

NORTH SLOPES HOA

DATE RECEIVED (office use)

EXTERIOR CHANGE SUBMITTAL APPLICATION

LANDSCAPING FENCING SHED INSTALLATION DECK OTHER

c/o Sterling Real Estate Management, 323 S. River Run Road, Ste. 1 Flagstaff, AZ 86001 928-773-0690

For landscaping, a completed application requires all of the following:

- Site plot plan showing locations of existing and new plantings, drainages, existing home and any decks, fences, sheds, hot tubs, play equipment etc., any retaining walls, patios, driveways, or paver surfaces on site with (a) setbacks clearly marked and (b) distances from site boundary of all structures and plantings.
List of plantings (see http://www.flagstaff.az.gov/documentcenter/view/15057 for a list of approved plant materials).

For fencing or shed installation a completed application requires all of the following:

- Height/width/length measurements of fences, accessories, and structures with distances noted between existing and new installations (including home and driveways). Shed placement must not encroach on required setbacks.
City of Flagstaff approved building permit must be obtained when applicable, owner to seek approval if the project meets requirements.
Complete Exterior Finish Application.

For other submittals please include a description of what you plan to do. Be sure to accompany your submittal with a photo of the area of your home/lot in its existing state.

DESCRIPTION OF WORK:

The plan and completed application must be delivered by US Mail or by hand (no electronic submissions please) to the Management Company to begin the review process. No construction work shall begin prior to the applicant's receipt of the Design Review Committee's formal written approval.

Site Address: Lot# Unit#

Owner(s)

Owner's Mailing Address:

Email: Phone: Cell:

Submittal Date: Contractor:

TERMS AND CONDITIONS:

The undersigned applicant: (a) attests that all the information included in this application is correct, (b) conforms to the terms and conditions of the North Slopes CC&R's and Design Guidelines, and (c) agrees that, if approved, no changes will occur during the course of construction without first obtaining formal written approval from North Slopes HOA. If the HOA must hire an architect to review your plan, this cost will be due and payable from the Owner. All contractors are expected to obtain necessary City of Flagstaff building permits and to keep their building area clean. All trash properly disposed of daily to prevent debris from blowing into neighboring areas. This will be strictly enforced. Please refer to the City of Flagstaff for construction debris container requirements and restrictions.

AGREED:

[Applicant's Signature] [Date] OR [Contractor's Signature] [Date]

APPROVED AS SUBMITTED/AS NOTED

NOT APPROVED

Design Review Committee Review Stamp

COMMITTEE COMMENTS

See below

None

