

WEST POINT CEMETERY DISTRICT
REGULAR MEETING
TUESDAY, JUNE 1, 2021
MINUTES

6:00 P.M. Cemetery Office

Directors Kirk Smith, Judy Garcia, Julio Guerra and Brian Smith were present. Director Bob Stanford was absent. Also present were Groundskeeper Ritchey Garrison, Clerk Jill Jenkins and CSDA representative Dane Wadle.

The minutes of the last meeting held on May 4, 2021 were reviewed. Julio made the motion to adopt the minutes as written. Judy seconded the motion. The minutes were adopted with 4 votes.

The Directors gave CSDA Representative, Dane Wadle an opportunity to present information. Dane provided a packet of information which explained all of the services CSDA offers including liability and workers compensation through Special Districts Risk Management Agency. He gave his contact information, thanked the Directors and left the meeting.

Correspondence for the month was presented. Jill read an email from Bob Stanford stating that he'd like Judy to be his proxy in the Budget voting process. Kirk stated there is no proxy available in the budget voting process.

The Recommended Budget for fiscal year 2021/2022 was presented. Each expense line item was reviewed for anticipated expenses. Kirk reminded everyone of the current budget carry-overs (Hertzig's bill for resealing and prior approved purchases). Julio made the motion to adopt the recommended budget as presented. Brian seconded the motion. The 2021/2022 recommended budget was adopted with 4 votes and all accompanying documents were signed. Resolution 2021-01, which allows the County Auditor's office to make the necessary transfers to close the 2020/2021 fiscal year was presented. Brian made the motion to adopt resolution 2021-01. Julio seconded the motion. The resolution was adopted with 4 votes.

Kirk and Jill confirmed that we have not received any word from US Bank regarding the status of the new Cal Card application.

Judy and Jill stated they would coordinate their schedules to update the data and map the center of the old section which was not completed in the Scout Project.

Judy informed everyone that she sold 4 plots and gave Jill a check for \$1200.00 to deposit to the County fund. Ritchey questioned if plots are being sold at the Sandy Gulch Cemetery. Kirk stated the north side could possibly be used by historical families. Judy said the plots still need to be marked and pinned before any sales could be made. Judy said she doesn't feel that plots can be sold over at Sandy Gulch because of infringement on other historical plots and out of consideration to the neighbors. Brian said SPI is not buying logs now so he's

trying to get in touch with Merle Fischer to buy our logs. Ritchey expressed concern about the very large tree leaning toward the neighbor's property. Brian said it would have been an issue in the storms last winter.

Kirk stated we are waiting for John Hertzog to get started on the re-sealing project. He said the new trees have been planted and fenced for protection. Brian said the additive for the root system will be applied. Judy brought to attention the lifting of the pavement in one area and Brian said he'd check it. Judy informed that the Peebles family would like to plant a memorial tree and it was decided she and Ritchey will meet with the family. Kirk stated the watering equipment and the sign placement to mark cemetery sections are on hold for now. Julio reported he'd checked with Ad Art for the preservation of our historical document and was quoted \$300.00 for the job. All four of the Directors in attendance agreed to have him proceed with the preservation project.

Ritchey gave his Caretaker's report stating the Memorial Day Ceremony was well attended. He said he's painted the cemetery office and will apply another coat in December. He said there is some work to be done on the roof. He said he'll map all of the new trees and the loss of the plots where they are planted.

Kirk presented talking points regarding the Sheriff Volunteer's office and the evaluation of the need to take the area back for cemetery usage. He said the Sheriff's Office has other options. Judy said she spoke with a Sheriff's deputy and asked that they continue to patrol the cemetery and was assured that they would.

The District's monthly payables in 2 transmittals were reviewed. Judy made the motion to pay both transmittals: \$1921.16 now and \$2631.20 to Ridge Road Garden Center once the county has them set up as a vendor. Brian seconded the motion. The district's payables were authorized for payment with 4 votes.

Brian said he's looking at ways to increase the district's revenue and stated the plot prices could be raised closer to other cemeteries in the area. Julio said the Murphys Cemetery charges \$450.00 for local residents and \$925.00 for non-residents. It was decided to continue this discussion at the next regular meeting in July. Judy reminded that any changes in prices will need to be published in the newspaper.

The meeting adjourned at 7:35 p.m.

Respectfully Submitted,

Jill M. Jenkins, Clerk