

WEST POINT CEMETERY DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING, JUNE 7, 2022
MINUTES

6:00 P.M. District Office

Chairman Julio Guerra called the meeting to order. Directors Guerra, Judy Garcia, Kirk Smith, Robert Stanford and Brian Smith were present. Also present was Groundskeeper Ritchey Garrison. Clerk Jill Jenkins was absent.

Prior to the regular agenda, Kirk made the motion to implement a change to the 2022/2023 budget. The additional agenda item was placed as agenda item 1a under the Chairman's Report.

The minutes of the last meeting held on 5/3/22 were reviewed. Kirk made the motion to adopt the minutes as written. Bob seconded the motion. The minutes were adopted with 5 votes.

Chairman's Report was presented by Julio. He introduced agenda item 1a as the 2022/2023 budget change of a proposed 7% Cost of Living Adjustment for both the district's Caretaker and for the district's Clerk. Kirk stated the COLA had been written into the District's proposed budget for 2022/2023 but had not been discussed prior to adoption of the budget. Kirk made the motion to approve the 7% increase to both Ritchey and Jill starting 7/1/22. Brian seconded the motion. The increases were approved with 5 votes.

Julio presented a draft of the District Bylaws. He said he adjusted the East Quincy bylaws and made additions using the Murphys Cemetery bylaws also. Kirk suggested that everyone take the draft home, review it and make any changes or additions. This will be an action item for the July agenda. Julio said he'd provided a copy of the draft to the Clerk at County Counsel for review.

Correspondence for the month was reviewed. Julio said he'd responded to an email inquiring about the location of a plot. Judy said they will call her when they are in the area to help locate the plot. Julio informed everyone that Danieri's provided information for Josh Hill, who does plot curbing.

The mapping of Section 5 was not completed and was deferred to a later meeting. Bob gave an update regarding the "3 Chinese Graves" restoration and memorial. He said there has been no activity and he's waiting for the mason, Dave Harris, to get back to him. Discussion regarding a memorial plaque took place. Brian suggested that the plaque be written in Chinese, about the contribution Chinese citizens made during the gold rush era. Kirk said his uncle had written a historical document that could be used as reference material. Bob said he'd be in contact with Dave Harris.

Discussion took place regarding the tree trimming and brush disposal at the main cemetery. Julio said John Ballesteros can give a bid by July. Bob said Josh Noble could take down the pine trees now and hold on the brush removal. Kirk said he and Ritchey

are currently clearing and hauling the brush. Brian said some work will be best completed in the fall and that will give more time to get additional bids. This item was carried to the July meeting. Brian said he has no update regarding the Sandy Gulch cemetery pine tree removal and asked that this be addressed at the July meeting. The matter of fence removal in Section O has been discussed and is to be removed from further discussion. Bob presented a bid from John Burgess to prepare asphalt walkways with water diversion in Section O. The bid was \$9,050.00. Bob said concrete walkways would look best but would probably double the cost. Ritchey agreed that \$9,050.00 is a great deal. Kirk stated it fits into the proposed 2022/2023 budget. Discussion took place regarding the skyrocketing oil prices and Kirk made the motion to proceed with the bid from John Burgess right away to avoid uncontrollable increased costs. Bob seconded the motion. The Section O walkway project passed with 5 votes. Kirk said the over burden has been leveled below the lower gate in the old section. Brian is handling the materials for the fence replacement once all of the debris is removed.

Ritchey started his Caretaker's Report stating the Memorial Day ceremony went well and there were many complements about the condition of the cemetery. The Trustees all agreed things look very well. He said he's made at least 9 trips to dump the brush and will probably take another 20 trips to complete the job. He said there's been no vandalism or loitering and attributed that to the regular walkers who come to the cemetery. Kirk said the old pine rounds have been disposed and the pieces of old blacktop have been moved to the drainage channel. Ritchey said they rented a tractor for 4 hours and will get the receipt for the rental. He said that mowing will be restricted soon due to dry conditions. Judy said right now mowing and weed whacking can be done before 10:00 a.m.

The District's monthly payables were reviewed. Kirk reported he's pleased to say the 2021/2022 budget is actually finishing better than proposed and thanked everyone for a successful financial year. Kirk made the motion to pay the bills as proposed. Brian seconded the motion. The bills were paid with 5 votes. Julio said he and Judy sold 2 plots and asked the buyers to complete the information sheet. Judy said she feels we're asking for too much information and would like to see it reduced. Julio said he's looking for a disposition permit to come in for a burial to be on 6/10.

Judy said the Lawrence and Sophie Mumert family have requested to build a cremation vault to hold additional family member's ashes on their concrete plot. The Trustees all agreed that it would be fine as long as the vault is epoxied or attached to the concrete.

The meeting adjourned at 6:55 p.m.

Respectfully Submitted,

Jill M. Jenkins, Clerk