

**BREMEN TOWNSHIP TRUSTEES OF SCHOOLS**  
**REGULAR QUARTERLY MEETING**

**October 2, 2017**

**5:32 P.M.**

A Regular Quarterly Meeting of the Trustees of Schools, Township 36 North, Range 13 East, Cook County, Illinois was held at 5:32 p.m. on October 2, 2017 at Tinley Park High School, Room 109, 6111 West 175th Street, Tinley Park, Illinois.

**1. Call Meeting to Order**

Ms. Stearns called the meeting to order at 5:32 p.m.

**2. Pledge of Allegiance**

Ms. Stearns asked everyone to stand for the Pledge of Allegiance.

**3. Roll Call**

On roll call the following Officers and Members responded present:

Deborah A. Stearns	President and Member
Tina M. Moslander	Vice-President and Member
Joanne Keilman	Secretary and Member
Natalie Myers	Member
Darlene Washington	Member
Joseph J. McDonnell	Treasurer and Ex-Officio Clerk

Absent: Ms. Alesia Franklin-Allen, Ms. Nancy Hullinger

**4. Approval of Minutes**

Ms. Moslander made a motion to approve the minutes of July 10, 2017 – Regular Quarterly Meeting, seconded by Ms. Keilman. Members voted as follows:

AYES: Stearns, Moslander, Keilman, Myers, Washington

NAYES: None

ABSENT: Franklin-Allen, Hullinger

Motion carried 5-0

**5. Recognition of Public**

Ms. Stearns asked if there were any members of the public that would like to address the Board. After receiving no response, Ms. Stearns proceeded with the agenda.

**6. Cancellation of Surety Bond #83BSBHM8667 for School District 143 ½**

Ms. Keilman made a motion to approve the cancellation of Surety Bond #83BSBHM8667 for School District 143 ½, seconded by Ms. Myers. Members voted as follows:

AYES: Stearns, Moslander, Keilman, Myers, Washington

NAYES: None

ABSENT: Franklin-Allen, Hullinger

Motion carried 5-0

**7. Cancellation of Surety Bond #LSM0937471 for School District 145**

Ms. Keilman made a motion to approve the cancellation of Surety Bond #LSM0937471 for School District 145, seconded by Ms. Washington. Members voted as follows:

AYES: Stearns, Moslander, Keilman, Myers, Washington

NAYES: None

ABSENT: Franklin-Allen, Hullinger

Motion carried 5-0

**8. Approval of Multi-Year Intergovernmental Agreement with Midlothian Park District**

Mr. McDonnell explained the services provided to the Midlothian Park District and the service fees to be charged over the next three years, 2018, 2019 and 2020. Ms. Moslander made a motion to approve the multi-year intergovernmental agreement with Midlothian Park District, seconded by Ms. Myers. Members voted as follows:

AYES: Stearns, Moslander, Keilman, Myers, Washington

NAYES: None

ABSENT: Franklin-Allen, Hullinger

Motion carried 5-0

**9. Approval of Educational Assistance Plan**

Ms. Keilman made a motion to approve the Educational Assistance Plan, seconded by Ms. Moslander. Members voted as follows:

AYES: Stearns, Moslander, Keilman, Myers, Washington

NAYES: None

ABSENT: Franklin-Allen, Hullinger

Motion carried 5-0

#### **10. Approval of Revised Personnel Policy Manual**

Ms. Keilman made a motion to approve the Revised Personnel Policy Manual, seconded by Ms. Myers. Members voted as follows:

AYES: Stearns, Moslander, Keilman, Myers, Washington

NAYES: None

ABSENT: Franklin-Allen, Hullinger

Motion carried 5-0

#### **11. Treasurer's Report**

Mr. McDonnell presented to the Board for approval the monthly bank cash balances, investment details by type of investment and a detailed listing of all investments in the portfolio for the periods ending June 30, 2017 – Preliminary and July 31, 2017. Mr. McDonnell also presented to the Board for approval the Treasurer's Office Statement of Expenditures for the period ending July 31, 2017.

Mr. McDonnell reviewed the investment details of the pooled funds and explained the various types of investments. Mr. McDonnell mentioned that he continues to pursue investments in municipal securities and that there has been an increase in short-term money market rates offered by several banks. Mr. McDonnell stated that interest earnings should be higher than previous fiscal years, due to the higher cash balance and an increase in short-term interest rates, due to the Fed rate increases over the past year.

Mr. McDonnell also discussed the Statement of Expenditures as presented.

Mr. McDonnell mentioned that the new computer hosting service migration that occurred on September 5, 2017 and that all users are now on the Tyler Technologies hosting service. Mr. McDonnell also informed the Board that he has been recommended to serve on the School-Level Expenditure Reporting Committee, as part of the reporting initiative required by the Every Student Succeeds Act (ESSA), to assist the Illinois State Board of Education (ISBE) in providing guidance to Local Education Agencies on the new reporting requirements.

Ms. Keilman made a motion to accept the Treasurer's reports as presented, seconded by Ms. Washington. Members voted as follows:

AYES: Stearns, Moslander, Keilman, Myers, Washington

NAYES: None

ABSENT: Franklin-Allen, Hullinger

Motion carried 5-0

**12. Approval of 2017/2018 Final Budget for Township School Treasurer's Office**

Mr. McDonnell highlighted the changes to the 2017/2018 preliminary budget approved by the Board, back in April 2017. Ms. Myers made a motion to approve the 2017/2018 Final Budget for Township School Treasurer's Office as presented, seconded by Ms. Stearns. Members voted as follows:

AYES: Stearns, Moslander, Keilman, Myers, Washington  
NAYES: None  
ABSENT: Franklin-Allen, Hullinger

Motion carried 5-0

**13. New Business – Board Member Comments**

Mr. McDonnell mentioned that the next Regular Quarterly Meeting is scheduled for Monday, January 8, 2018, followed by a meeting on Monday, April 2, 2018.

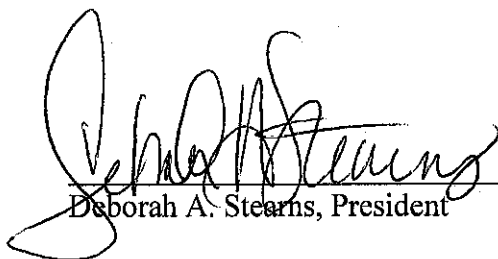
**14. Adjournment**

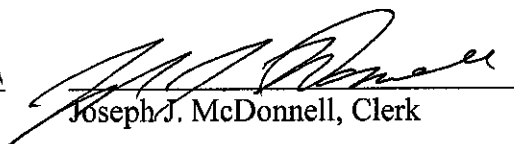
There being no further business before the Board, a motion to adjourn was made by Ms. Keilman, seconded by Ms. Washington. Members voted as follows:

AYES: Stearns, Moslander, Keilman, Myers, Washington  
NAYES: None  
ABSENT: Franklin-Allen, Hullinger

Motion carried 5-0

Ms. Stearns declared the meeting adjourned at 6:42 p.m.

  
Deborah A. Stearns, President

  
Joseph J. McDonnell, Clerk