

Golden Valley Christian Academy

Job Description



Job Title: Para Educator (Class Lead)

Salary Step: \$19.40 + (D.O.E)

Work Location: 4263 Hwy 68, Golden Valley, AZ 86413

Reports to: Dawn Slate (Principal)

Company Profile

Golden Valley Christian Academy is a Religious Organization. As a recently established private school in Golden Valley, we are dedicated to providing a faith-centered education for students from kindergarten through sixth grade. Founded by a family deeply rooted in Christian values, the academy offers a curriculum that blends academic excellence with spiritual growth. With a focus on maintaining a low student-to-teacher ratio, typically around 15:1, Golden Valley Christian Academy ensures personalized attention and support for each student.

Job Functions

- ❖ **Instructional Leadership**
 - Plan and deliver engaging lessons in non-core subjects (excluding ELA and Math)
 - Integrate Christian principles and Biblical worldview into subject content
 - Manage classroom instruction and activities independently
- ❖ **Classroom Management**
 - Maintain a safe, structured, and respectful learning environment
 - Implement behavior expectations in alignment with GVCA's character values
 - Supervise students during transitions and enrichment periods
- ❖ **Spiritual Guidance**
 - Model Christ-like character and promote Biblical truth
 - Support students in daily prayer, devotionals, and chapel participation
 - Provide mentorship and encouragement consistent with the school's faith mission
- ❖ **Collaboration & Support**
 - Coordinate with core teachers and school leadership to reinforce student learning
 - Assist with school-wide events, field trips, and assemblies as needed
 - Communicate effectively with parents, students, and staff
- ❖ **Administrative Tasks**
 - Take attendance, maintain student records, and track classroom progress
 - Prepare classroom materials and manage basic supply needs
 - Follow all school safety, confidentiality, and reporting policies
- ❖ **Christ-Centered Leadership**
 - Models Biblical values and fosters a spiritually nurturing environment.
- ❖ **Strong Communication**
 - Clearly and compassionately communicates with students, staff, and families.
- ❖ **Creative & Engaging**
 - Brings energy, creativity, and hands-on approaches to non-core subject instruction.
- ❖ **Reliable & Adaptable**
 - Maintains a dependable presence and responds to classroom needs with patience and flexibility.

Please note that the list of job functions is not considered conclusive and additional activities or functions will be assigned, as needed, to ensure the successful implementation of the school's vision.

Qualifications

- ✓ Clean background check, preferably with an active IVP card.
- ✓ A strong desire to work in a Christian environment to bring up and embolden the youth of Golden Valley.
- ✓ Experience working with children in a diverse background.
- ✓ Degree/Teaching program is highly desired.