

Kids Camp Church Instructions

Please complete this list prior to camp arrival

THE PRICE OF CAMP IS DETERMINED WHEN THE APPLICATION AND THE DEPOSIT HAVE BOTH BEEN RECEIVED. IF WE HAVE ONLY RECEIVED THE DEPOSIT, THE FINAL PRICE WILL NOT BE DETERMINED UNTIL WE RECEIVE THE APPLICATION.

*****NO EXCEPTIONS*****

***WE HAVE TWO VERSIONS OF CAMP THIS YEAR, CAMP DAYS AND SLEEPAWAYS
WHEN DISTRIBUTING APPLICATIONS PLEASE CONFIRM YOU HAVE THE CORRECT EVENT***

Step 1: Distribute & Gather Camper/Volunteer Applications

CAMPER AND VOLUNTEER APPS CAN BE FOUND AT www.stxkidmin.org.

- CAMPER APPS ARE 2 PARTS (ONLINE AND PAPER) AND NEED TO BE COMPLETELY FILLED OUT AND SIGNED BY A PARENT/LEGAL GUARDIAN. THE PAPER PORTION MUST BE FILLED OUT AND UPLOADED WHEN COMPLETING THE ONLINE FORM.
- CAMPERS BRINING MEDICATIONS MUST FILL OUT THE MEDICATION FORM
 - EXPIRED MEDICATIONS WILL NOT BE PERMITTED
 - PLEASE PRINT OUT MEDICATION FORM TO BE BROUGHT WITH MEDICATION
- EACH LEADER MUST HAVE A SIGNED PASTORAL REFERENCE FORM COMPLETED BY A CREDENTIALLED AG MINISTER
 - MINISTER MUST BE LICENSED OR ORDAINED
- PDF VERSIONS OF FORMS ARE ALSO AVAILABLE IF NEEDED

Step 2: Complete 'Group Form'

GROUP FORM CAN BE FOUND AT www.stxkidmin.org.

- COMPLETE NEW GROUP FORM WITH EACH CAMP WITH EACH ADDITION TO CONFIRM NUMBER OF STUDENTS REGISTERING FOR EACH DEADLINE.

Step 3: Mail Camp Packet or Complete Online (Applications & Payment)

MAIL TO:

STXAG-KIDS CAMP
12106 EAST SAM HOUSTON PARKWAY N.
HOUSTON, TX 77044

- PAPERWORK
 - GROUP FORM
 - CAMPER APPS (1 PER CAMPER)
 - VOLUNTEER APPS (1 PER VOLUNTEER + PASTORAL REFERENCE + COPY OF DRIVER'S LICENSE)
- PAYMENT
 - SLEEPAWAY (OVERNIGHT) - \$100 DEPOSIT PER CAMPER (MINIMUM)
 - CAMP DAYS - \$50 DEPOSIT PER CAMPER (MINIMUM)

- DEPOSIT IS NON-REFUNDABLE/TRANSFERABLE 2 WEEKS PRIOR TO CAMP START DATE
- ONLINE PAYMENT IS ALSO AVAILABLE THROUGH OUR ONLINE FORMS

Important Notes

THE PRICE OF CAMP IS DETERMINED WHEN THE APPLICATION AND THE DEPOSIT HAVE BOTH BEEN RECEIVED. IF WE HAVE ONLY RECEIVED THE DEPOSIT, THE FINAL PRICE WILL NOT BE DETERMINED UNTIL WE RECEIVE THE APPLICATION.

Please note camp cost deadlines: Sleepway

GIFT OF CAMP - \$250 IF DEPOSIT IS RECEIVED BY DECEMBER 25TH, 2022
AND REGISTRATION AND PAYMENT IS COMPLETED AND RECEIVED BY APRIL 1, 2023

\$260 IF COMPLETE REGISTRATION IS RECEIVED BY APRIL 1, 2023

\$270 IF COMPLETE REGISTRATION IS RECEIVED BY MAY 1, 2023

\$280 IF COMPLETE REGISTRATION IS RECEIVED BY JUNE 1, 2023

\$290 IF COMPLETE REGISTRATION IS RECEIVED AFTER JUNE 2, 2023 *MUST CALL TO REGISTER

Please note camp cost deadlines: Camp Days

GIFT OF CAMP - \$100 IF DEPOSIT IS RECEIVED BY DECEMBER 25TH, 2022
AND REGISTRATION AND PAYMENT IS COMPLETED AND RECEIVED BY APRIL 1, 2023

\$110 IF COMPLETE REGISTRATION IS RECEIVED BY APRIL 1, 2023

\$120 IF COMPLETE REGISTRATION IS RECEIVED BY MAY 1, 2023

\$130 IF COMPLETE REGISTRATION IS RECEIVED BY JUNE 1, 2023

\$140 IF COMPLETE REGISTRATION IS RECEIVED AFTER JUNE 2, 2023 *MUST CALL TO REGISTER

- KEEP A MASTER LIST OF CAMPERS, LEADERS AND MEDICATIONS AND BRING THEM TO CAMP WITH YOU
- SUBMIT ANY CHANGES USING THE 'TRANSFER/CHANGES FORM' (FOUND AT www.stxkidmin.org)
- EXPIRED MEDICATIONS WILL NOT BE PERMITTED
- DEPOSITS ARE NON-REFUNDABLE/TRANSFERABLE 2 WEEKS PRIOR TO CAMP START DATE
- EMAIL STXKIDS@GMAIL.COM WITH ANY QUESTIONS.

CAMP 2023 DATES

CAMP DAYS #1 – JUNE 12-14 (DEPOSIT NON-REFUNDABLE/TRANSFERABLE AFTER MAY 29TH, 2023)

CAMP DAYS #2 – JUNE 15-17 (DEPOSIT NON-REFUNDABLE/TRANSFERABLE AFTER JUNE 1ST, 2023)

SLEEPAWAY CAMP #3 – JULY 11-14 (DEPOSIT NON-REFUNDABLE/TRANSFERABLE AFTER JUNE 27TH, 2023)

CAMP DAYS #4 – JULY 17-19 (DEPOSIT NON-REFUNDABLE/TRANSFERABLE AFTER JULY 3RD, 2023)

SLEEPAWAY CAMP #5 – JULY 21-24 (DEPOSIT NON-REFUNDABLE/TRANSFERABLE AFTER JULY 7TH, 2023)

Before You Arrive

- CHECK EACH PERSON'S TEMPERATURE.
 - IF CHILD HAS TEMPERATURE OVER 99 DEGREES, PLEASE DON'T BRING THEM.
- CHECK FOR LICE, RASH, AND ANY OTHER COMMUNICABLE DISEASE.
 - PLEASE DON'T BRING THEM. IF CAMPERS ARE ILL THEY WILL BE SENT HOME TO PROTECT THE OTHER CHILDREN.
- FOR SLEEPAWAY CAMPS - GATHER ALL MEDICATIONS FROM BOTH ADULTS AND CHILDREN.
 - PLACE EACH INDIVIDUAL'S MEDICATION INTO A ZIPLOC BAG. MEDICATIONS MUST BE IN THEIR ORIGINAL CONTAINER.
 - MEDICATION FORM MUST BE INCLUDED IN THE BAG.
 - MEDICATIONS WILL NOT BE ADMINISTERED WITHOUT A MEDICATION FORM AND IF THEY ARE NOT IN THE ORIGINAL CONTAINER.
 - EXPIRED MEDICATIONS WILL NOT BE ADMINISTERED.
 - MEDICATION FORM IS AVAILABLE ON OUR WEBSITE AND MUST BE INCLUDED IN THE BAG WITH THE MEDICATIONS
- GATHER ALL MONEY FOR MONEY CARDS FOR CHILDREN AND ADULTS.
 - PLEASE MAKE A MASTER LIST OF HOW MUCH EACH PERSON HAS FOR SPENDING MONEY. NO CASH IS ACCEPTED AT OUR SNACK SHACK OR OUR CAMP STORE. REMAINING BALANCE CAN BE REFUNDED ON THE LAST NIGHT OF CAMP.
 - EMAIL MASTER LIST TO STX KIDMIN (STXKIDS@GMAIL.COM).
 - IF STUDENT OR VOLUNTEER HAS PRE-PURCHASED A MONEY CARD THROUGH THEIR REGISTRATION, IT WILL BE GIVEN TO THE CHURCH UPON ARRIVAL.
- COLLECT FINAL REGISTRATION PAYMENTS FROM CHURCH AND/OR THE INDIVIDUAL.
 - BALANCE DUE MUST BE PAID IN FULL UPON CAMP ARRIVAL. CREDIT CARD PAYMENTS ARE ACCEPTED. (CREDIT CARD PAYMENTS WILL INCLUDED A \$2 PROCESSING FEE PER TRANSACTION)

When You Arrive: Camp Days

- DAILY CHECK-IN BEGINS AT 10AM. LUNCH IS PROVIDED
- ONE ADULT BRINGS BALANCE DUE AND MONEY FOR MONEY CARDS ON DAY 1
- DAYS 2 & 3 CHECK-IN NAMES AND NUMBERS OF STUDENTS AND LEADERS
- 3 CHECK-IN STATIONS: REGISTRATION, STAFF CHECK-IN, MONEY CARDS.
 - REGISTRATION
 - PAY BALANCE DUE
 - CONFIRM CAMPERS AND VOLUNTEERS
 - STAFF CHECK-IN
 - ALL VOLUNTEERS CHECK IN WITH CAMP MANAGER AND RECEIVE ITINERARIES, NAME BADGES, DORM LEADER MANUALS, ETC.
 - MONEY CARDS
 - TURN IN MONEY FOR MONEY CARDS FOR ALL INDIVIDUALS.
 - MONEY CARDS WILL BE DISTRIBUTED UPON CHECK-IN.

When You Arrive: Sleep Away Camps

- REGISTRATION BEGINS AT 3PM. LUNCH IS NOT PROVIDED
- ONE ADULT BRINGS BALANCE DUE, MONEY FOR MONEY CARDS, AND ALL MEDICATIONS TO THE REGISTRATION BUILDING.
- 4 CHECK-IN STATIONS: REGISTRATION, MEDICATIONS, STAFF CHECK-IN, MONEY CARDS.
 - REGISTRATION
 - PAY BALANCE DUE
 - CONFIRM CAMPERS AND VOLUNTEERS
 - MEDICATIONS
 - TURN IN MEDICATIONS AND MEDICATION FORMS FOR ALL CAMPERS AND ADULTS
 - STAFF CHECK-IN
 - ALL VOLUNTEERS CHECK IN WITH CAMP MANAGER AND RECEIVE ITINERARIES, NAME BADGES, DORM LEADER MANUALS, ETC.
 - MONEY CARDS
 - TURN IN MONEY FOR MONEY CARDS FOR ALL INDIVIDUALS.
 - MONEY CARDS WILL BE DISTRIBUTED, BY ROOM.
- UNLOAD IN DORMS