### DATA PRIVACY POLICY NOTICE 06/02/18

This Data Privacy Policy ("Privacy Policy") applies to all websites and mobile applications owned and operated by LFC Industries, its subsidiaries and/or its affiliates ("LFC").

## Our Commitment to Privacy

Your privacy is important to us. Since the founding of LFC Industries ("LFC", "we," "us," or "our") in 1987, it has been our unwavering policy to never sell or trade your personal or contact information to marketers. We continue to stand by this policy today.

To better protect your privacy, we provide this notice explaining our online information practices and the choices you can make about the way your information is collected and used.

BY CONTINUED USE OF THE SITE, YOU CONSENT TO THE TERMS AND CONDITIONS OF THIS PRIVACY POLICY AND TO OUR PROCESSING OF PERSONAL INFORMATION FOR THE PURPOSES STATED HEREIN.

This Privacy Policy has been developed in accordance with the applicable state and federal laws of the United States and the EU General Data Protection Regulation ("GDPR").

# Purpose of Privacy Policy

The purpose of the Privacy Policy is to provide clarity, transparency, and accuracy regarding the collection and use of an individual's personal data for which LFC may collect and use for processing.

## The Information We Collect

We collect several types of information from and about our customers and users of our Site, including information:

- By which you may be personally identified, such as name, postal address, e-mail address or telephone number ("Personal Information");
- That is about you but individually does not identify you.

#### We collect this information:

• Directly from you when you provide it to us.

### The information we collect may include:

- Records and copies of your correspondence (including e-mail addresses), if you contact us.
- Details of transactions you carry out through our Site and of the fulfillment of your orders.

When you interact with LFC on our Site or otherwise, such as when you contact us through phone, mail or email, you may be required to provide personal information before placing an order through our Site. For example, we may collect Personal Information relevant to the situation, such as your name, mailing address, phone number, email address, and other information relating to a support or service issue.

The policy of LFC is to use information for the purposes of but not limited to:

- Fulfilling orders
- Billing
- · Offers and information
- Support

# The Way We Use Information

We do use information that we collect about you or that you provide to us, including any Personal Information:

To provide you with information, products or services that you request from us. To provide customer service to you, it is necessary for us to disclose information to our affiliates and other companies that work with us. We do not share your information with outside parties except as provided herein and to the extent necessary to provide you service and maintain our Site.

To fulfill any purpose for which you provide information.

To carry out our obligations and enforce our rights arising from any contracts entered into between you and us, including for billing and collection.

To notify you about changes to our Site or any products or services we offer or provide though it.

## Our Commitment to Data Security

To prevent unauthorized access, maintain data accuracy, and ensure the correct use of information, we have put in place appropriate physical, electronic, and managerial procedures designed to safeguard and secure the information we collect online.

It is the policy of LFC to use HTTPS to establish secure connections anytime personal data is being transmitted over the internet and to encrypt all credit card information transmitted over the internet. No method of transmission over the Internet, or electronic storage, is 100% secure. Therefore, while we strive to protect your Personal Information with commercially acceptable practices, we cannot guarantee absolute security. Any transmission of Personal Information is at your own risk. We are not responsible for circumvention of any privacy settings or security measures contained on the Site.

## Cookie Policy

LFC uses cookies for the employee and partner portal. The cookies contain the username and login state.

## How long your Information is kept

LFC retains your Information indefinitely. To request removal of your information from our files contact us at <a href="mailto:dfaulkner@lfc-ind.com">dfaulkner@lfc-ind.com</a>.

How You Can Access, Correct, or Delete Your Information

Upon request LFC will make good-faith efforts to provide you with reasonable access to your Personal Information for the purpose of correcting this data. To request access to your personal information contact us at <a href="mailto:dfaulkner@lfc-ind.com">dfaulkner@lfc-ind.com</a>. To request updates to your information, contact us by writing us at the following address:

LFC Industries 1221 Corporate Drive West Arlington, TX 76006

Should you have other questions or concerns about these privacy policies, please contact us.

### **Data Controller**

LFC will be the data controller.

### **Automated Decisions**

LFC makes no automated decisions based on data.

# If you are a citizen of the EU, you have these 8 Rights under the GDPR

- 1. The right to be informed all organisations must be completely transparent in how they are using personal data (personal data may include data such as a work email and work mobile if they are specific to an individual).
- 2. The right of access individuals will have the right to know exactly what information is held about them and how it is processed.
- 3. The right of rectification individuals will be entitled to have personal data rectified if it is inaccurate or incomplete.
- 4. The right to erasure also known as 'the right to be forgotten', this refers to an individual's right to having their personal data deleted or removed without the need for a specific reason as to why they wish to discontinue.
- 5. The right to restrict processing an individual's right to block or suppress processing of their personal data.
- 6. The right to data portability this allows individuals to retain and reuse their personal data for their own purpose.
- 7. The right to object in certain circumstances, individuals are entitled to object to their personal data being used. This includes, if a company uses personal data for the purpose of direct marketing, scientific and historical research, or for the performance of a task in the public interest.
- 8. Rights of automated decision making and profiling the GDPR has put in place safeguards to protect individuals against the risk that a potentially damaging decision is made without human intervention. For example, individuals can choose not to be the subject of a decision where the consequence has a legal bearing on them, or is based on automated processing.

## Some Data is Mandatory

Some information is mandatory for to complete a purchase.

### International Data

LFC stores all data in the US.

## Legal Basis for processing data

Data is used for fulfillment of orders.

### Do Not Track

LFC does not track users on our site. Thus, we do not respond to Do Not Track requests.

## **External Links**

The Site may contain links to websites created and maintained by other public and/or private organizations. LFC provides these links as a courtesy to our users only. When users click on a link to an external website, they are leaving the Site and are thus subject to the privacy and security policies and the related terms and conditions of these external websites.

## Our Commitment to Children's Privacy

Protecting the privacy of the very young is especially important. For that reason, LFC never knowingly collects or maintains information at our Site from those under 13, and no part of our Site is directed at anyone under 13. If you are under 13, do not use or provide any information on this Site. If we learn we have collected or received Personal Information from a child under 13 without verification of parental consent, we will use our best efforts to delete the information as soon as possible.

## Information Disclosure

We may disclose aggregated information about our users, and information that does not identify any individual, without restriction.

We may disclose Personal Information that we collect or you provide as described in this privacy policy:

- To our subsidiaries and affiliates.
- To contractors, service providers and other third parties we use to support our business.
- To a buyer or other successor in the event of a merger, divestiture, restructuring, reorganization, dissolution or other sale or transfer of some or all of LFC's assets.
- For any other purpose disclosed by us when you provide the information.

### We may also disclose your Personal Information:

- To comply with any court order, law or legal process, including to respond to any government or regulatory request.
- To enforce or apply our terms of sale and other agreements, including for billing and collection purposes.
- If we believe disclosure is necessary or appropriate to protect the rights, property, or safety of LFC, our customers or others.

The Site includes hypertext links, or pointers, to information created and maintained by other public and/or private organizations. As such, LFC only provides these links for your information and convenience, thus, when you select a link to an outside website, you are leaving the Site and therefore subject to the privacy and security policies of these external websites. Additionally, please note the following:

LFC does not control or guarantee the accuracy, relevance, timeliness, or completeness of information contained on a linked website.

LFC does not endorse the organizations sponsoring linked websites and we do not endorse the views they express or the products/services they offer.

LFC therefore cannot authorize the use of copyrighted materials contained in linked websites. Users must request such authorization from the sponsor of the linked website.

LFC is not responsible for transmissions users receive from linked websites.

## Changes in this Privacy Policy

If we decide to materially change our privacy policy, we will post those changes to this Privacy Policy and other places we deem appropriate so that you are aware of what information we collect, how we use it, and under what circumstances, if any, we disclose it. We reserve the right to modify this Privacy Policy at any time, so please review it frequently. Your continued use of this Site after we make changes is deemed to be acceptance of those changes.