

AGM - Dean Acres Community Centre 27th January 2026

Attendees: Adrian Clark, Rae Clark, Phil Cuthbert, Kay Frizell, Andy Gardiner, Shonagh Gawthorne, Joanne Whitfield

Apologies: Jacob Tairo

Item	Discussion	Action
1. Welcome and Apologies		
2. Annual Report	This was presented by the Chair, and a copy is attached to these minutes.	
3. Annual Accounts and Treasurer's Report	The accounts and report were presented by the Treasurer, and copies are attached to these minutes.	
4. Appointment of Independent Examiner	The Trustees approved the appointment of David Simpson again as Independent Examiner for the 2025/26 year's accounts.	
5. Trustees and Office Bearers	In accordance with the Constitution, three Trustees stood down from the Board and the four Office Bearers stood down as Chair, Vice-Chair, Treasurer and Secretary. KF, JT and RC stood down as Trustees and were reappointed. The Chair, Secretary and Treasurer will be appointed at the next Board meeting.	
6. Resolutions and AOB	None	
7. Meeting declared closed.		

Chair Report

AGM 27th January 2026

2025 produced many positives. The centre boiler was upgraded and, separately, a thermostat was fitted to better manage temperatures and times. A defibrillator was purchased, the planters at the front of the building were replaced in response to residents' concerns, a further grant was awarded for Cosy Cafe/Book Club, and a gardening competition was run in response to a resident's request. Finances remain strong, and the centre is regularly booked for local groups.

Concerns remain about the lack of community engagement and involvement (beyond hires) and about communication with the council.

Moving forward, the priorities are the redecoration of the centre, the fitting and training for the defibrillator, the recruitment of volunteers for the Cosy Cafe, and a new trustee to oversee family events. Internally, the trustees need to focus on allocating tasks within the group and on plans for the charity's continuation.

Joanne Whitfield
January 2026

Dean Acres Community Centre
FINAL ACCOUNTS

As At 31 March 2025

	Notes	2024-25 £	2023-24
Receipts			
General			
Fife Council Grant		9,633.03	4,104.00
Hall Hire (Community)		2,720.00	2,605.00
Hall Hire (Commercial)		1,395.00	630.00
Donations (Warm Space)		1,815.51	2,010.21
Donations (Other)		1,040.00	0.00
Grant (Robertson Trust)		0.00	500.00
HMRC (Gift Aid)		502.55	0.00
Gas/Electricity/Water Refund		16.85	176.57
Gifts		0.00	3,100.00
Miscellaneous		0.00	0.00
Interest on Savings and Investments		195.78	30.49
Other Inc Fairs and Special Events		0.00	547.89
		<u>17,318.72</u>	<u>13,704.16</u>
Payments			
General			
Insurance		242.36	156.80
Electricity		1,057.63	642.23
Water		85.12	224.81
Gas		1,326.93	752.34
Accounts Inspection		40.85	0.00
Caretaking		2,393.89	4,392.37
Recycling and Waste Collection		226.86	475.12
Building Upkeep		4,447.28	338.09
Fundraising Expenses		0.00	0.00
Garden		181.80	0.00
Gardening Competition Expenses		0.00	0.00
Newsletters and Leaflets		64.00	64.02
Charitable Grants		0.00	200.00
Administration		101.85	0.00
Warm Space Expenses		700.23	851.35
Consumables		50.97	188.07
Finance Charges		3.80	22.80
Other Inc Fairs and Special Events		475.82	
Miscellaneous		<u>115.02</u>	<u>41.27</u>
		<u>11,514.41</u>	<u>8349.37</u>
Surplus/Deficit (Income-Expenditure)		5,804.31	5,354.79
Statement of Overall Funds			
Balance Brought Forward at Start of Year		16,255.41	10,900.62
Surplus/Deficit (-)		<u>5,804.31</u>	<u>5,354.79</u>
Funds at 31st March Carried Forward		<u>22,059.72</u>	<u>16,255.41</u>
Represented By			
Santander Bank Account	1	0.00	2,168.12
Co-op Current Account		2,937.66	4,921.52
Co-op Savings Account		19,251.27	9,055.49
Event Float		0.00	35.00
Cash in Hand		61.46	75.28
Credits not yet cleared		0.00	0.00
Less Unpresented Cash/Cheques		<u>190.67</u>	<u>0.00</u>
		<u>22,059.72</u>	<u>16,255.41</u>

Notes

1. Santander account closed and remaining funds transferred to Co-op account.

Signature:  (Treasurer – A Clark) Date: 25/05/2025

I have examined the Charity's accounts and financial records. To the best of my knowledge and belief, and in accordance with the information and explanations given to me, the Receipts and Payments Account and the Statement of Balances have been properly prepared from the records of the Trustees and are in agreement with those records.

Independent Examiner:  Date: 25/5/25

Name: D Simpson

Address: 10 Laird's Drive, Clackmannan, FK10 4EQ

Treasurer's Report for the AGM

Dean Acres Community Centre

Financial Year: 1 April 2024 – 31 March 2025

I am pleased to present the financial report for the year ending 31st March 2025. The Centre has maintained a strong and stable financial position throughout the year, supported by reliable income streams and careful management of expenditure.

Income

Total receipts for the year amounted to £17,318.72, representing a significant contribution to the Centre's ability to operate and support community activities.

The Fife Council Grant remained our primary source of income at £9,633.03, providing essential funding for the Centre's core services. Hall hire continued to perform well, generating £2,720.00 from community users and £1,395.00 from commercial bookings. Warm Space donations contributed £1,815.51, reflecting strong community engagement and support.

Additional income included £1,040.00 in general donations, £502.55 from HMRC Gift Aid, and £195.78 in interest from savings. A small utility refund of £16.85 was also received.

Expenditure

Total payments for the year were £11,514.41. Expenditure was managed responsibly, with spending focused on essential operational costs and maintenance.

The largest areas of expenditure were:

- Building upkeep: £4,447.28
- Caretaking: £2,393.89
- Gas and electricity: £2,384.56 combined
- Warm Space expenses: £700.23

Other costs included insurance, waste collection, administration, newsletters, consumables, and miscellaneous items. These reflect the day-to-day running costs required to keep the Centre functioning safely and effectively.

Overall Position

The Centre achieved a surplus of £5,804.31 for the year. This positive result demonstrates strong financial stewardship and ensures that the Centre remains well-placed to support community needs and future projects.

The year began with an opening balance of £16,255.41. After adding the annual surplus, the closing balance at 31 March 2025 stands at £22,059.72.

Funds Held

At year-end, the Centre's funds were held as follows:

- Co-op Current Account: £2,937.66
- Co-op Savings Account: £19,251.27
- Cash in hand: £61.46

- Less unpresented cheques: £190.67

This reconciles to the total funds carried forward of £22,059.72.

Conclusion

The 2024–25 financial year was a successful one for Dean Acres Community Centre. Income streams remained strong, expenditure was well controlled, and the Centre's reserves increased significantly. This provides a secure foundation for the year ahead and supports our continued commitment to serving the community.

I would like to thank all volunteers, staff, donors, and supporters for their contributions throughout the year. Their efforts ensure that the Centre continues to thrive as a valued community resource.

Adrian Clark
Treasurer, Dean Acres Community Centre
27th January 2026