

Woodlyn Crossing Homeowners Association

ARCHITECTURAL CONTROL COMMITTEE REQUEST FOR APPROVAL

Homeowner: _____

Address: _____

Telephone/Cell#: _____ Email: _____

Please provide a short description of proposed improvement and its intended use, in the space below.
include as much description as possible (color, style, manufacturer, size, etc.) ***PLEASE INCLUDE A PHOTO OF THE
EXISTING WORK AREA (ATTACH or EMAIL)**

Attach detailed plans and specifications showing the size, nature, kind, shape, height, materials, floor plans, exterior color schemes, location and approximate cost of the improvement. Please be aware that access to Common Ground by contractor/equipment may require an escrow.

HOME IMPROVEMENT CONTRACTOR'S REGISTRATION:
On July 1, 2009, the Home Improvement Consumer Protection Act (Senate Bill 100) took effect. This law requires most home improvement contractors to register with the Pennsylvania Attorney General's Office. Additionally, these contractors must maintain minimum insurance coverage and utilize contracts that comply with a number of consumer protection requirements specified in this law. (If you have questions about this contractor registration program, please call 717- 772-2425.)
Please note: It is the homeowner's responsibility to verify the contractor's licensing & insurance*

Contractor's Name: _____ *Contractor's License#: _____

If a dumpster is required you must also submit a Dumpster Request for Approval form along with this request.

Dumpster Request attached? NO ☐ YES ☐

PLEASE DO NOT WRITE IN THIS SECTION (FOR ACC USE)

Lot Number: _____	Date Received: ____/____/ 2026	Del-List Checked _____
Sent to ACC Committee: ____/____/ 2026	Due Back: ____/____/ 2026	Date Reviewed: ____/____/ 2026
Denied by ACC Member: _____	Approved by ACC Member: _____	

Approved/Denied via: Email Phone In Person
The following conditions/contingencies should be included in the letter of Approval or Denial: