

## Minutes - Dean Acres Community Centre 27<sup>th</sup> February 2025

Attendees: Adrian Clark, Rae Clark, Phil Cuthbert, Kay Frizell, Andy Gardiner, Joanne Whitfield, Jacob Tairo.

Apologies: Councillor Karen Beaton

Item	Discussion	Actions
1. Conflict of Interest	None Recorded	
2. Review of previous minutes	a. Register of Trustees updated. b. SG/RC to liaise re secretary role c/fwd.	
3. Financial Report	Management Accounts presented.	All agreed to write off event float.
4. Cosy Club / Book Club Updates	Cosy Café continuing well with 14 volunteers supporting a six-week rota. Book Club to be promoted on Facebook and website Poster to be designed for notice boards Bookcase required. Options to be reviewed.	AC JT  All
5. External Hire Updates	No additional hires booked for March. JT volunteered to check that tables/chairs are put away before Tuesday Yoga class.	
6. Update from OCCC	AG liaising with Councillor Beaton regarding defibrillator. Boiler replacement due to start week commencing 3 <sup>rd</sup> March. Definite schedule to be requested. Repair of park equipment referred to Fife Council/OCCC.	AC  AG
7. Policies	Complaints, Data Protection, and Privacy policies agreed by all those present and to be posted on the web site. Hire T's and C's to be updated with references to safeguarding and PPL/PRS Licensing.	AC  AC
8. Website/Social Media	New website and Facebook page up and running.	
9. PPL/PRS Music Licence	After discussion it was agreed that the need for a music licence is covered elsewhere.	
10. Gardening Competition	Facebook post to be prepared to see if there is any interest in Comrie.	JW
11. AOB	a. Gardening resources. Any requirements to be referred to the Trustees for consideration	All



	<ul style="list-style-type: none"> <li>b. Computer club. More research required.</li> <li>c. First Aid facilities to be reviewed and updated.</li> <li>d. Fife Council Safeguarding policy to be linked to website (with permission).</li> </ul>	<p>JT</p> <p>RC</p> <p>JW/AC</p>
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Next meeting: 3<sup>rd</sup> April 2025