

## Minutes - Dean Acres Community Centre 29<sup>th</sup> May 2025

Attendees: Kay Frizell, Andy Gardiner, Joanne Whitfield, Adrian Clark, Rae Clark,  
Apologies: Shonagh Gawthorne, Phil Cuthbert, Jacob Tairo, Cllr Beaton

The meeting was Quorate.

Item	Discussion	Actions
1. Conflict of Interest	None Recorded	
2. Review of previous minutes	<p>5. Toddler Group. Action c/fwd.</p> <p>7. OCCC and Defibrillator. The Trustees decided that DACC should fund the installation of a defibrillator at the Centre. The cost would be approximately £1700. However, before proceeding, a Facebook post with a “Just Giving” facility is to be posted, with the additional benefit of receiving feedback from the Community as to its need.</p> <p>8. Hall thermostat. Leave for now as the existing system seems to be functional.</p> <p>9. Gardening Competition. Repost on Facebook.</p> <p>10. Raised beds at front of Centre. Alternative solution to be investigated.</p> <p>11. Centre Clean and Tidy Up. Provisional date set for 25<sup>th</sup> July.</p> <p>12. Computer Course. JT advised that response from Council still awaited. C/fwd.</p>	<p>AC</p> <p>AC</p> <p>KF</p> <p>All</p> <p>JT</p>
3. Financial Report	<p>Accounts for the year ending 31<sup>st</sup> March 2025 have been completed, audited and posted on the Web site.</p> <p>Submissions for OSCR and HMRC have also been completed.</p>	AC
4. Cosy Club / Book Club Updates	<p>The Cosy Café has seen a drop off in numbers and there has been no response from the Comrie Community about filling volunteer vacancies. The Trustees therefore decided that the Café should close for the summer and re-open in October. This will benefit the existing volunteers, who have staffed the Café without a break since January 2023.</p> <p>Anyone in the Community who will miss the social interaction in the Café will be encouraged to attend the Book Club on a</p>	

	<p>Friday afternoon, when tea/coffee/biscuits will be available. In recent sessions there has been a more general discussion, not just about books.</p> <p>A suitable message to be posted on the web site and the Centre Facebook page.</p>	AC
5. Bookings	<p>When requests for bookings are received they are to be forwarded to JW for assignment to any available Trustee.</p> <p>Booking and Conditions of Hire documents are available in the “Downloads” section of the Website.</p> <p>Some paper copies are to be made available at the Centre.</p> <p>A Bookings calendar is to be made available.</p>	<p>AC</p> <p>AC</p> <p>AC</p>
6. Internet Access	<p>The issue of a lack of internet access in the Centre was raised, but the conclusion was that there is no current need. However, AC advised that, after a recent investigation, it would be possible to take out a contract with either Three (about £18 per month) or EE (about £40 per month) using a mobile router. Either solution can be supplied at less than a day’s notice but would be subject to a 24-month contract. A fixed line (fibre optic or copper) solution is unavailable at the Centre.</p>	
7. One-Off Courses	<p>The availability of one-off courses such as First Aid is to be investigated with Fife Council.</p>	KF
8. OCCC Update	<p>No updates available.</p>	
9. AOB	<ul style="list-style-type: none"> <li>a. Number of Trustees. It was decided to advertise for nominations in September or October.</li> <li>b. Availability of Keys. A lockable key cupboard has been supplied and is to be fixed to a suitable wall. All Trustees will be issued with a key to the cupboard.</li> </ul>	AG/RC
10.		
11.		
12.		
13. DONM	<p>17<sup>th</sup> July 2025 @ 7pm</p>	