

WEST POINT CEMETERY DISTRICT
BOARD OF TRUSTEES, REGULAR MEETING
TUESDAY JUNE 3, 2025
MINUTES

6:00 P.M. Cemetery Office

Chairman Julio Guerra called the meeting to order via FaceTime. Directors Guerra, Brian Smith, Robert Stanford and Kirk Smith were present. Director Judy Garcia was absent. Also present were Groundskeeper Ritchey Garrison and Clerk Jill Jenkins.

Correspondence for the month was presented. Jill read a proposal from the accounting office of Castillo, Bordwell & Swift for the 2024/2025 annual Financial Review. They propose the cost will range between \$3750-4250. Jill stated the Review for the previous year cost \$3750. This matter was tabled to the July meeting.

Julio informed everyone of a potential solid waste fee for all parcels owned by the West Point Cemetery District. The district is currently not charged. Brian said he's met with the county regarding these proposed charges. He said there is a public meeting on 6/24/25 which he, Julio and Kirk will attend to voice their opposition to the new fees. Kirk said he'll ask the county to look at any solid waste generated by the WPCD. He said it's only green waste which the district pays up front at the time of disposal. Jill was asked to post the 6/24 meeting as a "Public Meeting".

Brian presented his final historical article for the CA Public Cemeteries Association. Ritchey will post the article to the district website.

Julio stated we have received a request for the district to re-purchase a plot that was originally sold in 1984 for \$200.00. Bob made the motion to purchase the plot from the Yancey family. Brian seconded the motion. The plot will be re-purchased for \$200.00 with a vote of 4-0. Julio will get the Plot Transfer Form completed for the transaction.

Ritchey presented a template for the West Point Cemetery power line sign. He said he can get it at Stapes for \$45.00. The Trustees unanimously agreed to purchase the sign. Ritchey has been working with Porteous on a head stone issue. He said the mower is at Guy's Saw Center for electrical repairs. Kirk and Ritchey felt a professional repair was necessary. Ritchey said he knows someone who would do tractor work and removal of debris for \$100.00 per hour. Both Bob and Kirk stated they also know people who might be interested in bidding on the job. This matter was tabled to the July meeting. Ritchey reported the worker's compensation training for the month was regarding excessive heat and wildfire smoke safety.

The District's monthly payables were presented in two transmittals: \$609.73 for the regular bills and \$172.85 for the Cal Card purchases. Brian made the motion to pay the bills as presented. Bob seconded the motion. The bills were paid with 4 votes.

Brian brought up new business- stating he'd spoken with Acorn Surveying about the Sandy Gulch Cemetery neighbors deeding their property in which gravesites have been identified to the Cemetery District. It was decided that Julio should talk with the neighbors, Roxi Berlin and Randy Carlins to discuss the matter. The Trustees appointed Brian to speak with Buddy Link and Randy Howse.

The meeting adjourned at 6:45 p.m.

Respectfully Submitted,

Jill Jenkins, Clerk