

Nautilus Cove Condominium Association, Inc.
13700 Panama City Beach Pkwy
Panama City Beach, FL 32407

Clubhouse Reservation Agreement

Function Date: _____

Start Time: _____ **End Time:** _____

Owner: _____

Tenant: _____

- Owner or Tenant reserving the Clubhouse must be present at all times and the Owner is responsible for ANY and ALL damages to the building, its contents, and the surroundings.
- The Clubhouse must be returned to its original condition including furniture placement and must be cleaned with all trash removed to the compactor.
- No food or drinks are to be left in the refrigerator or the building.
- All lighting must be returned to the original position at the end of the function.
- No tape, nails, glue, thumbtacks, etc. may be placed on any wall or painted surface. Anything placed on glass must be removed and cleaned.
- No wet swimming suits are allowed in the Clubhouse.
- Clubhouse must never be left unattended while unlocked.
- Please respect surrounding residents. Quiet time WILL BE enforced.
- Clubhouse must be secured and key placed in the Homeowner's drop box outside the front door at the end of the function.
- A damage/cleaning fee of at least \$200 will be assessed to the unit account and payable immediately upon notice.
- A fee will be charged in the amount for \$100 for Clubhouse key not being returned.
- Association Manager will ask that pictures of the Clubhouse after cleanup be sent to:
contact@nautiluscovefl.com

Unit Number: _____

Owner Name (Printed): _____

Name of Owner/Tenant responsible for event: _____

Responsible Party Signature: _____

Manager Signature: _____

Date/Time Key Issued: _____

Date/Time Received Verified by Management: _____