

WEST POINT CEMETERY DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
TUESDAY SEPTEMBER 2, 2025
MINUTES

6:00 P.M. Cemetery Office

Chairman Julio Guerra called the meeting to order. Trustees Guerra, Robert Stanford, Kirk Smith and Brian Smith were present. Trustee Judy Garcia was absent. Also present were Groundskeeper Ritchey Garrison (left early) and Clerk Jill Jenkins.

The minutes of the last meeting held on 8/5/25 were reviewed. Brian made the motion to adopt the minutes as written. Kirk seconded the motion. The minutes were adopted with 4 votes.

Correspondence for the month was reviewed. Julio stated he'd received an inquiry about a plot. He found the receipt and will send them a copy.

The 2025/2026 Fiscal Year Final Budget was reviewed. Jill stated the final budget did not show revenue for interest and current sales as determined in the adoption of the Recommended Budget. Kirk made the motion to adopt the Final Budget corrected with the additional revenue. Bob seconded the motion. The Final Budget was adopted with 4 votes and the Attestation was signed.

Kirk gave the Buildings and Groundskeeper's report since Ritchey was absent. Kirk said Ritchey is continuing to research the MOTO Watchdog for the security of the equipment. Kirk reported that the workers compensation insurance training for the month was regarding "ergonomics" which they practiced in their work.

The monthly payables were presented in two transmittals: \$1,540.13 for regular bills and \$77.11 for the Cal Card purchases. Kirk made the motion to pay the bills as presented. Bob seconded the motion. The bills were paid with 4 votes.

There were plot sales reported.

Brian reported that he's noticed small trees sprouting up. Everyone agreed that Ritchey should spray them.

The meeting adjourned at 6:25 p.m.

Respectfully Submitted,

Jill Jenkins, Clerk