

**BREMEN TOWNSHIP TRUSTEES OF SCHOOLS**  
**SPECIAL QUARTERLY MEETING**

**December 9, 2025**

**5:30 P.M.**

A Special Quarterly Meeting of the Trustees of Schools, Township 36 North, Range 13 East, Cook County, Illinois was held at 5:30 p.m. on December 9, 2025, at Tinley Park High School, Room 110, 6111 West 175<sup>th</sup> Street, Tinley Park, Illinois.

**1. Call Meeting to Order**

Ms. Moslander called the meeting to order at 5:33 p.m.

**2. Pledge of Allegiance**

Ms. Moslander asked everyone to stand for the Pledge of Allegiance.

**3. Roll Call**

On roll call the following Officers and Members responded present:

Tina M. Moslander	President and Member
Joanne Keilman	Vice-President and Member
Evelyn Gleason	Secretary and Member
Doris Blackwell	Member
Darlene Washington	Member
Ryan Welbourn	Member
Robert A. Grossi	Treasurer and Ex-Officio Clerk

Absent: Ms. Aubery Crain

**4. Approval of Agreement with Attorney**

Mr. Grossi introduced Ken Florey, an attorney at Robbins Schwartz, to the Trustees. Mr. Grossi recommends that the Treasurer's Office enter into an agreement with an attorney to help them set structures around its accounts payable procedures. The billing structure for the agreement is annual – the Treasurer's Office will only pay when it uses the services.

Ms. Gleason made a motion to approve the contract with the attorney, seconded by Ms. Blackwell. Members voted as follows:

AYES: Moslander, Keilman, Welbourn, Blackwell, Gleason, Washington  
ABSTAIN: None  
NAYES: None  
ABSENT: Crain

Motion carried 6-0

**5. Closed Session**

Ms. Moslander asked for a motion to go into closed session to discuss personnel at 5:36 PM. Motion made by Ms. Gleason. Seconded by Ms. Keilman. Motion carried.

A motion was made by Ms. Blackwell to resume open session at 6:23. Seconded by Ms. Keilman. Motion carried.

**6. Introduction of Accounts Payable Procedure**

Mr. Grossi presented the trustees with a draft document that drafted the current accounts payable procedures. Currently, the treasurer's office processes check via written approval from the business manager or superintendent.

The trustees discussed if current procedures should continue or if the treasurer's office should wait until they see board approval prior to cutting checks. Mr. Grossi explained that if the procedures were to change, then they would need to come up with some sort of procedures if a district needed to cut a check prior to board approval.

Mr. Florey, the attorney, explained that the treasurer's responsibility is to process the checks at the request of the school district. It is ultimately the responsibility of each school district's school board to formally approve the bills.

Each trustee will meet with the rest of their school board and administration to discuss the desired accounts payable procedure. This will be discussed again at a future trustee meeting.

**7. New Business**

Future board meeting dates were shared (January 5, 2026 and April 6, 2026)

**8. Adjournment**

There being no further business before the Board, a motion to adjourn was made by Mr. Welbourn, seconded by Ms. Washington. Motion carried all "Ayes."

Ms. Moslander declared the meeting adjourned at 6:36 p.m.

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Tina M. Moslander, President

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Robert A. Grossi, Clerk