

WEST POINT CEMETERY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING, JANUARY 6, 2026
MINUTES

1:00 PM CEMETERY OFFICE

Chairman Julio Guerra opened the meeting with all 5 Trustees present: Julio Guerra, Judy Garcia, Kirk Smith, Robert Stanford and Brian Smith. Also present were Groundskeeper Ritchey Garrison and Clerk Jill Jenkins.

The Minutes of the last meeting held on 12/2/25 were reviewed. Brian made the motion to adopt the Minutes as written. Bob seconded the motion, The Minutes were adopted with 5 votes.

Correspondence for the month was presented. Jill read a response from the county Auditor's Office stating that all interest earned since the inception of the Endowment Fund #2391 has been transferred to the District's operating fund #2390. She will forward the information to the Castillo CPA firm. Julio stated he and Bob have sent their applications to extend their positions on the Cemetery Board. He said the County Board of Supervisors will act on the matter on 1/13/26.

Julio questioned if there had been any recent burials as he had seen a funeral procession. Ritchey said there have not been any recent burials.

Ritchey informed everyone that he is working on the sign at the Sandy Gulch Cemetery. He said he'll coat the cedar poles, pack them and bury them. He said he's researching a cover for the trailer since he must cover all trash going to the local dump. He said prices are around \$200.00 for the cover. Kirk said he's going to check if green waste needs to be covered. Ritchey reported he's cleaning up after the recent storms. Kirk stated the sign at the lower entry needs to be reinforced. Ritchey reported the Workers Comp insurance training this month covered winter driving hazards. Kirk and Ritchey will be doing maintenance on the trailer.

The monthly payables were reviewed in 2 transmittals: \$962.26 for the regular payables and \$352.50 for the Cal Card purchases. Bob made the motion to pay the bills as presented. Judy seconded the motion. The bills were paid with 5 votes. There were no plots sold this month.

Discussion took place regarding the number of cremains burials to be allowed in a 5' x 10' plot. Brian explained that the plots are not owned, but people have an interment right for burials. He suggested that the District may need a policy to enforce the number of burials per plot. Some thoughts brought up during the discussion included: charging for the Endowment Fund at the time of burial for parcels sold before the inception of the fund and a "re-sold" fee for parcels sold back to the District. Bob stated some plots were sold with the thought of several burials in the plot. Kirk stated the new policy should address the number of casket burials, cremains burials and the combination of both per parcel. A committee to discuss this matter was formed with Julio, Brian and Kirk set to meet on 1/12/26 and report back to the Board at the February meeting. The meeting adjourned at 2:05 p.m.

Respectfully Submitted,
Jill Jenkins, Clerk