48 HOUR CANCELLATION POLICY

Because we have reserved your appointment time especially for you, we charge the full session fee for any appointments cancelled or missed without 48 hours advance notice. Additionally, for counseling to be effective, it needs to take place on a regular basis to maintain continuity in the therapeutic process. Counseling is most effective when appointments are scheduled consistently and attended regularly until termination.

If the policy holder and/or patient does not notify Center Street Center by phone or email of the intention to cancel or reschedule 48 hours in advance, you will be charged the regular session fees:

Counseling: \$160/Doctoral, \$125/Master's and \$75/Intern

Psychological Testing/Assessment: \$150

Drug/Alcohol Counseling & Assessments: \$75

MCES Fees are \$275 for the initial session and \$100 (Benefit fee)/\$150 other missed appointments.

In order to cancel an appointment, you must email us at <u>appts@centerstreetcenter.com</u> or call 484.896.9161 and leave a message. Thank you for understanding.

My signature below indicates that I have read, understand and agree to abide by our cancellation policy:

Name

Signature

Date:___

Cancelled appointments are not covered by insurance.