

**\*\*Faithbridge Childcare Learning Center\*\***  
**Enrollment Agreement**

I/We \_\_\_\_\_ am/are responsible for the payment of tuition at Faithbridge Childcare Learning Center (FCLC) for

\_\_\_\_\_ (student's name).

I/We will pay the tuition amount as determined by the Faithbridge Childcare Learning Center Representatives and understand that if payment is not received by the due date then a \$10.00 late fee will apply to your account and your child will not be able to attend until payment is rendered.

- **First tuition payment will be due on your child's 1st day of school.**
- **Weekly Billing Cycle**
  - Your tuition bill will be issued at the close of business every Friday via email.
  - Payment will be due on the first day of child's attendance the following week. If payment is not rendered by the due date, your child may not be able to attend until the payment is made in full.
  - If other payment arrangements need to be made please speak with the program director.

**FCLC Payment Options:**

- FCLC's preferred payment method is Tuition Express Service. Tuition Express is a FREE service that will allow FCLC to pull funds from your account every Monday. You can sign up for Tuition Express in the office
- FCLC payments can be made through the parent engagement app.
- FCLC will accept Checks or Money Orders Payments. These payments will be due the first day of your child's week. **There will be a \$3.00 handling charge for Checks and Money Orders brought into the center.**

Payments will be accepted in the form of tuition express, credit card, check or money order or the parent engagement app. **No cash will be accepted.**

NSF's returned to us from the bank will be subject to a \$15.00 charge to cover bank fees.

Tuition must be paid in full by the last day of the current session to attend the next session of school.

In signing this enrollment agreement, I certify that I understand the tuition policies of Faithbridge Childcare Learning Center and agree to make all payments in accordance with these policies.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_