

# Woodlyn Crossing Homeowners Association

## ARCHITECTURAL CONTROL COMMITTEE REQUEST FOR APPROVAL

Homeowner: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone/Cell#: \_\_\_\_\_ Email: \_\_\_\_\_

Please provide a short description of proposed improvement and its intended use, in the space below. include as much description as possible (color, style, manufacturer, size, etc.) **\*PLEASE INCLUDE A PHOTO OF THE EXISTING WORK AREA (ATTACH or EMAIL)**

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**Attach detailed plans and specifications showing the size, nature, kind, shape, height, materials, floor plans, exterior color schemes, location and approximate cost of the improvement. Please be aware that access to Common Ground by contractor/equipment may require an escrow.**

### HOME IMPROVEMENT CONTRACTOR'S REGISTRATION:

On July 1, 2009, the Home Improvement Consumer Protection Act (Senate Bill 100) took effect. This law requires most home improvement contractors to register with the Pennsylvania Attorney General's Office. Additionally, these contractors must maintain minimum insurance coverage and utilize contracts that comply with a number of consumer protection requirements specified in this law. (If you have questions about this contractor registration program, please call 717- 772-2425.)

**Please note: It is the homeowner's responsibility to verify the contractor's licensing & insurance\***

Contractor's Name: \_\_\_\_\_ \*Contractor's License#: \_\_\_\_\_

If a dumpster is required you must also submit a Dumpster Request for Approval form along with this request.

Dumpster Request attached?

NO  YES

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PLEASE DO NOT WRITE IN THIS SECTION (FOR ACC USE)

Lot Number: \_\_\_\_\_ Date Received: \_\_\_\_/\_\_\_\_/2026 Del-List Checked \_\_\_\_\_

Sent to ACC Committee: \_\_\_\_/\_\_\_\_/2026 Due Back: \_\_\_\_/\_\_\_\_/2026 Date Reviewed: \_\_\_\_/\_\_\_\_/2026

Denied by ACC Member: \_\_\_\_\_ Approved by ACC Member: \_\_\_\_\_

Approved/Denied via: Email Phone In Person  
The following conditions/contingencies should be included in the letter of Approval or Denial: