

CRYSTAL TOWNSHIP BOARD MEETING

September 11, 2024, 7 pm
Crystal Community Center

The meeting was called to order by Supervisor C McCracken at 7:00 p.m. followed by the Pledge of Allegiance.

MEMBERS PRESENT: C McCracken, P Baker-Marek, N Johnson, S Daily, A Little

PUBLIC COMMENT

Approval of Agenda and accept the Consent Agenda: Motion by Johnson, seconded by Daily to approve the agenda and the Consent Agenda adding: c. Temporary DPW Position, d. Compactor Camera. Motion carried: ayes-all.

Approval of the Consent Agenda: Motion by Baker-Marek, seconded by Little to approve the Consent Agenda. Motion carried: ayes-all.

Motion by Daily, seconded by Baker-Marek to move August 14 BS&A payment to 101-101-801-000 for \$1018. Motion carried: ayes-all.

REPORTS:

- a. Montcalm Co Buzz: email read
- b. Fire Report: Attached.
- c. DPW: Problems with people not cleaning up after their dogs in park, consider no dogs allowed on beaches.
- d. Duck Lake Improvement: no report
- e. Downtown Development Authority: MIP will continue at Noll Park next year. Received a MSDA grant to build 2 pavilions in Crystal Park for \$73,000, Spring 2025.
DDA agreed to contributed \$10,000 toward the purchase of 210 S Main St, for possible expansion of parking, green space, sale/lease for business opportunity, 1914 Historical Building.
- f. Montcalm Police Report: Deputy Wright, new officer to Crystal Township.
- g. Trustee Report: Montcalm Economic Alliance sponsored Developer Day, presented 3 properties in Crystal Township.
Working on Leaf Pick Up schedule.
- h. Park & Recreation Board: have appointed board members, requesting clarification of duties. Meeting with McKenna in October- 156 survey's completed.

CORRESPONDENCE:

- a. Consumers-Public Hearing
- b. DTE-Public Hearing
- c. Montcalm Commission on Aging
- d. EGLE Permit: 202 N Shore

UNFINISHED BUSINESS:

- a. Polices:
 - 1. Cash Handling: Motion by Baker-Marek, seconded by Daily to approve a Resolution to Create Township Policy for Ensuring Proper and Consistent Cash and Money Handling and receipting procedures. Motion carried: roll-call: Little, Baker-Marek, McCracken, Johnson, Daily.
 - 2. Expenditure Policy: approved Supervisor with Treasurer as backup if Supervisor is not available to approve emergency purchases. Draft to attorney.
- b. Park Project:
 - 1. Declaration & Notice: Motion by Baker-Marek, seconded by Johnson to approve declaration, deed restriction that park parcels must remain a public park. Motion carried: ayes-all.
 - 2. Park Bench Donations: Motion by Baker-Marek, seconded by Johnson to approve engraving on park benches for \$1500 payable to the township for: Scott & Libbie Matteson, Tammy Yates and Pete Hauffe. Motion carried: ayes-all.
- c. Parks & Recreation Plan
 - 1. Survey 156 returned
- d. Property:
 - 1. 210 S Main St-Motion by Baker-Marek, seconded by Little to approve purchase of 210 S Main St for \$55,000 accepting a \$10,000 donation from the DDA. Motion carried: ayes-Baker-Marek, Little, McCracken. Nays: Johnson, Little-DAILY.
 - 2. 414 S Main St-Motion by Baker-Marek, seconded by Daily to have the attorney draft a Affidavit of Scrivener's Error to correct description combining parcels 005-150-005-00 and parcel 005-150-005-01. Motion carried: ayes-all.

NEW BUSINESS:

- A. Insurance Renewal: Motion by Baker-Marek, seconded by Daily to renew Township insurance with EMC and Cyber Policy for 10-01-24 through 10-01-25 Motion carried: ayes-all.
- B. Resolution: Convey Property: reviewed with changes.

- C. Temporary DPW Position: received 2 applications, set up interviews with the public meeting.
- D. Compactor Cameras: future date the Township will be responsible for maintaining the security cameras. Move 1 to a better location.

PUBLIC COMMENT:

FALL CLEAN-UP: September 14, 8-12 or until full at NOLL PARK.

Motion by Johnson, seconded by Baker-Marek to adjourn at 8:37. Motion carried, ayes-all.