

## Minutes - Dean Acres Community Centre 3<sup>rd</sup> April 2025

Attendees: Phil Cuthbert, Kay Frizell, Andy Gardiner, Joanne Whitfield, Jacob Tairo, Adrian Clark,

Apologies: Rae Clark, Shonagh Gawthorne

Item	Discussion	Actions
1. Conflict of Interest	None Recorded	
2. Review of previous minutes	All previous actions completed.	
3. Financial Report	Draft End of Year Accounts presented. Awaiting final bank statement before the accounts examiner is engaged. Annual return to be prepared for OSCR.	AC
4. Cosy Club / Book Club Updates	Cosy Café continuing well but more volunteers needed to replace those who have left over the past few weeks. A Facebook advertising post has so far not been successful. Various options to reduce volunteer workload were discussed and will be considered. The Book Club is continuing with 5-6 regulars.	
5. Bookings	The current Toddler Group leadership have advised that they will be unlikely to continue after June. A meeting to be organised to see what the Trustees can do to assist in keeping this Group going.	JW
6. External Hire Updates	Two extra bookings have been made for the 26 <sup>th</sup> and 27 <sup>th</sup> April. Hirers to be advised of where they can collect a key.	AC
7. Update from OCCC	AG liaising with Councillor Beaton regarding defibrillator. C/Fwd Add Fife Easter events to our Facebook page.	AC
8. Thermostat for Hall	Following the installation of the boiler, options for a room thermostat to be considered, and a quotation obtained.	AC
9. Gardening Competition	Posters have been prepared for the noticeboards and a post to be added to the website and the Facebook page. A prize of a Garden Centre voucher to be provided for each winning category. Fairleys to be approached to see if they	JW/AC

	would be willing to judge the entries.	JW
10. Planters	The planters located at the front of the Centre are in poor shape and need extensive restoration work. A plan of action with quotations is required.	JW
11. General Building Upkeep	A general clean and tidy up is required on a day yet to be organised.	JW/RC
12. AOB	a. JT is liaising with Fife Council regarding the Computer course.	JT
13. DONM	29 <sup>th</sup> May 2025	