

# **SPRING VALLEY HOMEOWNERS ASSOCIATION, INC.**

C/O SERGIO'S PROPERTY MANAGEMENT, LLC

P. O. Box 490023

Leesburg, FL 34749

352-638-5432

[SergioPropertyMgmt@comcast.net](mailto:SergioPropertyMgmt@comcast.net)

## **BOARD OF DIRECTORS MEETING**

### **MINUTES**

September 18, 2018

Meeting was called to order at 7:00 P. M. by Jack Sergio, President, Sergio's Property Management, LLC.

Introductions: Directors: Kevin McKinnon, President; Joyce Chapman, Secretary; Jack Sergio, President, Sergio's Property Management, LLC and Sarah Webner, Esq., Wonsetler and Webner, P. A.

A certification of Directors quorum was given; two of three board members were present.

Proof of meeting notice was given.

#### **Minutes:**

The Minutes from the February 6, 2018 Board of Directors Meeting were unanimously approved by a motion made by Kevin McKinnon and seconded by Joyce Chapman. All in favor, motion carried.

#### **Treasurers Report:**

The Treasurer's Report was given by Jack Sergio and was unanimously approved by a motion made by Joyce Chapman and seconded by Kevin McKinnon. All in favor, motion carried.

#### **Manager's Report:**

The Manager's Report was given by Jack Sergio and was unanimously approved by a motion made by Kevin McKinnon and seconded by Joyce Chapman. All in favor, motion carried.

#### **Old Business:**

There was no old business to discuss. No motions were made, and none were approved.

#### **New Business:**

There was no new business to discuss. No motions were made, and none were approved.

With no other business to discuss, Kevin McKinnon made a motion to adjourn the meeting. Joyce Chapman seconded. All in favor, motion carried. The meeting was adjourned at 7:38 P. M.

The next Board of Directors meeting will be held on Tuesday, October 16, 2018 at 7:00 P. M.

Submitted by

Spring Valley Board of Directors

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Jack Sergio, President  
Sergio's Property Management, LLC

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Kevin McKinnon  
President