

WEST POINT CEMETERY DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING, FEBRUARY 4, 2025  
MINUTES

6:00 P.M. Cemetery Office

Chairman Julio Guerra called the meeting to order. Directors Julio Guerra, Brian Smith, Robert Stanford, Kirk Smith and Judy Garcia (arrived a bit late) were present. Also present were Groundskeeper Ritchey Garrison and Clerk Jill Jenkins.

The minutes of the last meeting held on 1/7/25 were reviewed. Kirk made the motion to adopt the minutes as written. Brian seconded the motion. The minutes were adopted with 4 votes.

Correspondence for the month was presented. Jill said she had an inquiry for the location of Leslie Mose's gravesite. She said she found the purchase of a plot for Lester Mose and the dates match up. She will forward the information to the family.

Julio informed everyone the Foothill Resources report has been completed. He provided copies to everyone. The Directors stated they'd like to send a Thank You card to Julia Costello, who volunteered her services.

Julio said that 2 plots have been donated back to the cemetery. Kirk stated this could be considered a charitable donation and that the district can resell the plots.

Discussion took place regarding the updating of the old spreadsheet that dates back to the 1870s. Brian stated he checked with County Counsel and was told Deneri's Mortuary cannot be forced to provide information. Kirk questioned if they would give basic info such as names and dates to a non-profit organization. Julio said he'll check again with the county to see how long they keep burial permits.

Bob stated he's still working on the placements of the unmarked grave signs and said there's no rush due to the weather.

Ritchey reported he received the worker's comp insurance newsletter which was about staying safe in winter weather hazards. Discussion took place regarding reimbursement to Ritchey for safety equipment and apparel. Ritchey said he's working on the Caretaker's Guidelines and he's updated the Director's Ethics Training Certs on the website. The Directors reviewed their terms of office and it was discovered 2 of the Director's terms will expire on 12/31/25.

The District's Payables were reviewed. Jill stated there is only one transmittal with the regular monthly payables totaling \$1264.74 as the Cal

Card statement hasn't arrived yet. Kirk made the motion to pay the bills as presented on the transmittal. Judy seconded the motion. The bills were paid with 5 votes. There were no sales of plots, just the donation of 2 plots. The year-to-date budget reports were reviewed.

Kirk thanked Brian for the wood for the West Point Cemetery sign posts and thanked Ritchey for digging and setting the posts. He stated Eldie Bartlett and Kenny Link had looked at raising the power lines. Ritchey said we're waiting on bids and that the district is legal with the lines as they are now.

Kirk reported the area has received 3" of rain so far from the current storm. The meeting adjourned at 6:43 p.m.

Respectfully Submitted,

Jill Jenkins, Clerk