

WEST POINT CEMETERY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING, SEPTEMBER 1, 2026
MINUTES

6:00 P.M. Cemetery Office

Chairman Julio Guerra called the meeting to order. Trustees Guerra, Brian Smith, Robert Stanford, Judy Garcia were present. Also Present were Groundskeeper Ritchey Garrison and Clerk Jill Jenkins.

The Minutes of the prior meeting held on 8/4/26 were reviewed. Bob made the motion to adopt the minutes as written. Brian seconded the motion. The Minutes were adopted with 4 votes.

At 6:10 p.m. Lisa Eversoll called into the meeting. Julio had sent pictures of plots I25 and I26 to Lisa after the last meeting. These would provide replacement of plot M40 and provide an additional plot for other members of her family. Lisa said she will come to the cemetery to look at the proposed plots. Julio quoted \$650.00 for the first interment and an additional \$400.00 for up to 4 per plot. Lisa will let the Trustees know by the next meeting on 10/7/26.

Correspondence for the month was presented. Jill explained that the fiscal year 26/27 Final Budget is due by 9/30/26. A special meeting was scheduled for Monday, 9/14 at 2:00 p.m. to adopt the Final Budget.

Julio informed that he has posted the Board's vacant position at both of the Post Offices and at the Cemetery office.

Bob presented tractor storage quotes from Valley Shed. He suggested the building should be 14'x25'x12' with a quote of \$12,400.00 and an additional charge of approximately \$4,000.00 for permits. Discussion took place. Ritchey suggested that the tractor can be securely tarped and avoid the tractor shelter. Julio suggested that we can place cameras for security even though the tractor is covered with a tracking device. Ritchey stated he has found a ground penetrating radar detection unit which can go through concrete for \$14,565.00. The general consensus of the Board was to hold off on the tractor storage for now and explore the purchase of ground penetrating radar. This matter was carried to the October meeting.

Ritchey reported the mower has been repaired after 8 weeks and is back on the property. He said he'll use someone in Sacramento for future repairs. He said he purchased an official locker for the hazardous materials stored in the shed. He reported the workers compensation safety training for the month was regarding the ergonomics: ladders and lifting.

The District's Payables for the month were presented in 2 transmittals: \$1015.87 for the regular payables and \$262.83 for the Cal Card purchases. Brian made the motion to pay the bills as presented. Bob seconded the motion. The bills were paid with 4 votes.

Brian addressed New Business stating he's seeing a need for a Scattering Garden. He said the huge live oak would be a nice area. Bob suggested that we check with the State and County for the legality of such a garden. Bob pointed out that the current policy states the need for 18" of coverage over each cremains burial. Ritchey wondered about raking and clean up after storms and after the leaves fall. Julio will talk with county council about the legality of a Scattering Garden.

Ritchey announced the Celebration of Kirk Smith's life will be on 9/20 at 1:00 p.m. at the VFW.

The meeting adjourned at 7:35 p.m.

Respectfully Submitted,

Jill Jenkins, Clerk