

***"Help & Hope for Children and Families"***  
**32 S. 10<sup>th</sup> Street, Akron, PA. 17501**  
**Phone: 717-341-6004 • Fax: 717-859-5674**

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### ***Payment Policy***

John Houton, PhD. is an "Out-of-Network" Provider. The full fee is expected at the time of service. The fee for service is \$125.00 per 60-minute session. We strongly encourage you to contact your insurance provider before your initial visit to determine what you must do to be reimbursed for services rendered. We will supply you with a copy of your encounter form for each office visit. You may submit the encounter form to your insurance company to obtain any reimbursement for which you may be eligible. We also offer a discounted pre-payment plan; please ask or call if you are interested.

### ***Appointment Cancellation Policy***

Time has been specifically reserved for your therapy appointment. Please call at least 24 hours ahead of time if you must cancel an appointment. There is a \$25 charge if you fail to show up for a scheduled appointment or cancel with less than 24 hours notice. Due to the demand for attachment therapy services and number of families requesting help, we reserve the right to discharge after four cancellation/no-shows.

December 2020