

BYLAWS
OF THE
SOUTH KNIK RIVER COMMUNITY COUNCIL

ARTICLE I
Name and Description

The name of this community council shall be the SOUTH KNIK RIVER COMMUNITY COUNCIL. The South Knik River Community Council operates as a non-profit with the State of Alaska.

ARTICLE II
Boundary

An area of land located within Township 16 North, Ranges 1 through 5 East, Seward Meridian, Palmer or Anchorage Recording District, Third Judicial District, Matanuska-Susitna Borough, Alaska, and more particularly described as follows:

- T16N, R1E,** Sections 1 through 3, 10 through 14, and 23 and 24 lying southerly of the thread (center of aggregate braided channels) of the Knik River and easterly of the centerline of the Glenn Highway as it leads north to its intersection with the Parks Highway approximately 4.5 miles distant.
- T16N, R3E,** Sections 2 through 36 lying southerly of the thread (center of aggregate braided channels) of the Knik River.
- T16N, R4E,** Sections 16 through 36 lying southerly of the thread (center of aggregate braided channels) of the Knik River.
- T16N, R5E,** Sections 29 through 33 lying southerly of the thread (center of aggregate braided channels) of the Knik River.

ARTICLE III
Object

Section 1 **Object:** The object of this community council is to advise and communicate with the borough on governmental and community matters, to bring residents together, and provide a platform for members of the community to raise concerns and inform of change.

Section 2 **Conformity:** Conformity of these bylaws shall be to the requirements and intent of the laws of the Matanuska-Susitna Borough, MSB 2.76, Community Councils. Should these bylaws be found to be in conflict with Borough Code, Borough Code shall prevail.

ARTICLE IV
Members

Section 1 Membership: Any adult resident 18 years of age or older and living within the boundary of the SOUTH KNIK RIVER COMMUNITY COUNCIL as described herein shall be considered a member with full voting privileges. Proof of residency shall be required. A Drivers License, State Issued Identification Card, or Voter Registration Card showing residence within the South Knik River Community Council area is acceptable proof of residency. Any individual who believes they are a resident with inadequate documentation may appeal to the President.

Section 2 Dues: Dues are not required for full voting membership. Funds may be raised by donations, grants, or fund-raising activities.

ARTICLE V
Voting

Section 1 Eligibility: Each council member is entitled to one vote on all voting matters of the council.

Section 2 Absentee Voting: Absentee votes will not be accepted.

Section 3 Proxy Votes: Proxy votes/power of attorney votes will not be accepted.

Section 4 Board Elections: The election of board members shall be conducted by secret written ballot, unless no one is opposed and the membership agrees a show of hands is sufficient.

Section 5 General Voting: Voting on other matters considered by the Council may use the "any opposed-none noted" method which would allow motion to pass. If there is opposition, then a show of hands for all those in favor, and all those opposed may be used, if such a vote will permit accurate counting of votes.

Section 6 Voting Conduct: Roberts Rules of Order shall prevail in all voting matters.

ARTICLE VI
Officers

Section 1 Officers: The officers of the Community Council shall be President, Vice President, Secretary, Treasurer, and three directors. The President shall preside over meetings; the Vice-President shall preside in the absence of the President. The Secretary shall keep the minutes of the regular council meetings and any official correspondence. The Treasurer shall

maintain the financial records, prepare and issue financial statements/records to the Community Council membership, and annually file taxes on behalf of the community council.

Section 2 *Eligibility:* Any person meeting the requirements of membership in the Community Council is eligible to serve as an officer. Disclosure of the following must be made prior to holding vote for board nominations if the following applies to nominated members: living in the same domicile as another board member.

Section 3 *Executive Board:* The President, Vice President, Secretary, and Treasurer of the Community Council shall constitute the Executive Board.

Section 4 *Duties:* The Executive Board shall have general supervision of the affairs of the Community Council between its business meetings, fix the hour and place of the meetings, make recommendations to the membership, and shall perform such other duties as are specified in these bylaws.

Section 5 *Elections:* The officers shall be elected at the annual meeting held in May. Candidates are chosen based on floor nominations from the previous regular meeting. Candidate nominations must be seconded and accepted by the nominee, unless nominee is not present at nomination meeting, in which case nominee will be allowed a write in position during election if they are present during election and accept.

Section 6 *Term Limits:* The officers shall be elected to serve for one year or until their successors are elected, and their term of office shall begin at the close of the annual meeting at which they are elected.

Section 7 *Office:* No member shall hold more than one office at a time.

Section 8 *Attendance:* An officer may be removed from office if the officer misses three consecutive meetings without being excused by the executive board, or by two thirds vote of those present and establishing a quorum.

Section 9 *Vacancy:* Should there be a vacancy on the Board for any reason a special election shall be called for the purpose of filling the vacancy until the next annual meeting at which regular elections are held.

ARTICLE VII Meetings

Section 1 *Meetings:* The regular meetings of the community council shall be held once a month during the months of February, March, April, May, August, September, October, and November.

Section 2 Annual Meeting: The regular meeting in May shall be known as the annual meeting and shall be for the purpose of electing officers, and for any other business that may arise.

Section 3 Special Meetings: Special meetings may be called by the Executive Board or may be called upon the written request of twelve members of the Community Council. The purpose of the meeting shall be stated in the call. Specially called meetings will be held to discuss or vote on any issue deemed important enough to have such a meeting.

Section 4 Notice: Notice shall consist of every means normally used for advertising regular meetings and will include the issue up for discussion or to be voted upon, date, time, and location. Except in cases of emergency, at least a two week notice shall be given.

Section 5 Quorum: Twelve members of the Community Council including at least four board members shall constitute a quorum.

ARTICLE VIII Parliamentary Authority

The rules contained in the current edition of Roberts Rules of Order Newly Revised shall govern the Community Council in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the council may adopt.

ARTICLE IX Amendment of Bylaws

These bylaws may be amended at any regular meeting of the council by two-thirds vote of those present and establishing a quorum, provided that the amendment has been submitted in writing at the previous regular meeting.

APPROVED at the regular meeting on 15 August 2024.



Craig Price, SKRCC President

Attest


Anne Houseal, SKRCC Secretary