



## **New Volunteer Leader Registration**

**Thank you for your interest in joining 4-H NL as a volunteer.**

**The 4-H program is based on positive youth development with volunteers take a strength-based approach to build youth as leaders in their communities. Being a 4-H Volunteer provides the opportunity to help build your community, develop youth leaders and enhance your own skills as a volunteer.**

### **4-H Leader Requirements and Commitment**

#### **Requirements:**

I understand that being a leader in a Newfoundland and Labrador 4-H Club requires me to:

- Have completed Volunteer Leader Registration, which includes:
  - an application form; a criminal record and vulnerable sector check (renewed every three years);
  - Commit to Kids Training and 4-H in Canada Youth Safety Training.
- Annually, complete a Leader Registration Form, including the 4-H Volunteer Requirements.
- Review and follow relevant policy including the Memorandum of Understanding, Youth Safety at 4-H in Canada Policies and 4-H Canada New Volunteer Leader Guide
- Adhere to the 4-H Newfoundland and Labrador Policies, the Volunteer Memorandum of Understanding and my Club constitution.
- Positively represent the 4-H movement and abide by the 4-H Canada and 4-H Newfoundland and Labrador Code of Conduct.
- Minimum age for becoming a volunteer in NL is 25, unless member has completed their senior membership.

**Commitment:****I am committed to:**

- Adhere to the Volunteer Requirements listed above
- Provide all youth with a safe and caring environment to 'Learn To Do By Doing'
- Keep the Mission, Vision and Core Values of 4-H clearly in focus as I carry out my duties and responsibilities
- Respectfully work alongside other leaders and volunteers, as well as 4-H Newfoundland and Labrador Provincial Council, to provide the best 4-H experience possible to all
- Complete my Volunteer Screening as a new leader and to renew every three years
- Ensure that there is one trained and, at least, one screened 4-H leader or volunteer at any 4-H activity
- Report any incidents to 4-H Newfoundland and Labrador, through the appropriate recourse.
- Report any criminal offense or disclose any incident, which would disqualify me serving as a volunteer leader for youth to the provincial office.

**Additional Information:**

- The Youth Safety at 4-H in Canada Policies and Volunteer Memorandum of Understanding are important documents for volunteer leaders to review and understand. They are available from the 4-H NL Provincial Council or on the 4-H Website.
- 4-H Newfoundland and Labrador has policy, related to member requirements, club requirements, specific project requirements, programs, risk management and communication. Leaders should also be familiar with policy that is related to their club activities.

**Personal Information:**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender: \_\_\_\_\_

Address: \_\_\_\_\_

Town: \_\_\_\_\_ Prov: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Email Address:  
\_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Alternative Contact Number: \_\_\_\_\_

**Club and Project Information:**

Club Name: \_\_\_\_\_

Leader Role: Coordinator \_\_\_\_\_ Asst. Coordinator \_\_\_\_\_ Project Leader \_\_\_\_\_

Other: \_\_\_\_\_

Project(s) Involvement/Interest:  
\_\_\_\_\_  
\_\_\_\_\_

**Identification:**

Information is collected to help us understand our volunteers and membership, and to meet reporting requirements of funding agencies.

I am a: \_\_\_\_\_ New Leader \_\_\_\_\_ Returning Leader — # of Years Completed: \_\_\_\_\_

My residence is best described as:

\_\_\_\_\_ Rural or Remote (Active Farm) \_\_\_\_\_ Suburban—live near, but outside city of 10,000+

\_\_\_\_\_ Rural or Remote (Town/Acreage) \_\_\_\_\_ Urban—live within city of 10,000+

I self-identify as:

Person living with a disability     Visible Minority     First Nation/Metis/Inuit  
 Newcomer to Canada (within 5 years)     LGBTQ2S+     Member of a language minority

The language I speak at home is:  English     French     English & French     Other

## Photo Release

Photos and videos of members and leaders participating in 4-H events are used to promote and share information about our programming. 4-H retains photos in our archives and photos may be altered, copied, published or distributed to local newspaper or media, as well as 4-H Canada or sponsors/partners for use in their publications and promotional materials. By providing your consent, you grant the Newfoundland and Labrador 4-H Council to use your likeness in photographs, videos, or other digital media in any of our publications, including online, without compensation.

**YES**, I consent to the use of images of myself as described.

**NO**, I do not consent.

## Communication Consent\*

**YES**, I consent to receive electronic messages from 4-H Newfoundland and Labrador to my primary email.

**NO**. I do not wish to receive electronic messages from 4-H Newfoundland and Labrador to my primary email.

**\*Electronic Communication:** There are many events and opportunities for 4-H leaders offered by 4-H Newfoundland and Labrador, 4-H Canada and our other partners. 4-H Newfoundland and Labrador uses electronic communications to make 4-H families aware of the opportunities available to them. By giving your consent, we can send you important information about scholarships, travel awards, programs, fundraising opportunities, events, and competitions. You can unsubscribe from electronic messages at any time.

## COVID-19 Assumption of Risk and Waiver

\_\_\_ **YES.** I have read and understood the COVID-19 Assumption of Risk and have **completed and submitted** a waiver.

By participating in 4-H programming, 4-H cannot guarantee that you will not become infected with COVID-19 as a result. The Assumption of Risk and Waiver is intended to limit the ability of you to recover damages against 4-H—it should be read carefully. Each family must complete the waiver **BEFORE** participating in ANY in-person 4-H programming. In cases of families where parents are separated or divorced, both parents with custody must sign the waiver.

## Volunteer Leader Declaration of Participation

**I have read the 4-H Volunteer Requirements and Commitment, and 4-H Information provided with this form.** I understand that participation in a Newfoundland and Labrador 4-H Club is voluntary, and involves a certain degree of risk when participating in various 4-H activities. After carefully considering the risks involved, I choose to enroll as a volunteer leader of the club named above and participate fully in its activities. I take responsibility for the risk involved, my safety and well-being, and have made the club and volunteers aware of any special needs. I release the 4-H club, the Newfoundland and Labrador 4-H Council, and its directors, members, leaders or volunteers from any liability for any injury or loss that may result from my involvement in the club or participation in 4-H activities. I understand that creating a safe, inclusive and fun environment is the responsibility of everyone involved in any 4-H activity and agree to abide by the 4-H Code of Conduct, follow all relevant rules and policies, and positively represent 4-H.

**I declare that I have read and agree to the 4-H Volunteer Requirements and Commitment involved, agree to abide by the 4-H Code of Conduct, as well as the above participation terms.**

Signature: \_\_\_\_\_ Date \_\_\_\_\_

## Reference Contacts for New Volunteer Leader Applications

- Applicants must have two separate references to fill out the provided form.
- Each reference must know the applicant for a minimum of two years
- No references can be related to the applicant.
- Return ALL reference forms with your application.

Please supply each reference listed with the Reference Form provided. Have your references return it to you and submit with your Volunteer Screening Package.

1) Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

2) Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

I authorize contact of listed references. I understand that misrepresentation or omission of facts requested is cause for non-appointment or suspension as a 4-H volunteer. For so long as I maintain my application and volunteer services with 4-H Newfoundland and Labrador I will advise if any information contained in this application, including any convictions of any offense, changes. I understand that the Newfoundland and Labrador 4-H Council will keep all the information contained in this form, as well as accompanying documents, in the strictest confidence.

Signature \_\_\_\_\_

Date \_\_\_\_\_

## **About 4-H in Newfoundland and Labrador \***

4-H Newfoundland and Labrador is a project-based community youth organization. We are dedicated to the growth and development of our members, leaders and volunteers through our motto: “Learn To Do By Doing”. 4-H is dedicated to providing an inclusive environment that allows for universal access and participation and where every adult and child is treated fairly and given the opportunity to succeed. We take pride and ownership in being organization based on our pledge, our values and our belief that the power of the 4-H experience has a positive impact on individuals, families, communities and our country.

### **4-H Project Requirements**

A 4-H project is a unit or level under one topic area. 4-H members participate in projects according to availability at a club level. 4-H has existing project resources available, or senior members are able to develop their own in an area that is of interest to them through the 4-H Self-Determined Project. 4-H Project Leaders determine what constitutes a completed project. Some 4-H Projects (particularly those involving livestock) have **additional project-specific rules** and policies, and in some cases, specific waivers and/or releases.

### **4-H Club Requirements**

Each club in Newfoundland and Labrador is an individual entity and is responsible for governing itself within the policies and procedures established by 4-H Newfoundland and Labrador. Clubs can also set their own additional policies and rules in their club constitution. Clubs have the right to decide whether or not to offer a project. To maintain good standing, each 4-H club is expected to (1) have at least **two** trained volunteers and **four** youth members (2) hold a minimum of three general meetings, elect an executive and endeavor to conduct club business using parliamentary procedure (3) participate in their Provincial Council (4) hold a public speaking activity and an Achievement Day, and (5) properly manage and report their financial situation.

### **4-H Privacy Statement**

4-H Newfoundland and Labrador respects the privacy of its members, leaders, volunteers, donors and sponsors. We manage your personal information in accordance with Newfoundland and Labrador’s Freedom of Information and Protection of Privacy Act and other applicable laws. We are committed to ensuring the appropriate measures and safeguards are in place to protect the information provided to us for 4-H Newfoundland and Labrador programs. We follow legislative requirements with respect to privacy. We do not provide any outside party with your personal information without your consent, and will never rent, sell or trade mailing lists. We may disclose your personal information in circumstances where we are required to do so by law. If at any time you wish to be removed from any of our contact lists, we will gladly accommodate your request.

## **4-H Events and Opportunities**

There are many opportunities, programs and events for individual 4-H members and leaders to participate beyond their club. There are chaperone, travel and award opportunities for leaders. These are offered through 4-H Newfoundland and Labrador and 4-H Canada. Visit the 4-H website, individual club page, or contact your club coordinators or Provincial 4-H Council for information on upcoming events and opportunities.

**Important:** This is a summary of important 4-H policy and requirements. Please contact the Newfoundland and Labrador 4-H Provincial Council if you have any questions about requirements, policy, events and opportunities.

**\*THIS PAGE IS FOR YOUR INFORMATION. IT IS NOT REQUIRED TO BE SENT TO THE 4-H OFFICE.**