

NORTH SLOPES HOA

DATE RECEIVED (office use)

PLAN REVIEW SUBMITTAL APPLICATION

NEW HOME CONSTRUCTION BUILDING ADDITION

c/o Sterling Real Estate Mgt, 323 S. River Run Road, Ste. 1 Flagstaff, AZ 86001 - 928-773-0690

For new home construction, building additions and decks, a completed application requires all of the following:

- Complete building plans in 1/4" per foot scale. Plans should be accompanied by complete specifications or key notes that detail: roofing material (type), all siding, fascia and trim materials (type/products), and colors including paint chips with Light Reflective Values (LRV's) stated; fencing (type and color), windows (type, finish color and brand), and solar panel locations (if applicable).
- Plans cover sheet must detail: Gross square feet, livable square feet, garage square feet and deck square feet.
- Elevation drawings of all four sides (showing continuation from existing building if applicable).
- Site plan showing location of structure on site with (a) setbacks clearly marked and (b) distances from site boundaries. (A setback verification will be conducted.) All existing and new drives, walks, fencing, and landscaping should be clearly identified on the plan.
- Complete Exterior Finish Application.
- Two compete copies of all submittal materials are required
- Application/project review fee of \$500.00 for new house construction. *Make check payable to North Slopes HOA.*

NOTE: Per the CC&RS the review process could take up to 45 days, however, the DRC will make its best efforts to review and turn around a decision at its soonest ability. Please make sure to plan accordingly, so that in the event the review process takes the full review time, you are not put in bind with contractor scheduling.

The plan and completed application must be delivered by US Mail or by hand (no electronic submissions please) to the Management Company to begin the review process. No construction work shall begin prior to the applicant's receipt of the Architectural Review Committee's formal written approval.

Site Address: _____ Lot# _____

Owner(s) _____

Owner's Mailing Address: _____

Email: _____ Cell: _____

Submittal Date: _____ General Contractor: _____
[If already selected]

TERMS AND CONDITIONS:

The undersigned applicant: (a) attests that all the information included in this application is correct, (b) conforms to the terms and conditions of the North Slopes CC&R's and Design Guidelines, and (c) agrees that, if approved, no changes will occur during the course of construction without first obtaining formal written approval from North Slopes HOA. If the HOA must hire an architect to review your plan, this cost will be due and payable from the Owner. All contractors are expected to obtain necessary City of Flagstaff building permits and to keep their building area clean. All trash properly disposed of daily to prevent debris from blowing into neighboring areas. This will be strictly enforced. Please refer to the City of Flagstaff for construction debris container requirements and restrictions.

AGREED:

[Applicant's Signature] [Date] OR [Contractor's Signature] [Date]

APPROVED AS SUBMITTED/AS NOTED

NOT APPROVED

Design Review Committee Review Stamp

COMMITTEE COMMENTS See below None