

WEST POINT CEMETERY DISTRICT
REGULAR MEETING
TUESDAY MARCH 2, 2021
MINUTES

6:00 P.M. District Office

Directors Kirk Smith, Judy Garcia, Bob Stanford and Brian Smith and Caretaker Ritchey Garrison were present. Director Julio Guerra and Clerk Jill Jenkins called into the meeting.

The Minutes of the prior meeting held on 2/2/21 were reviewed. Bob made the motion to adopt the minutes as written. Judy seconded the motion. The minutes were adopted with 5 votes.

There was no correspondence for the month.

Bob informed that he received a bid to remove and replace 135 feet of fencing at the corner, remove accumulated debris and silt, remove 4 trees, place a retaining wall and back fill. He stated the total cost would be \$20,800. Bob made the motion to accept the bid and proceed with the work as stated. Due to the lack of a second to the motion, the motion did not pass.

Ritchey reported the placement of the Carlton headstone is complete.

Brian reported that he had sent a letter to the Sheriff's Dept. stating the Cemetery District would like to use the entire space as secure storage for our equipment. He stated they are not paying half of the water bill as agreed. Brian said they've agreed to move out. Judy stated that they have been using the substation at night and felt that was a benefit to the district's property.

Discussion took place regarding the bid of \$8000.00 to remove trees on both the cemetery and the Baptist Church properties. Brian asked that this matter be tabled until the church is notified. Bob agreed and will discuss the matter with the church and bring back to the April meeting.

Bob stated Silas need to get back to the Sandy Gulch Cemetery to finish removing a couple of trees. Brian said he'll contact Silas.

Ritchey said the monument is ready to be set at the Sandy Gulch Cemetery. He said it will take 3 people to set it. He stated the crew may want payment for their help or a letter of donation for their efforts.

Kirk stated he had sent out 6 notices for bids to seal coat the WP Cemetery. He said he received 1 bid. He said John Hertzig bid \$10,428.00. Brian made the motion to accept Hertzig's bid for sealing the pavement at the WP Cemetery. Julio seconded the motion. John Hertzig was granted the job with 5 votes.

Brian received prices from Ridge Rd. Nursery for decorative plants. He said the quotes were for pots totaling \$25.00 to \$50.00 and for 15 gallon tubs totaling \$135.00 to \$200.00. He said he's concerned about rock in the soil and would like to probe to determine the best area to plant. He suggested that bulbs be planted in

the fall also. Brian and Ritchey will probe, map the plots to be used for planting and identify which trees will be best and report back in April.

Kirk stated he's looked at LED security lights that come with motion detectors. He said they are in the \$30.00 range or \$90.00 with a camera attachment. He suggested purchasing the lights with motion detection and cameras for the office and for the shed. Brian agreed that the equipment value states the need. Kirk said he and Ritchey will investigate further and report back in April.

The purchase of a GPS tracking device was tabled to April.

Ritchey reported the Sandy Gulch Cemetery is looking good. He said he's been laying out plots at the WP Cemetery in advance of sales. Kirk asked for permission to modify the ramp on the equipment trailer because getting the mower in and out is causing a problem. Discussion took place regarding the modification and Kirk said he'll get a cost and report back in April.

The district's monthly bills were reviewed. Judy made the motion to pay the bills totaling \$786.87. Bob seconded the motion. The bills were paid with 5 votes. Judy reported there were 2 plots sold in the past month. Ritchey said he and Judy will recommend a concrete contractor to June Downum for curbing.

Kirk said he has an application for a CalCard credit card. It was decided to authorize a credit limit of \$500.00 per month and the authorized users will be Kirk and Ritchey.

Brian asked if Ritchey will use herbicide spray in the spring. Ritchey said it the most cost effective and he can do it himself.

The meeting adjourned at 7:30 p.m.

Respectfully Submitted,

Jill M. Jenkins, Clerk