

Sycamore Ridge  
Architectural Request Form

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Category Improvement:

\_\_\_\_ Fencing

\_\_\_\_ Landscape

\_\_\_\_ Additions

\_\_\_\_ Satellite

\_\_\_\_ Other \_\_\_\_\_

Checklist:

- \_\_\_\_ Your site plan must be included
- \_\_\_\_ Locate house, easement (if any) and improvement on site plan
- \_\_\_\_ Send photo, brochure, or sketch of improvement
- \_\_\_\_ Make any necessary notation to clarify ideas
- \_\_\_\_ Submit any unusual materials to be used
- \_\_\_\_ Submit fence type (if applicable)

Approval:

\_\_\_\_\_ ACC Member                      \_\_\_\_\_ Date

\_\_\_\_\_ ACC Member                      \_\_\_\_\_ Date

Denial:

\_\_\_\_\_ ACC Member                      \_\_\_\_\_ Date

\_\_\_\_\_ ACC Member                      \_\_\_\_\_ Date

Reason for Denial:

Email documents to: [saddis@wmdouglas.com](mailto:saddis@wmdouglas.com)  
Mail to: William Douglas Property Management  
412 E Butler Road  
Mauldin, SC 29662

**Note: Allow 30 days for a response, though every effort is made to respond as quickly as possible. If additional information is needed the 30 days does not start until a completed request and documentation is received by the ARC.**