

East and West Barkwith Parish Council

Minutes of the meeting held at 8.00 pm. on 19th July, 2018, in the Village Hall.

Present: Mr. A. Platt, Mr. D. Ward, Mr. N. Battell, Mrs. T. Brady, Ms. K. Breckons, Mr. C. Fincham and Mr. S. Goodacre.

The District and County Councillors were both unwell.

There were no members of the public in attendance.

934. **Apologies for absence.**

Apologies were received from Cllrs. C. Wilson and J. Stamp, who were both working. These were accepted and approved by those present.

935. **Minutes.**

Minutes of the meeting of 17th May, 2018 had been circulated prior to the meeting. They were approved by the meeting and signed by the chairman.

936. **Matters arising.**

There were no items on this occasion.

937. **Correspondence.**

General information and dates - as listed for circulation

Other items -

East Lindsey has sent two up-dates to the Electoral Register showing a total of 2 deletions and seven additions..

BHIB has sent confirmation of the renewal of the insurance policy. A copy of the Public Liability Certificate has been sent to the County Council as requested for the grass-cutting agreement.

There have been no further comments from West Barkwith residents regarding the broadband service there. It was agreed that this matter was now closed.

Signed by the Chairman

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Lincolnshire County Council has provided advice for residents who wish to cut the grass outside their own properties. The general notice will be posted on the board and the full details sent to Cllr. Wilson.

Cllr. Rosanne Kirk, of Lincoln City Council has reported a conversation on the bus with residents concerned at the poor visibility from the Bus Shelters on Willingham Road and Lincoln Road due to the deterioration of the perspex panels. It was confirmed that these shelters are the responsibility of the Highways & Transport department at the County Council and the clerk will write to them to report the problem.

It was also suggested that an additional stop might be installed near the village hall, particularly for those occasions when the bus is diverted and does not pass the Willingham Road shelter at all, leaving behind the waiting passengers. This will be included in the letter.

Lincolnshire & Northamptonshire Customers & Engagement Team sent a notice announcing a public information session about the Biscathorpe oil well. The notice was posted on the board. Cllr. Ward attended the session but there were no apparent implications for this area.

The latest edition of the LALC Newsletter has confirmed a legislation amendment, passed in May, to the effect that Town and Parish Councils will not be obliged legally to appoint a Data Protection Officer, although they may do so if they wish. The clerk will continue necessary work in this area.

The Play Safety Team have given notice that the annual inspection of the Play Area will take place in August. There have been no adjustments to the scale of fees.

Mark Harrod, whose company supplied the goal posts some years ago, has asked whether, under the terms of the Data Protection Regulations, the council wishes its details to remain on their customer data base. It was agreed to request the details to be removed as there have been no further business dealings. The clerk will notify the company accordingly.

It was also agreed that similar enquiries would receive the same reply.

938. **Planning**

- a) Applications - There were three applications on view at this meeting.

The chairman declared an interest as owner of the property in the third application and withdrew while it was discussed, Cllr. Battell taking the chair until his return.

S/044/01192/18 - Land to the West of Louth Road, East Barkwith - Erection of a detached house on site of existing buildings to be demolished.

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This is the site of the former PJ Engineering workshop and has given rise to problems in recent years. It was agreed that, although the sale of the site and the publicity for the planning application had not been widely known, the proposal would be a definite improvement on the current situation and should be supported.

S/044/01247/18 - Ashgrove House, Panton Road, East Barkwith - Extensions to include provision of an indoor swimming pool.

It was agreed to support this application.

S/202/00863/18 - Star Garage, Louth Road West Barkwith - Amendment to earlier application to show - Change of use of former agricultural land. Erection of a garage (works completed)

It was agreed to support this amendment.

b) Decisions - There were two decisions to report.

S/202/00838/18 - The Old Rectory, Louth Road, West Barkwith - Erection of a detached building for the secure storage of ground maintenance equipment. Granted

S/044/00156/18 - The Old School, Lincoln Road, East Barkwith - Erection of boundary wall and timber gates. Granted

c) Village projects - There was no report on this occasion.

939. Reports

a) Village Hall. The Summer Fete was held on Sunday, 15th July. Attendance was limited, with many of those who were there having come some distance. The event raised £600 for the Village Hall and thanks are due to all those who helped in any way.

The new rear doors and guttering are being ordered in the next few days and will probably require payment with the order.

A new web-site will soon be going live, freely promoting community events and facilities. In a bid to attract more bookings, brief details of the village hall have been submitted for display there until our own web-site can carry the information and effective contact details.

b) Neighbourhood Watch. The PCSO has visited, using a marked vehicle to deter speeders. No local criminal activity has been reported but residents need to continue checking the security of their homes and outbuildings, particularly during the current hot weather, to avoid allowing easy access to intruders.

On-line 'scams' continue to be a problem and contacts from unfamiliar sources should be treated with extreme caution.

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c) Play Area. The Annual inspection will be carried out in August. The cost should be the same as last year. Other matters will be reported at the next meeting.

d) Countryside Committee. Mowing continues where necessary but is limited by the current hot, dry weather.

e) Dog Watch Co-ordinator. The Dog-waste bin on Panton Road has been removed, the contents having been left on the ground. A call to East Lindsey confirmed there had been no authorisation to remove it and so it is a case of theft. It is hoped that a permanent replacement will be installed in due course as the temporary one has no cover.

Cllr. Brady had to clear a deposit of excrement which had been left at the small gateway to Fosters Field shortly before the Fete. A new resident has been made aware of the need to clean up if his dog performs in a public place. No other incidents have been reported.

f) History Group. The display at the Fete drew many favourable comments. Preparation for the Remembrance Sunday Service and special activities is on-going.

g) Churchyard. The clerk circulated a summary of last year's grass-cutting income and costs. It was agreed that the council could not re-instate the annual donation as in the years up to and including 2016, but it would be possible to continue supporting the work in the churchyard by covering the costs of equipment maintenance and the fuel needed. The clerk will report this decision to the Church Secretary.

940. Amenities.

a) War Memorial. The summer marigolds have been planted out. Cllr. Wilson will soon be comparing suppliers' costs for the next batch of winter plug plants so that they have sufficient time to 'grow on' before planting. It was agreed that this bill should be paid between meetings if necessary.

The details of the arrangements for the special Remembrance commemoration will be confirmed in full at the next meeting.

b) Web-site. The process of the final handover of operations is almost complete. The renewal date for the hosting fee has been postponed until November, to allow time for the account to be transferred to the council. Tom has been working on a number of improvements to the site and its working and, once he has full control, these can be implemented.

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941. Highways.

Just before the meeting, a resident drew the council's attention to a 'pothole' in the grass by the footpath outside the Village Hall. It appears to be due to infill following the major electrical work having sunk and two or three people have stepped into it during recent weeks. It will be reported to Cllr. Wilson, as Safety Officer, and he may be able to take appropriate action sooner than can be achieved by going through the Highways Dept.

942. Finance.

a) Receipts - There were no receipts to report

b) Bills - The following items had been approved for payment on receipt of invoice -

Payee - For	Cheque no.	Net	VAT	Total
M. Burton - for web-builder software -	000780	£47.88	£9.58	£57.46
Viking - inks and report files -	000781	£180.29	£36.06	£216.35
Play Days - play area sand -	000782	£280.00	£56.00	£336.00
HMRC - Clerk's tax -	000783	£402.50	-	£402.50
Mrs. B. Theairs - Clerk's salary	000784	£1555.50	-	£1555.50

Bills approved at this meeting -

Mark Woodcock - Grass-cutting	000785	£88.00	-	£88.00
LCPAS - GDPR Pack2	000786	£30.00	-	£30.00
LALC - Printed newsletter subscription	000787	£5.00	-	£5.00
C. Wilson - Mower Fuel repayment	000788	£20.83	£4.17	£25.00

Also approved, in principle, for payment on receipt of invoice -

Play Area inspection fee - approx £85

Winter Plants for War Memorial - approx £80

Further bills for Village Hall work as listed in the grant

c) Bank Debit Card - The clerk circulated a draft of the suggested financial controls to be followed in the operation of a debit card. Details were confirmed and approved for for a final copy to be ratified at the next meeting.

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Councillors' attention was then drawn to the formal resolution as required on the application form. These entries were agreed and the section was signed followed by the signing of the application page itself. The clerk will complete any other formalities and deliver the forms to the bank as soon as possible.

943. Any Other Business.

Cllr. Brady reported that the gas barbecue used at the Fete was very near the end of its useful life and was becoming unsafe. It was agreed to research specifications and costings for a replacement.

The question was raised as to whether the Summer Fete was still a viable project for fund-raising. It was agreed to review the situation at the next meeting.

There being no other business, the meeting closed at 9.15pm.