

Terms and Conditions International Tour Company

RESERVATIONS

A completed reservation form and deposit are due to reserve a place on this tour. Reservation forms and deposits can be sent to: International Tour Company, P.O. Box 23, Cloverdale, VA 24077

PAYMENTS

The payment schedule is listed on the tour itinerary. Payment can be made by check, Visa, Discover, or MasterCard. Payments not received on time can result in reservation cancellation without refund. **Additional bookings after the final payment deadline may result in additional administrative fees. Fee amounts imposed are at the discretion of International Tour Company.*

INCLUDED

Please read the tour itinerary to see what is included on this tour.

NOT INCLUDED

Please read the tour itinerary to see what is not included on this tour.

CANCELLATION

Cancellation in writing must be received by International Tour Company for appropriate refund minus the following fees and any nonrefundable services purchased. Air penalties are not part of the percentages below and vary based on the airline policy.

120+ days before departure: \$100 processing fee

90-119 days before departure: Deposit amount is lost

60-89 days before departure: 65% of tour cost lost

Under 60 days before departure: 100% of tour cost lost

Travel insurance is non-refundable.

ITINERARY CHANGES

International Tour Company reserves the right to vary itineraries due to site renovations, weather, or what may be in the best interest of the tour group and to substitute facilities and hotels of equal or better quality, if necessary.

BAGGAGE FEES

For tours that include airfare, only baggage that is part of the basic ticket is included. On international flights, this is typically one checked bag, one carry-on bag, and one personal item. For domestic U.S. flights, usually one carry-on bag and one personal item are included. Baggage weight, size restrictions and fees may change and are the responsibility of the client.

AIR TRANSPORTATION

On tours that include group airfare, many airlines do not allow seat assignments until airport check-in. Whenever possible, International Tour Company will make seat requests in advance. Airlines involved in tours are not responsible for any act, omission or event during the time passengers are not on board their planes or conveyances. International Tour Company is not responsible for unforeseen flight delays, charges due to changes required during political unrest, or schedule changes imposed by the airlines. Air schedules may be subject to change at the discretion of the airline.

AIRLINE SECURITY

It is the passenger's responsibility to provide valid identification in the form of a passport or other required identification at the time of airport check-in.

TOUR MEMBERSHIP & MOBILITY REQUIREMENTS

Tour membership is available to all travelers and will not be withheld if the tour operator can furnish the requirements that an individual may need. Because most of our retail tour sightseeing schedules require tour members to walk 1-2 miles at a time using a moderate pace, we cannot accept persons who are not able to navigate uneven terrain or need assistance. Should meeting these requirements materially add to the tour operator's cost, the tour member will be expected to pay these additional costs. The Tour Director retains the right to require non-mobile persons to stay behind when deemed necessary, and also terminate the membership of any member displaying disruptive behavior, delaying or endangering fellow members and/or interfering with the operations of the tour.

PROOF OF US CITIZENSHIP, PASSPORT, VISA & MINOR CHILDREN REQUIREMENTS

Minors traveling with either one parent or no parents must have a certified letter of permission from the parent or parents who is/are not traveling. This letter must be presented at airport check-in. All international tours require a current passport. Some countries require a passport to be valid several months after your scheduled return date. For more information, go to:

<https://travel.state.gov/content/passports/en/passports.html>

Your passport number must be recorded by International Tour Company when making your reservation. Names on airline tickets must appear as shown on passport. Photocopies are not acceptable forms of identification. Non U.S. citizens are responsible to fulfill appropriate entry requirements of the destination countries. Contact the local consulate of the country or countries you intend to visit for information.

RESPONSIBILITIES

These tour programs are operated by International Tour Company, P.O. Box 23, Cloverdale, VA 24077. In common with other companies, International Tour Company acts only as an agent for tour members in arranging vacation services offered on its web site, including transportation, sightseeing, and accommodations through independent contracts. Air carriers, accommodations, and other suppliers (including but not limited to trains, cruises, ferries, motor coaches, hotels, tour guides and restaurants) providing services are independent contractors and are not agents, employees, servants, or joint ventures of the Company or its affiliates. All travel documents for services issued by the Company are subject to the Terms & Conditions specified by the supplier and to the laws of the countries in which the services are supplied. International Tour Company reserves the right in its sole discretion to make changes in the itinerary and is not responsible for expenses, loss of time, money or other incidents resulting from a change of tour scheduling made for tour members, including any rescheduling due to political unrest. International Tour Company is not responsible for any losses or damages of personal property, injuries, thefts or unforeseen expenses incurred by any tour member.

TRAVEL INSURANCE - AVAILABLE FOR ALL PASSENGERS

International Tour Company strongly suggests purchasing Trip Cancellation and Travel Medical insurance, and we are an agent for Allianz insurance. We will be pleased to help you find the coverage you need. It is best to purchase insurance within 14 days of your initial tour payment to get the most out of your coverage.