

# RIVERVIEW PARENT- STUDENT HANDBOOK



Summer 2023

# Vision

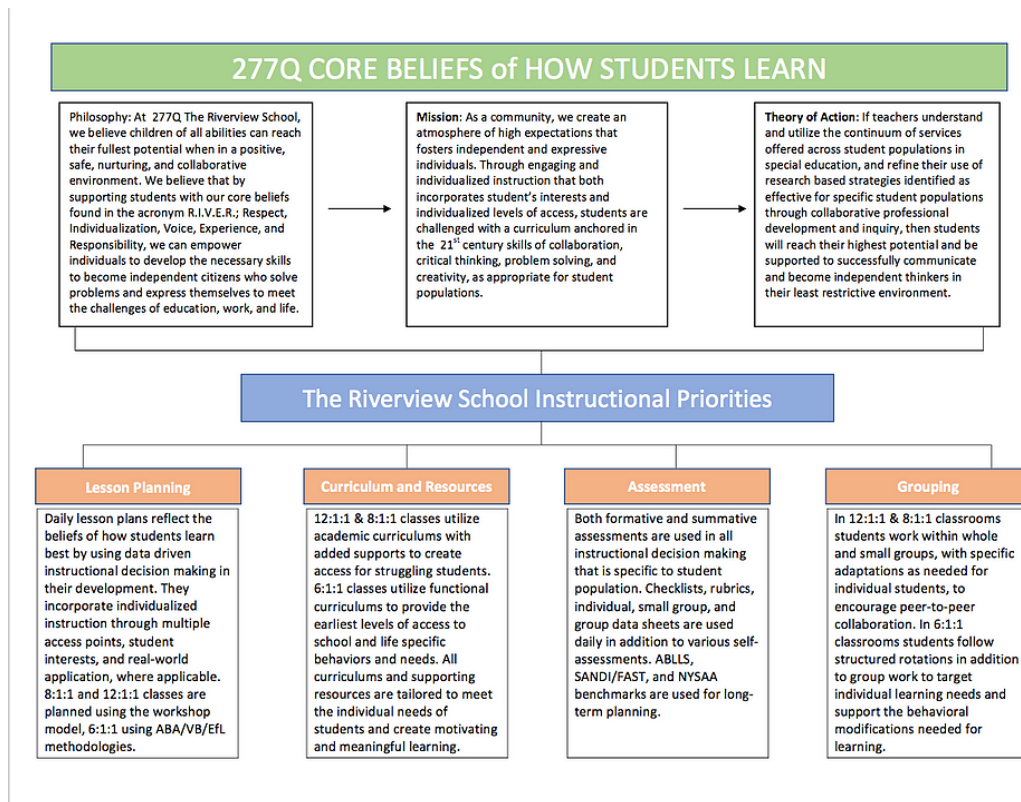
## Where We Want to Be

Our students are emP.O.W.E.Red to be expressive global citizens where they are  
**PREPARED** with skills and provided **OPPORTUNITIES**  
 in an atmosphere filled with **WONDER, EQUITY** and **RESPECT**.

# Mission

## How We Will Get There

We create an atmosphere of high expectations and academic excellence  
 which emP.O.W.E.R.s students by incorporating their interests and tailored instruction  
 with a curriculum anchored in collaboration, critical thinking, problem solving and 21st century skills.



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## SUMMER CALENDAR

July 3rd	Staff Development
July 4th	Holiday
July 5th	Staff Development
July 6th	First Day for Students
August 15th	Last Day for Students
September 7th	First Day for Students 23/24 School Year

**About The Handbook**

The purpose of the handbook is to provide information about our school and to act as a reference book for parents/guardians. It is our hope that some of your questions can be answered through the use of the handbook.

## **Instructional Focus for the 2022-2023 School Year**

We will empO.W.E.R. students by providing them with the skills and strategies to read, write, speak, and listen in a way that allows them to communicate and engage in their communities as global citizens.

### **Names to Know**

Principal	Annette Beale	abeale@schools.nyc.gov
Assistant Principal	Mitchell Glover	Mglover4@schools.nyc.gov
Assistant Principal	Jenna O'Shaughnessy	Joshaughnessy2@schools.nyc.gov
Assistant Principal	Laura Drager	LDrager@schools.nyc.gov
Assistant Principal	Miranda Haraugthy	MHaraugthy@schools.nyc.gov
Assistant Principal	Almita Phillips	AMagloire@schools.nyc.gov
Parent Coordinator	Rachel Beadle	RBeadle@schools.nyc.gov
PA President	Ivery Taylor	Liamsmom7924@gmail.com
Transition Coordinator	Annie Alvord	AAlvord2@schools.nyc.gov

# Sites/Locations

Site	Address	Unit Coordinator	UC email
P277Q @ 404	1-50 51 <sup>st</sup> Avenue Long Island City, NY 11101 Phone: 718-609-3320 Fax: 718-609-3322	Lyndsay Milaccio	LMilaccio@schools.nyc.gov
P277Q @ 777	50-15 44 <sup>th</sup> Street Woodside, NY 11377 Tel: 718-361-3567 Fax: 718-361-3568	Kathryn Perafyn	KPerafyn@schools.nyc.gov
P277Q @78	46-08 5 <sup>th</sup> Street Long Island City, NY 11101 Tel: 718-706-4660 Fax: 718-706-4664	Charles Gerber  Katherine Santos	CGerber@Schools.nyc.gov  KSantos15@schools.nyc.gov
P277Q @311	98-11 44 <sup>th</sup> Avenue Corona, NY 11368 Tel: 718-507-3840 Fax: 718-507-3822	Mitchell Steinberg	MSteinberg9@schools.nyc.gov
P277Q @315	43-18 97 <sup>th</sup> Place Corona, NY 11368 Tel: 718-424-8456 Fax: 718-424-8457	Danielle Szempruch	DSzempruch@schools.nyc.gov
P277Q @322	89-11 43 <sup>rd</sup> Avenue Elmhurst, NY 11373 Tel:929-666-5805 Fax:929-666-5806	Trouskey Casalino	TCasalino@schools.nyc.gov

## **Visiting 277Q:**

If you have a question about your child's progress, do not hesitate to contact his/her teacher or related service providers.

- Check your child's book bag/folder for school notices, flyers, and forms daily.
- You may contact your child's site but please keep in mind teachers are in the classroom with their students and will have to return your call during a prep period.
- If applicable, check your child's communication notebook.
- If applicable, check your email, Dojo account, and Google Classroom regularly to be notified of upcoming events or important information by your child's teacher.
- Ask specific questions about your child's school day.

## **Attendance**

In order to make adequate progress and to be successful, students must attend school on a regular basis. A student may be absent for illness, emergencies, or for religious observance, but the goal is for every student to be in school every day. A student with less than 90% attendance is considered chronically absent.

- If your child is absent for three or more days, please inform both the school and the bus driver.
- Absences may be excused--but are not eliminated--for religious observance, or illness.
- Families are advised to schedule trips and vacations when school is not in session to minimize interruption in schoolwork that may impact academic progress.
- School office staff will reach out to you in regards to any absences, please ensure all contact information is up to date.

## **Emergency Contacts/Blue Cards**

277Q must always have updated blue emergency cards for each child on file. This card is used as a means of contacting you in the event of an emergency.

- The numbers given should always be current.
- Your child will only be released to a person whose name is listed on the blue card and is 18 years or older.
- It is the responsibility of the parent/guardian to inform the school of a change of telephone number or address. It is important that we have the most up to date information so we can contact you in an emergency.
- If there is an order of protection or "no contact/no access" for a particular adult, the name of this person has to be clearly written on the blue card and a copy of the order must be on file at the school.

## Arrival/Dismissal

Students are to arrive at school promptly at 8:00am. Arriving late has a tendency to disrupt learning for not only your child but for the other students in the classroom. All students must be signed in or out in our parent/guardian contact book and show ID. Please make every effort to bring your child to school on time.

- For students who do not take the bus, please ensure that you pick your child up no later than the dismissal time.
- List any and all adults (18 and over) allowed to pick up your child on the Blue Card.
- Students will not be dismissed to an adult that is not listed on their Blue Card.
- Students will not be released to anyone under the age of 18.
- If you are planning to pick up your child rather than put them on the bus, please contact the school before 1pm to ensure that the teacher/school is notified of this change.

## Office of Pupil Transportation

Students are provided with door to door bus service. OPT provides buses. The office of Pupil Transportation will send you notices as to what bus your child will be assigned to.

- In the morning, an adult should wait with the child until the bus arrives and is expected to be there in the afternoon, a child will not be allowed off of the bus without a parent/guardian present.
- Parents/Guardians may contact the OPT HOTLINE at 718-392-8855 or through their main number at 718-784-3313.
- To report issues or concerns with busing, please call the above number and write down the **violation number** they provide you with. Please call the school and report this number to your child's Unit Coordinator, so we can ensure the issue is handled properly.

Please complete the following for your records:

Name of Bus Company: \_\_\_\_\_  
Telephone number of bus company: \_\_\_\_\_  
Bus Route AM: \_\_\_\_\_  
Bus Route PM: \_\_\_\_\_  
Driver's Name: \_\_\_\_\_  
Escort/Matron's Name: \_\_\_\_\_



## **Field Trips**

Field trips will take place during the summer. We require written permission in the form of our 277Q Trip Permission Slips from the parent/guardian and we cannot accept verbal permission. All field trips are related to the curriculum and are an academic extension of what is being learned in the classroom. Please make every effort to return permissions slips on time to ensure your child may attend. Some trips may require additional consent such as video or photo, please ensure all necessary paperwork is completed and signed.

## **Birthday Celebrations**

Birthday celebrations during the school day must be during the student lunch period and pre-arranged with the classroom teacher and the unit coordinator. Celebrations cannot impede the academics within the classroom. Please remember that many of our students have dietary restrictions which should be taken into consideration.

## **School Meals**

Students will be provided breakfast and lunch; however you may wish to send your child with a lunch from home or snack. If your child has dietary restrictions or food allergies please inform us immediately. If there are allergies in your child's classroom you will receive notification and we ask that you refrain from sending foods that can affect the health and well-being of students.

## **School Nurses**

Each site has nurses on staff to ensure the health and well-being of our students. Medication can only be administered with orders obtained from your child's pediatrician. Administration of medication, even over the counter medication, is strictly prohibited in school without an updated medical and doctor's prescription form on file (504 forms). Medical room personnel/school nurses administer and monitor all medication.