



**WEST POINT
CEMETERY DISTRICT
REGULAR MEETING
TUESDAY MARCH 5, 2024
6:00 P.M.**

The meeting will be held at the Cemetery office, 290 Cemetery Lane

Any item of interest to the public that is within the subject matter jurisdiction of the District and is not posted on the agenda may be addressed during the Public Comment period. California law prohibits the Trustees from taking action on any matter which is not posted on the agenda unless it is determined to be an emergency by the Trustees. If Public Comment is completed before the 15 minute allotted time period, the Trustees may immediately move to the Regular Agenda. If Public Comment is not completed during the allotted time period, it will be continued at the conclusion of the Regular Agenda in order to provide an opportunity for the remainder of comments to be heard.

Agenda

Approve/Correct Minutes of last meeting held 2/6/24

Correspondence

Chairman's Report

1. Discussion/Action: Groundskeeper Employment Guidelines
2. Discussion, Form 700 and Ethics Training Requirements

Trustee's Reports and Administrative Review

Buildings and Grounds review

1. Discussion/Action: Shelter for Tractor
2. Discussion/Action: Amend Grave Preparation Guidelines/ minimum identification requirements
3. Discussion/Action: Tracking of plots purchased from a successor owner

Caretaker's Report

1. Discussion/Action: Safety matters per Workers Compensation carrier

District Payables and Payroll Transmittal
Review of Plot Sales

New Business

Public Comments

Adjourn Meeting