

## PERSONALITY & INTEREST INVENTORY

### 1. **Personal Information:**

- Name:
- Position:
- Length of time with the company:

### 2. **Work Preferences:**

- What aspects of your job do you enjoy the most?
- What tasks or responsibilities do you find most challenging?
- Are there any specific projects or initiatives you would like to work on in the future?

### 3. **Skills and Strengths:**

- What are your key strengths or areas of expertise?
- Are there any skills or competencies you would like to further develop?
- How do you believe your strengths can contribute to the team's success?

### 4. **Work Style:**

- Describe your preferred work style (e.g., collaborative, independent, structured, flexible).
- How do you prefer to receive feedback and recognition for your work?
- What motivates you to perform at your best?

### 5. **Career Goals:**

- What are your short-term and long-term career goals?
- How do you see yourself growing within the company?
- Are there any specific training or development opportunities you are interested in pursuing?

**6. Communication and Collaboration:**

- How do you prefer to communicate with your colleagues (e.g., in-person, email, phone, video conferencing)?
- What do you consider effective teamwork and collaboration?
- How do you handle conflicts or disagreements with colleagues?

**7. Work-Life Balance:**

- How do you prioritize work-life balance in your life?
- What do you enjoy doing outside of work?
- With whom and how do you like to spend your time?
- Are there any adjustments or accommodations that would help you maintain a healthy balance between work and personal life?

**8. Feedback and Suggestions:**

- Do you have any feedback or suggestions for improving our work environment or processes?
- Is there anything else you would like to share about yourself or your work experience?