

WEST POINT CEMETERY DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING 7/12/22 (RESCHEDULED DUE TO ELECTRA FIRE)  
MINUTES

6:00 P.M.

Chairman Julio Guerra called the meeting to order. Directors Guerra, Judy Garcia, Bob Stanford were present. Directors Kirk Smith and Brian Smith were absent. Also present were Caretaker Ritchey Garrison and Clerk Jill Jenkins.

The minutes of the last meeting held on 6/7/22 were reviewed. Bob made the motion to adopt the minutes. Judy seconded the motion. The minutes were adopted with 3 votes.

The Chairman's Report- Julio suggested that the district use a book to log specific projects and purchases. He said he'd had a request to purchase a plot at the far end of the new section. He told them it is out of the current surveyed plots. Discussion took place regarding the curbing preparation at the Noble/Wright plots.

Correspondence for the month was presented. Cathy Castillo, CPA sent a proposal letter for the 2021/2022 fiscal year audit. This matter was tabled to the August meeting.

The Trustee's Reports- Judy and Jill will continue with the mapping project of Sections 5 & 6 when the weather isn't so hot. Bob reported Dave Harris contacted him about the Chinese grave restoration. Bob said they'll plan to get together at the site for a proposal of the restoration project. Discussion took place regarding a historical memorial to the early Chinese residents of West Point.

Buildings and Grounds Review- Bob said he'd talked with Josh Noble and also Logan Carnell to get bids for the Main Cemetery tree trimming and disposal. Ritchey said he knows a contractor that he'll refer to Bob if he's interested in the job. Bob stated his concern when hiring contractors is the sensitivity to the graves and headstones. There was no update regarding the Sandy Gulch pine tree removal.

Caretaker's Report- Ritchey reported the brush removal is in process. He stated he's been spraying weeds but some weeds seem to be immune to the chemical. He said he'll increase the dosage and hope that will help. He reported there's been no damage, destruction or complaints. Bob requested that Ritchey remove the old tree house when he has time. Ritchey agreed and said he'll clean it up. Ritchey said all the equipment is running well. He said he's working 7:00 a.m. to 11:00 a.m. since it's been so hot.

The District's Payables were presented in 2 transmittals: \$504.29 for the regular payables and \$10,175.00 for the Burgess Paving payment. The County's reports were reviewed. Judy made the motion to pay both transmittals. Bob seconded the motion. The bills were paid with 3 votes. There were no plot sales within the past month. Judy said she's given a copy of the map of the new section to a family that wants to make a purchase. She said there's an upcoming service planned for Michelle Carr-Bridges. Judy said she sees a need to track burials as there is no formal tracking for burials. She is starting to track them as of 2022. Judy showed Bob and Julio the procedure for logging the Permits for Disposition.

There wasn't any new business to discuss. There were no public comments.

The meeting adjourned at 7:00 p.m.

Respectfully Submitted,  
Jill Jenkins, Clerk

