropriate questioning.
4. Forced participation in acts causing embarrassment.


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5. Intimidation or harassment.
6. Forcing a student to perform unwanted activities.
7. Discrimination or social isolation.
8. Sexual, discriminatory or abusive behaviour.
9. Cyber-ragging through social media, messaging applications or electronic communication.
10. Any act which adversely affects the mental or physical well-being of a student.

3. SCOPE OF THE POLICY

The policy applies to:

- All students.
- Teaching staff.
- Non-teaching staff.
- Student representatives.
- Visitors involved in student activities.
- Students participating in institutional activities outside the campus.

The policy applies to ragging occurring:

- Inside the campus.
- In classrooms and laboratories.
- In hostels.
- In college buses or transportation.
- During educational tours.
- During cultural/sports activities.
- During induction/orientation programmes.
- At institutional events.
- Through telephone, email, social media or other electronic communication.

4. ANTI-RAGGING COMMITTEE AND ANTI-RAGGING CELL

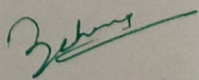
The institution shall maintain appropriate anti-ragging mechanisms.

Anti-Ragging Committee

The Committee shall provide overall supervision, policy implementation and institutional monitoring.

Anti-Ragging Cell

The Cell shall function as the operational mechanism for:


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- Awareness.
- Prevention.
- Complaint receiving.
- Preliminary examination.
- Documentation.
- Follow-up.
- Reporting to the competent authority.

5. RESPONSIBILITIES OF THE ANTI-RAGGING CELL

The Anti-Ragging Cell shall:

A. Preventive Activities

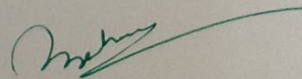
1. Conduct anti-ragging awareness programmes.
2. Display anti-ragging notices at prominent locations.
3. Conduct orientation programmes for newly admitted students.
4. Educate senior students regarding prohibited conduct.
5. Obtain student and parent anti-ragging undertakings.
6. Monitor vulnerable areas.
7. Coordinate with faculty members and class coordinators.
8. Maintain regular interaction with students.

B. Complaint Handling

1. Receive complaints through available channels.
2. Record complaints in the Anti-Ragging Complaint Register.
3. Provide acknowledgement wherever appropriate.
4. Maintain confidentiality.
5. Assess the urgency and seriousness of the complaint.
6. Inform the Principal/competent authority.
7. Conduct preliminary fact-finding as directed.
8. Forward the matter to the appropriate authority where required.
9. Maintain records of action taken.

C. Follow-Up

1. Monitor the welfare of the affected student.
2. Ensure that the complainant is not subjected to retaliation.
3. Review preventive measures.
4. Record the final outcome.
5. Submit periodic reports to the Principal.


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6. STANDARD OPERATING PROCEDURE (SOP)

SOP TITLE

SOP FOR PREVENTION, REPORTING, INVESTIGATION AND TIME-BOUND DISPOSAL OF RAGGING COMPLAINTS

SOP No.: DIPh/ARC/SOP/01

Effective Date: 26-12-24

Review Date: 20-12-25

Approved By: Principal

6.1 Purpose

To establish a systematic and time-bound mechanism for prevention, reporting, examination and disposal of complaints relating to ragging.

6.2 Procedure

Step 1 – Receipt of Complaint

A complaint may be received through:

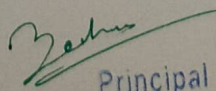
- Written complaint.
- Complaint box.
- Institutional email.
- Direct reporting to Principal/Cell member.
- Telephone communication.
- Parent/guardian.
- Student representative.
- Any other appropriate reporting mechanism.

Timeline: Immediately / same working day wherever practicable.

Step 2 – Registration of Complaint

The complaint shall be entered into the Anti-Ragging Complaint Register with:

- Complaint number.


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- Date and time.
- Name/contact of complainant, where disclosed.
- Nature of allegation.
- Location of incident.
- Persons involved, if known.
- Immediate action taken.

Timeline: Within 1 working day.

Step 3 – Immediate Safety Assessment

Where the complaint indicates an immediate threat to safety, the Principal/competent authority shall take appropriate protective measures without waiting for completion of the enquiry.

Timeline: Immediately.

Step 4 – Preliminary Examination

The Anti-Ragging Cell shall collect relevant preliminary information, including:

- Statement of complainant.
- Statements of witnesses, where required.
- Available documentary/electronic evidence.
- Relevant attendance or other records.
- Information from concerned students/staff.

Timeline: Normally within 3 working days, subject to circumstances.

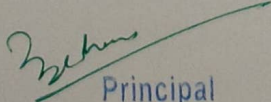
Step 5 – Report to Competent Authority

The Cell shall submit its preliminary findings to the Principal/competent authority.

Timeline: Within 5 working days, wherever practicable.

Step 6 – Decision/Disciplinary Action

Where ragging is established, appropriate disciplinary action shall be taken in accordance with applicable UGC/regulatory/university/institutional rules.


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Possible institutional measures, as applicable, may include:

- Warning/censure.
- Written undertaking.
- Counselling.
- Parent/guardian communication.
- Restrictions on participation in institutional activities.
- Suspension or other disciplinary measures.
- Recommendation for stronger action to the competent authority.
- Reporting to external authorities wherever legally/administratively required

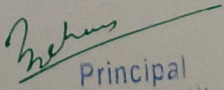
Step 7 – Closure

The case shall be closed only after:

1. Appropriate action has been taken.
2. The outcome has been recorded.
3. Necessary follow-up has been completed.
4. The Principal/competent authority has approved closure.

7. TIME-BOUND DISPOSAL MATRIX

Activity	Suggested Timeline
Receipt and recording of complaint	Same day
Immediate safety assessment	Immediately
Preliminary examination initiated	Within 1 working day
Collection of preliminary statements/evidence	Within 3 working days
Preliminary report	Within 5 working days
Competent authority's decision	As early as practicable under applicable rules
Communication of outcome	After competent authority's decision
Follow-up with affected student	Within 7 days of action/closure
Record closure	After completion of follow-up


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Note: Where the applicable law, UGC regulation, university direction or competent authority prescribes a different procedure or timeline, the applicable requirement shall prevail.

8. ANTI-RAGGING AWARENESS PROGRAMME

The institution shall conduct awareness activities at least during:

- Admission/orientation.
- Beginning of each academic session.
- Induction of new students.
- Student counselling programmes.
- Parent interaction programmes.

Activities may include:

1. Anti-ragging awareness lecture.
2. Display of posters.
3. Distribution of awareness material.
4. Student undertaking.
5. Parent undertaking.
6. Faculty sensitisation.
7. Classroom announcements.
8. Counselling sessions.
9. Signature/pledge campaign.
10. Awareness through institutional website/notices.

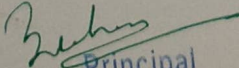
9. ANTI-RAGGING UNDERTAKING

STUDENT UNDERTAKING

I, _____, Student of _____,
Roll/Registration No. _____, hereby declare that I have read and understood
the Anti-Ragging Policy of Dhabaleswar Institute of Pharmacy.

I undertake that:

1. I shall not participate in ragging in any form.
2. I shall not encourage or assist any act of ragging.
3. I shall respect the dignity and rights of fellow students.
4. I shall immediately report any incident of ragging known to me.


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5. I shall comply with the anti-ragging rules and directions of the institution.
6. I understand that violation of anti-ragging rules may result in disciplinary action under applicable rules.

Name of Student: _____
Course/Year: _____
Roll No.: _____
Signature: _____
Date: _____

10. PARENT/GUARDIAN UNDERTAKING

I, _____, parent/guardian of
_____, hereby declare that I have read and understood
the Anti-Ragging Policy of Dhabaleswar Institute of Pharmacy.

I undertake to advise my ward not to participate in or encourage ragging in any form.

I understand that appropriate action may be taken under applicable rules if my ward is found
involved in ragging.

Parent/Guardian Name: _____
Relationship: _____
Student Name: _____
Signature: _____
Mobile No.: _____
Date: _____

11. ANTI-RAGGING COMPLAINT FORM

Complaint No.: _____

Date: _____

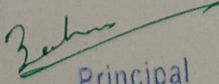
Details of Complainant

Name: _____

Course/Year: _____

Roll/Registration No.: _____

Contact No.: _____


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Email: _____

Details of Incident

Date of Incident: _____

Time: _____

Place: _____

Nature of Complaint: _____

Name(s) of person(s) allegedly involved: _____

Names of Witnesses, if any: _____

Evidence/documents attached: _____

Declaration

I declare that the information provided above is true to the best of my knowledge.

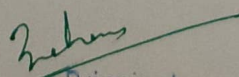
Signature of Complainant: _____

Date: _____

12. ANTI-RAGGING COMPLAINT REGISTER

The following details shall be maintained:

Sl. No.	Compl aint No.	Date	Compl ainant	Course /Year	Nature of Compl aint	Immed iate Action	Enquir y Status	Final Action	Closure Date


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13. ANTI-RAGGING CELL MEETING FORMAT

MEETING NOTICE

DHABALESWAR INSTITUTE OF PHARMACY
ANTI-RAGGING CELL

Notice No.: _____

Date: 20-12-25

A meeting of the Anti-Ragging Cell is hereby scheduled on 20-12-25 at Auditorium in _____ to discuss the following agenda:

Agenda

1. Review of anti-ragging measures.
2. Review of student awareness activities.
3. Review of anti-ragging undertakings.
4. Monitoring of vulnerable areas.
5. Review of complaints, if any.
6. Review of previous meeting action points.
7. Planning of upcoming awareness activities.
8. Any other matter with permission of the Chairperson.

Chairperson

Anti-Ragging Cell
Dhabaleswar Institute of Pharmacy

14. MINUTES OF ANTI-RAGGING CELL MEETING

Meeting No.: 02

Date: 20-12-25

Time: 11:00am

Venue: Auditorium

Members Present

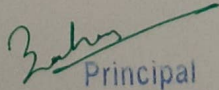
Sl. No.	Name	Designation	Signature
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Agenda-wise Discussion

Agenda 1: Review of anti-ragging preventive measures.

Discussion:

The members reviewed the existing anti-ragging preventive arrangements and student awareness measures.


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Decision:

Necessary preventive measures shall continue to be implemented.

Agenda 2: Awareness Programme**Decision:**

An anti-ragging awareness programme shall be conducted for students.

Agenda 3: Complaint Status**Decision:**

The Cell reviewed the complaint register.

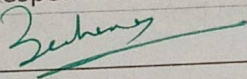
Status: No complaint pending / Details attached separately.

Agenda 4: Monitoring

The members decided to continue monitoring classrooms, laboratories, common areas and other vulnerable locations.

Action Taken/Action Points

Sl. No.	Action Point	Responsible Person	Target Date	Status
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Chairperson Signature: 

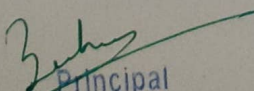
Date: 20-10-25

15. ANTI-RAGGING CAMPUS MONITORING REGISTER

Date	Area Inspected	Time	Faculty/Staff on Duty	Observations	Action Required	Signature
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Areas may include:

- Classroom.
- Laboratory.
- Library.
- Canteen.
- Playground.
- Staircase/corridor.
- Common area.
- Hostel, where applicable.
- Transportation area.
- Other vulnerable areas.


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16. ANTI-RAGGING AWARENESS PROGRAMME REGISTER

Sl. No.	Date	Programme/Activity	Resource Person	Students Participated	Evidence Available	Signature
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Evidence may include:

- Notice.
- Attendance sheet.
- Photographs.
- Awareness material.
- Programme report.
- Student feedback.

17. ANTI-RAGGING UNDERTAKING REGISTER

Sl. No.	Student Name	Course/Year	Roll No.	Student Undertaking	Parent Undertaking	Date	Signature
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18. ACTION TAKEN REPORT FORMAT

ANTI-RAGGING CELL – ACTION TAKEN REPORT

Meeting/Activity Date: 20-10-25

Sl. No.	Decision/Action Point	Responsibility	Target Date	Action Taken	Evidence	Status
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Overall Status

The Anti-Ragging Cell confirms that the decisions/actions arising from the meeting/activity have been reviewed and necessary action has been initiated/completed.

Prepared by: ANITA GROPAL

Verified by: Geetanjali Swain

Approved by Principal: Zeher

Zeher
Principal
Dhabaleswar Institute of
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19. ANTI-RAGGING ANNUAL REPORT

Academic Session 2026-27

The Anti-Ragging Cell of Dhabaleswar Institute of Pharmacy implemented preventive and awareness measures during the academic session.

Activities Conducted

1. Constitution of Anti-Ragging Cell.
2. Anti-ragging awareness programme.
3. Student orientation.
4. Parent/student undertaking.
5. Display of anti-ragging notices.
6. Campus monitoring.
7. Periodic meetings.
8. Complaint monitoring.
9. Counselling/awareness activities.
10. Maintenance of anti-ragging records.

Complaint Status

Total complaints received: 00

Complaints disposed: 00

Complaints pending: 00

Major preventive measures undertaken:

Informed the SOP, Guideline
to Staff & All students.

Chairperson, Anti-Ragging Cell:

Debajyoti Das

Principal:

Zehun

Date:

20.10.25

20. DOCUMENTS/RECORDS TO BE MAINTAINED FOR NAAC/PCI INSPECTION

The Anti-Ragging Cell file should contain:

- ☐ Office Order constituting Anti-Ragging Cell.

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- ☐ List of Cell members with designation.
- ☐ Anti-Ragging Policy.
- ☐ Anti-Ragging SOP.
- ☐ Anti-Ragging Committee constitution, wherever separately constituted.
- ☐ Meeting notices.
- ☐ Meeting agendas.
- ☐ Minutes of meetings.
- ☐ Action Taken Reports.
- ☐ Student anti-ragging undertakings.
- ☐ Parent/guardian undertakings.
- ☐ Anti-ragging complaint forms.
- ☐ Complaint register.
- ☐ Action taken/closure records.
- ☐ Campus monitoring register.
- ☐ Awareness programme notices.
- ☐ Attendance sheets.
- ☐ Photographs of awareness programmes.
- ☐ Anti-ragging posters/notices.
- ☐ Student orientation records.
- ☐ Counselling records, wherever applicable.
- ☐ Annual report of the Cell.
- ☐ Evidence of display of anti-ragging information.
- ☐ Communication with university/regulatory/external authorities, wherever applicable.

21. DISPLAY NOTICE

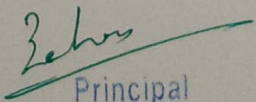
ANTI-RAGGING NOTICE

ZERO TOLERANCE TOWARDS RAGGING

Dhableswar Institute of Pharmacy strictly prohibits ragging in any form.

Students are advised:

- Do not participate in ragging.
- Do not encourage or support ragging.
- Respect all students.
- Report any incident immediately.
- Maintain a safe and respectful campus environment.

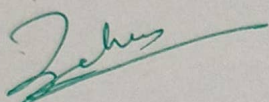

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Any complaint relating to ragging shall be dealt with under the applicable rules and institutional procedure.

ANTI-RAGGING CELL

DHABALESWAR INSTITUTE OF PHARMACY

Radhadamodarpur, Khuntuni, Cuttack, Odisha



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INFORMATION EDUCATION COMMUNICATION (IEC)
GUIDELINES FOR COUNCILS, UNIVERSITIES & COLLEGES
Curbing the Menace of Ragging



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विश्वविद्यालय अनुदान आयोग
University Grants Commission
quality higher education for all

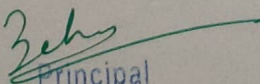
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www.ugc.ac.in
www.antiragging.in and www.c4yindia.org


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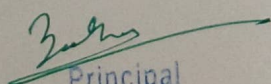
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ABBREVIATIONS

ACP	Assistant Commissioner of Police
AICTE	All India Council of Technical Education
ARC	Anti-Ragging Committee
ASP	Assistant Superintendent of Police
BCI	Bar Council of India
C4Y	Centre for Youth
CCH	Central Council of Homeopathy
CCIM	Central Council for Indian Medicine
COA	Council of Architecture
DCI	Dental Council of India
DCP	Deputy Commissioner of Police
FAQ	Frequently Asked Question
ICAR	Indian Council for Agricultural Research
IEC	Information Education Communication

INC	Indian Nursing Council
IT	Information Technology
MCI	Medical Council of India
NCRI	National Council for Rural Institutes
NCTE	National Council for Teacher Education
PCI	Pharmacy Council of India
RCI	Rehabilitation Council of India
SCHE	State Councils of Higher Education
SHO	Station House Officer
SP	Superintendent of Police
SPC	Statutory Professional Councils
SSP	Senior Superintendent of Police
UGC	University Grants Commission


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Centre for Youth
Let's Grow Together

www.c4yindia.org



ANTI
RAGGING

www.anti-ragging.in



CONTENT

RAGGING MENACE

Ragging is a disturbing reality in the higher education system of our country. Despite the fact that over the years, ragging has claimed hundreds of innocent lives and has ruined the careers of thousands of bright students, the practice is still perceived by many as a way of 'familiarisation' and an 'initiation into the real world' for young college-going students.

The Ragging is defined as any disorderly conduct, whether by words spoken or written or by an act, has the effect of teasing, treating, or handling with rudeness a fresher or a junior student. Indulging in a rowdy or undisciplined activity that causes or is likely to cause annoyance, hardship, or psychological harm or to raise fear or apprehension thereof in a fresher or junior student. Asking the students to do any act or perform something that such students will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or junior student. This can lead to adverse effects such as depression, anxiety, and sometimes even suicide.

Punishment Provisions

Any student or group of students found guilty of ragging on campus or off campus shall be liable to one or more of the following punishments:

- Debarring from appearing in any sessional test/ university examination or withholding results
- Suspension from attending classes and academic privileges
- Withdrawing scholarships and other benefits
- Suspension from the college for a period of one month
- Cancellation of admission
- Debarring from representing the institution in any national or international meet, tournament, youth festival, etc
- Suspension/expulsion from the hostel
- Rustication from the institution for periods varying from 1 to 4 semesters or equivalent period
- Expulsion from the institution and consequent debarring from admission to any other institution
- Fine up to twenty five thousand rupees
- Imprisonment for a term which may extend to two years or with fine which may extend to ten thousand rupees or with both
- Collective punishment - When the students committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers.

Any institution that fails to take adequate steps to prevent ragging or fails to act in accordance with the Regulations or fails to punish perpetrators or incidents of ragging suitably is liable to the penalties and punishments as per the provisions of the Regulations.

www.antiragging.in/assets/pdf/information/english/what_constitutes_ragging.pdf

www.c4yindia.org/Home/AntiRagging

ZERO TOLERANCE POLICY IN INDIA

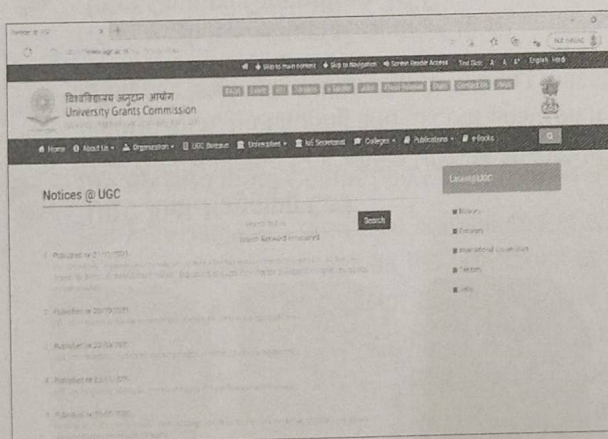
No act of ragging, major or minor, shall go unnoticed. No ragger, male or female, student or non-student, shall go unpunished. No institution that fails to take action against ragging shall be allowed to operate.

The Supreme Court, in its judgement dated 08 May 2009 ordered the implementation of a ragging prevention programme comprising, inter alia, setting up a toll-free anti-ragging helpline/ call center, a database of institutions/ students, and engaging an independent non-government agency as the monitoring agency.

Regulatory provisions and the appropriate law are in force to eliminate ragging in all its forms from the universities, deemed universities and other higher educational institutions in the country by prohibiting, preventing its occurrence and punishing those who indulge in ragging.

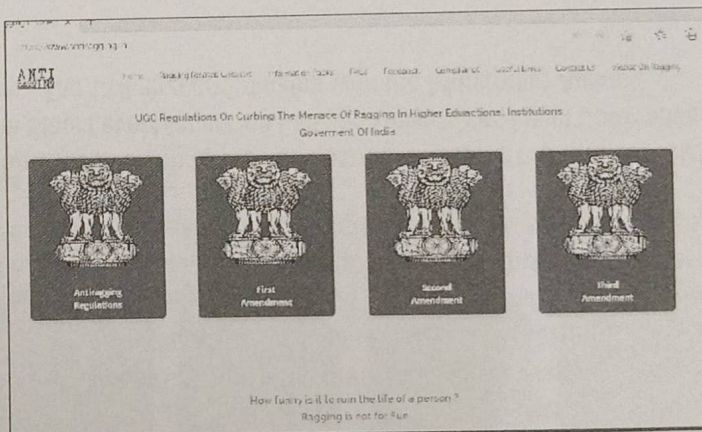
UGC Regulations on curbing the menace of Ragging in Higher Educational Institutions, 2009

Ragging is a criminal offense and UGC has framed regulations on curbing the menace of ragging in higher educational institutions in order to prohibit, prevent and eliminate the scourge of ragging. In pursuance to the Judgment of the Hon'ble Supreme Court of India dated 08.05.2009 in Civil Appeal No. 887/2009, in exercise of the powers conferred by clause (g) of sub-section (1) of section 26 of the University Grants Commission Act, 1956, the UGC notified "Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009". These regulations are mandatory for all universities/ institutions.



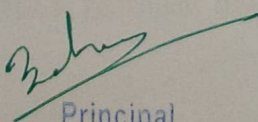
Notices @ UGC

www.ugc.ac.in/ugc_notices.aspx



UGC Regulations

www.antiragging.in/assets/pdf/annexure/Annexure-I.pdf


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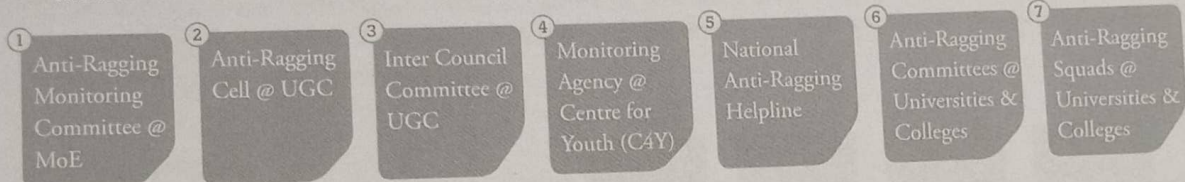
ANTI-RAGGING REGULATORY FRAMEWORK IN INDIA

▶ Anti-Ragging Monitoring Committee, Ministry of Education, Government of India

The Anti-Ragging Committee for monitoring measures to prevent ragging in higher educational institutions is constituted in the Ministry of Education, Government of India.

▶ University Grant Commission (UGC)

As per the directions of the Government of India, the UGC established the following regulatory framework mechanism to curb the menace of ragging in the country.



▶ UGC Anti-Ragging Cell

The Anti-Ragging Cell within UGC is an instructional mechanism to provide secretarial support for the collection of information, monitoring and to coordinate with the State Level Monitoring Cell and Universities Level Committees for effective implementation of anti-ragging measures. The Cell also coordinates with the Monitoring Agency.

▶ Inter Council Committee, UGC

The UGC has constituted an Inter-Council Committee, consisting of representatives of the various Councils and the Monitoring Agency. Such bodies in higher education are to coordinate and monitor the anti-ragging measures in institution across the country and to make recommendations from time to time.

▶ The National Anti-Ragging Helpline

The National Anti-Ragging Help Line 24x7 Toll Free number is 1800-180-5522. The support is provided for queries related to ragging, compliant registration, among others.

▶ Monitoring Agency

The Centre for Youth (C4Y) is the Monitoring Agency from April 01, 2022 (www.c4yindia.org) to support the National Ragging Prevention Programme in the country. The monitoring agency is working towards:

1. Establishing the National 24x7 Anti-Ragging Helpline
2. Software development (IT) for the operation of the national anti-ragging helpline
3. Development and updating the anti-ragging website (www.antiragging.in) and monitoring agency website (www.c4yindia.org)
4. Building an online reporting mechanism for UGC, councils, universities and colleges
5. Conducting trainings of helpline executives
6. Supervising the performance of the helpline and executives
7. Ensuring efficiency and ease of operations for the national helpline, UGC, colleges, universities, and the students
8. Creating awareness to demote ragging in universities, colleges across India
9. Monitoring of the databases maintained by the commission

► The Councils, Regulatory Bodies

The 15 councils in India are making collaborative efforts with UGC to address the menace of ragging. They have been issuing directions and monitoring the affiliated universities and colleges for adhering to the regulatory provisions and compliances. They participate in UGC Inter-Council meetings and the Anti-Ragging Monitoring Committee meetings of the Ministry of Education, Government of India for updates and strategies. The councils are:

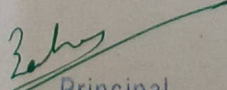
1. All India Council of Technical Education (AICTE)
2. Bar Council of India (BCI)
3. Council of Architecture (COA)
4. Dental Council of India (DCI)
5. Indian Council for Agricultural Research (ICAR)
6. Indian Council of Medical Research (ICMR)
7. Indian Nursing Council (INC)
8. Mahatma Gandhi National Council of Rural Education (MGNCRE)
9. National Commission for Homoeopathy (NCH)
10. National Commission for Indian System of Medicine (NCISM)
11. National Council for Hotel Management & Catering Technology (NCHMCT)
12. National Council for Teacher Education (NCTE)
13. National Medical Commission (NMC)
14. Pharmacy Council of India (PCI)
15. Rehabilitation Council of India (RCI)
16. Sports Authority of India (SAI)
17. Veterinary Council of India (VCI)

► The Anti-Ragging Committee (ARC), Universities and Colleges

The Anti-Ragging Committee is instituted at each college or university to ensure compliance with the provisions of the regulations as well as the provisions of any law for the time being in force concerning ragging; investigate complaints and also, monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution. The Anti-Ragging Committee is responsible for inculcating a culture of Ragging Free Environment on Campus. The Anti-Ragging Committee is involved in designing strategies and action plan for curbing the menace of ragging in the college by adopting an array of activities. The committee is also responsible for conducting awareness programmes from time-to-time on campus.

► Anti-Ragging Squads, Universities and Colleges

The Anti-Ragging Squad office bearers work under the supervision and guidance of the Anti-Ragging Committee and engage in checking places like hostels, buses, canteens, grounds, classrooms and other places of student congregation to keep a vigil and stop the incidences of ragging, if any, and report them if they happen. The squad role is also to educate the students at large by adopting various means about the menace of ragging and related punishments there to.


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▶ Transparent Complaint Process

Specifically, after registering the complaint, the helpline executives forward it to four Higher Authorities:

University Vice-Chancellor | College Principal | SHO | City SP/SSP/DCP/ASP/ACP | Council

The team at the national helpline undertakes follow-up with the college's Anti-Ragging Committee (ARC) for investigation and ARC report till the satisfaction of the victim/ complainant. The complaint remains active in the helpline until the victim/ complainant is satisfied with the action taken by the authorities. The consent in writing for closing the complaint is taken from the victim/ complainant.

If the case is not resolved to the satisfaction of the victim/ complainant, the national helpline escalates the case to the Monitoring Agency for further action in terms of advice, second opinion, or follow-up by the Monitoring agency itself.

If the complainant is not satisfied with the action taken by the college or the college authorities are not cooperating with the helpline centre, such cases are escalated to the University Grants Commission and the respective council for intervention.

There is an online management system set up in the UGC premises for UGC to act on the complaints that have been escalated to UGC. Any actions in terms of writing a letter, email, phone calls etc. are being logged into the case file of the respective complaint. The case file is also visible to the victim/ complainant - www.ugc.ac.in

The status of the complaint with complete follow-up can be accessed at the link below with specific complaint number:

Enter Complaint Number To Check Status

Complaint registered Before April 2022	Complaint registered From April 2022
Complaint Number Submit	Complaint Number Submit

www.antiragging.in

Note: The helpline NEVER discloses the identity of the victim without their permission and consent.

Ragging Complaints Registration

The students in distress due to ragging-related incidents can contact National Anti-Ragging Helpline 1800-180-5522 (24x7 Toll Free) or e-mail to helpline@antiragging.in.

Or

They may also contact UGC Monitoring Agency i.e. Centre for Youth (C4Y) at antiragging@c4yindia.org or 011-41619005 or 98180 44577 (only in case of emergency).

IMPORTANT LINKS FOR THE STUDENTS, COLLEGES, UNIVERSITIES AND COUNCILS

► Students and Parents Undertaking Affidavit

In compliance of the second amendment in UGC Regulations, it is compulsory for each student and every parent to submit an online Anti-Ragging undertaking affidavit every academic year. The universities and colleges are also requested to implement the revised procedure for students to file online Anti-Ragging affidavits. The student will receive an e-mail with her/ his registration number. The student will forward that e-mail to the Nodal officer in her/ his university/college e-mail. (Please note that the student will not receive pdf affidavits and she/ he is not required to print & sign it as it used to be in the earlier case).

Link to fill out the online undertaking affidavit by students and parents:

www.antiragging.in/affidavit_registration_disclaimer.html | www.c4yindia.org/Home/Undertaking

► Ragging Complaints Registration

The complaints of ragging are being registered through the following means:

1. Via e-mail: helpline@antiragging.in
2. National Anti-Ragging Help Line: 1800-180-5522. 24x7 Toll Free Number
3. Suo Motto via Social Media platforms, news, reporters, influencers, social workers among others

Links for filling out ragging complaints:

The National Anti-Ragging Helpline website - www.antiragging.in

The Monitoring Agency website - www.c4yindia.org

► Universities and Colleges Compliance

The UGC regulation has made it mandatory for the universities and colleges to demote ragging in their campuses and follow the compliances to achieve these objectives. The universities are requested to fill online compliance and also immediately instruct all the colleges under their purview to follow it.

Link for 'confirmation on compliance being followed':

www.antiragging.in/compliance_desclaimer.html | www.c4yindia.org/Home/CollegeCompliance

► Colleges and Universities Contact Details

As per the order of the Hon'ble Supreme Court, it is mandatory for the college and university authorities to update their details each year, so that college students can navigate the college or university details while filing the undertaking affidavit.

Link to update college or university details:

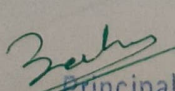
www.antiragging.in/compliance_desclaimer.html | <https://www.c4yindia.org/Home/UpdateCollCont>

► Councils Reporting

The various councils in India are the statutory bodies for regulating universities and colleges. The measures undertaken by them to curb the menace of ragging in their respected affiliated universities and colleges are to be mandatorily reported.

Link to upload the council's reports:

www.antiragging.in/admin/login.php


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HIGHER EDUCATION INSTITUTIONS IN INDIA (HEIs)

UGC Regulations on 'Curbing the Menace of Ragging in Higher Educational Institutions, 2009' are mandatory and all higher education institutions are required to take necessary steps for its implementation including the monitoring mechanism. Any violation of these regulations will be viewed seriously. If any institution fails to take adequate steps to prevent ragging or does not act in accordance with these Regulations or fails to punish perpetrators of incidents of ragging suitably, it will attract punitive action against itself by the UGC.

The requisite mandatory action for curbing the menace of ragging in all Higher Educational Institutions in India:

- Strengthen and augment anti-ragging mechanism by way of adequate publicity through various mediums
- Constitution of Anti-Ragging committee and Anti-Ragging squad
- Establish Anti-Ragging Cell
- Install CCTV cameras at vital points
- Organise anti-ragging interaction, workshops and seminars for the freshers and the senior students
- After the commencement of the academic year organised professional counselling of the students
- Ensure identification of trouble triggers and take appropriate action
- Mention of Anti-Ragging warnings in the institution's E-prospectus and E-information booklets/ brochures
- Conduct surprise inspections of hostels, students, accommodation, canteens, rest cum recreational rooms, toilets, bus stands, and all other strategic locations
- Undertake all other measures that would augur well in preventing/ quelling ragging and any uncalled-for behaviour and the incident.

Website with nodal officers' complete details

Universities/ colleges have to display the email address and contact number of the Nodal Officer of the Anti-Ragging Committee of their university/ college on their website and campus areas like Admission Centre, Departments, Library, Canteen, Hostel, Common facilities, etc.

Admission Form

Universities and colleges are requested to insert a mandatory column in their university/ colleges admission form as per the given format:

Anti-Ragging Undertaking Reference no:	
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AWARENESS MEASURES FOR RAGGING FREE CAMPUSES

- Every public declaration of intent by any institution in electronic, audio-visual, online, social media, print, website, admission prospectus/ booklet or any other media should expressly mention that ragging is totally prohibited in the institution at the time of admission of students in any course.
- The brochure of admission/ instruction booklet or prospectus, whether in print or electronic format, shall prominently print these regulations in full.
- Institutions should display posters in all prominent locations showcasing the provisions of penal law applicable to incidents of ragging.
- At the end of each academic year, the institution should send a letter to the parents/ guardians informing them about the Regulations and any law for the time being enforced prohibiting ragging and its punishments.
- Institutions can issue public notices in the newspapers, update their websites with the nodal officer's complete details.
- Every fresher should be provided with a printed leaflet with all the information to seek help and guidance from all authorities and agencies, and a calendar of events and activities laid down by the institution to facilitate and complement the familiarisation of freshers with the academic environment of the institution.
- Institutions should conduct joint sensitisation and orientation programmes for both freshers and senior students.
- Institutions should constitute Anti-Ragging Committee and Anti-Ragging Squad which will be responsible for spreading awareness and preventing the occurrence of ragging.
- Meeting of all staff, functionaries and agencies before the commencement of the academic session.
- Institutions should launch a publicity campaign against ragging before the commencement of the academic year.
- After the commencement of the academic year, the batch of freshers should be divided into small groups and assigned to the faculty for difficulties and guidance.
- Random anonymous survey should be done among students about ragging, and it should be a regular practice in the institution.

In Nutshell

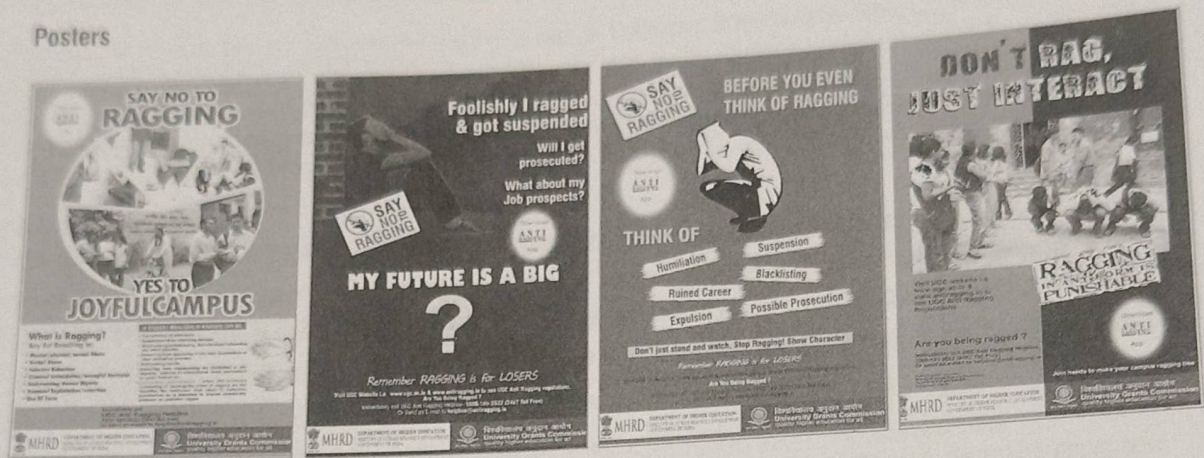
- Brochure of admission/instruction booklet or the prospectus
- Leaflets
- Posters
- Institution website
- Meetings
- Publicity campaign
- Seminars and workshops
- Professional counselling
- Orientation programmes
- Large scale cultural, sports and other activities

▶ UGC designed and distributed four types of posters amongst Universities/ Regulatory Authorities/ Councils/ IITs/ NITs/ other educational institutions for their prominent display. These anti-ragging posters must be displayed at all prominent places like the Admission centre, Departments, Library, canteen, Hostel, Common facilities, etc. These posters are available on UGC website. The size of the posters should be 8x6 feet.

▶ UGC developed 05 TVCs of 30 seconds each with different perspectives i.e. Parents, victims, and Offenders.

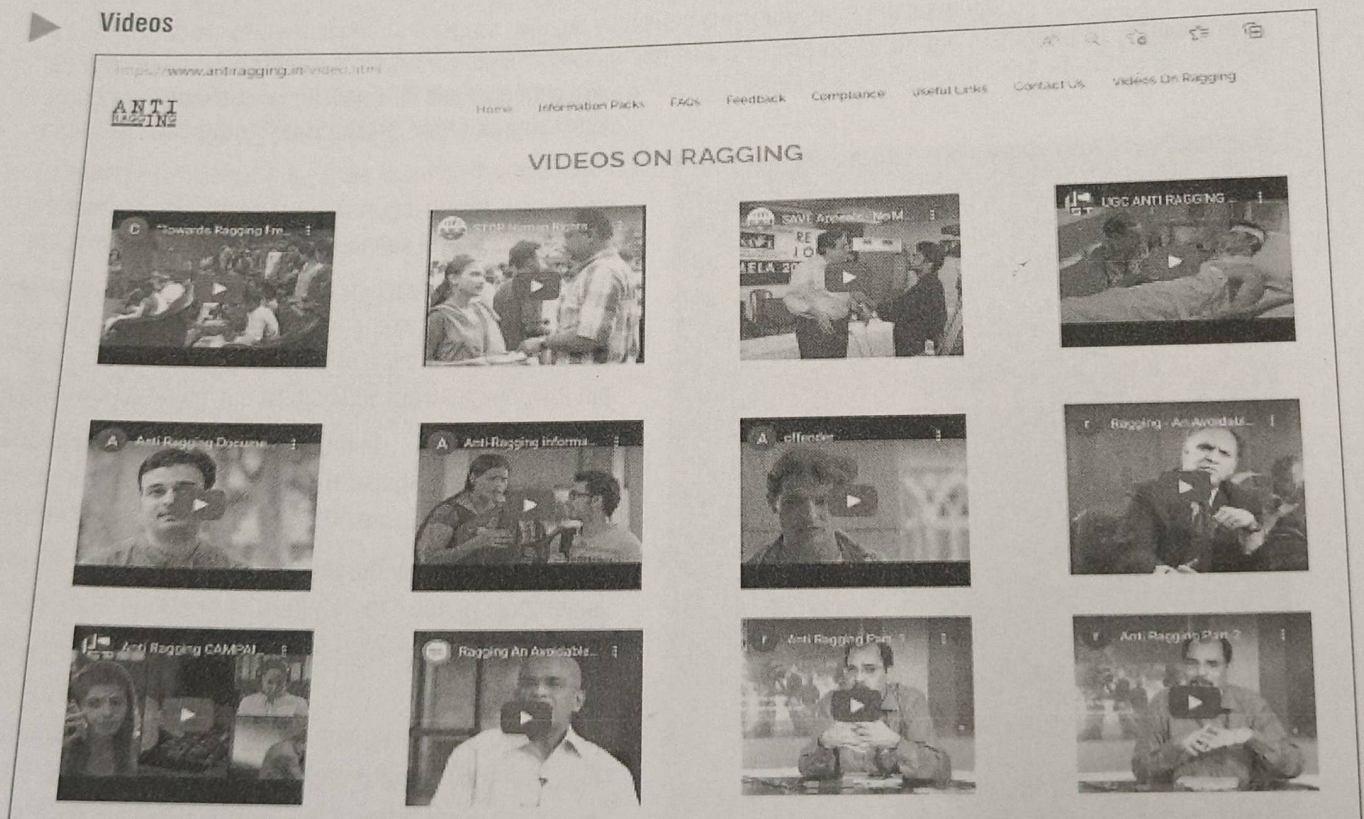
AWARENESS COLLATERALS

► Posters



Download: www.ugc.ac.in/pdfnews/4957638_poster-ragging.pdf

► Videos



www.antiragging.in/video.html

► Frequently Asked Questions (FAQ)

www.antiragging.in/faqs.html | www.c4yindia.org/Home/AntiRagging

REACH OUT

University Grant Commission (UGC)

Bahadur Shah Zafar Marg

New Delhi 110 002

P: 91 11 2360 4446; 2360 4200

E: contact.ugc@nic.in

UGC Anti-Ragging Cell (ARC)

NET Bureau, South Campus of Delhi University,

Benito Jhuarez Marg, New Delhi 110 021

P: 91 11 2411 2087

E: raggingcell@yahoo.in

Monitoring Agency

Centre for Youth (C4Y)

New Delhi 110 068

P: 91 11 4161 9005

E: antiragging@c4yindia.org

National Anti-Ragging Helpline

New Delhi 110 007

P: 1800 180 5522 (24x7 Toll Free Number)

E: helpline@antiragging.in

NATIONAL RAGGING PREVENTION PROGRAMME

www.ugc.ac.in

www.antiragging.in and www.c4yindia.org

Guidelines Content and Design by Centre for Youth (C4Y), Monitoring Agency