

WEST POINT CEMETERY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
TUESDAY OCTOBER 7, 2025
MINUTES

6:00 P.M. Cemetery Office

Chairman Julio Guerra called the meeting to order. Trustees Guerra, Judy Garcia, Robert Stanford, Kirk Smith and Brian Smith were present. Also present were Clerk Jill Jenkins and Groundskeeper Ritchey Garrison.

The minutes of the last meeting held on 9/2/25 were reviewed. Brian made the motion to adopt the minutes as written. Bob seconded the motion. The minutes were adopted with 5 votes.

Correspondence for the month was discussed. Julio read a letter from Samantha Redfield of San Andreas Memorial Chapel stating they had provided all information they have available regarding historical burials in West Point. She recommended checking with the historical society or search local newspaper archives. Brian stated he couldn't get anything through archives. Jill reported that she is signing the district up for rebates through the Cal Card and that she had completed the workers compensation renewal survey.

Julio informed that the CA Public Cemetery Association will assist with ethics training. It was determined that all Trustees will need to go through the training in 2026.

Ritchey reported there are 14 more signs that he will place on unmarked graves. He reported that the MOTO Watchdog tracking for equipment is nonexistent and we will continue to track through Lonestar Tracking. He said the workers compensation monthly training was regarding earthquake safety. He informed everyone that he had assisted the Lumberjack Day committee with sound system set up and has stored some of the equipment in back of the office in the shed. Kirk said he and Ritchey had put a fresh coat of stain on the stage. Ritchey said all equipment is being maintained including the tractor tires. Kirk said we're ready going into winter time.

Julio said he'd like to discuss a meeting time change for the winter and asked that the matter be on the November agenda.

The Payables for the month were reviewed in 2 transmittals: \$1438.90 for the regular payables and \$400.31 for the Cal Card purchases. Kirk made the motion to pay the bills as presented. Brian seconded the motion. The bills were paid with 5 votes. There were no plot sales during the past month.

Kirk shared the results of his Cal Fire inspection and stated that they are resuming property inspections.

The meeting adjourned at 6:32 p.m.

Respectfully Submitted,

Jill Jenkins, Clerk