

WEST POINT CEMETERY DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING, MARCH 3, 2026  
MINUTES

1:00 P.M. Cemetery Office

Vice Chairman Kirk Smith called the meeting to order. Trustees Kirk Smith, Robert Stanford and Brian Smith were present. Trustees Julio Guerra and Judy Garcia were absent. Also present were Groundskeeper Ritchey Garrison and Clerk Jill Jenkins.

The minutes of the last meeting held on 2/3/26 were reviewed. Brian made the motion to adopt the minutes as written. Bob seconded the motion. The minutes were adopted with 3 votes.

Bob stated he has been informed that Form 700 is due by the end of April. All Trustees will file with the county by the deadline.

Discussion took place regarding the insurance amendment stating the new policy starting 4/12/26 will not cover non-owned vehicles. Ritchey said he will bring a copy of his personal vehicle insurance policy for the Trustees to review.

The Trustees agreed that the committee should meet to discuss the number of burials per 5' x 10' plots and if there should be any additional charges per plot. This matter was carried to the April meeting.

Ritchey reported he had received the worker's compensation training information regarding pathogens. He said there was lots of debris cleanup after the recent storm. He said the tractor is still in the shop for repairs and may be ready late this week. Kirk said he and Ritchey have done maintenance on the trailer.

The monthly payables totaling \$602.05 were reviewed. The US Bank statement for the Cal card purchases has not yet arrived. Bob made the motion to pay the bills as presented. Brian seconded the motion. The Bills totaling \$602.05 were paid with 3 votes.

Bob brought up a discussion regarding a cremation plot having 2 headstones. This matter should be addressed at the April meeting.

The meetings will now go back to the evening time of 6:00 p.m. starting in April.

The meeting adjourned at 1:20 p.m.

Respectfully Submitted,

Jill Jenkins, Clerk