

WEST POINT CEMETERY DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING, AUGUST 2, 2022
MINUTES

6:00 P.M. Cemetery Office

Chairman Julio Guerra called the meeting to order. Directors Guerra, Judy Garcia, Kirk Smith, Robert Stanford and Brian Smith were present. Also present were Groundskeeper Ritchey Garrison and Clerk Jill Jenkins.

The minutes of the previous meeting held on 7/12/22 were reviewed. Bob made the motion to adopt the minutes as written. Kirk seconded the motion. The minutes were adopted with 5 votes.

The Chairman's Report- Julio stated there was no update regarding the District's Bylaws. He asked this matter be carried to the September meeting.

Correspondence- Jill presented a proposal from Cathy Castillo, CPA to perform the annual audit for fiscal year 2021/2022. Kirk made the motion to accept Cathy's bid of \$2550.00 - \$2950.00 for the audit. Brian seconded the motion. The audit was approved with 5 votes.

Trustee's Reports- Judy and Jill have not been able to continue the mapping of section 5. They will need to wait for cooler weather. Discussion took place regarding the restoration of the "three Chinese graves". Brian stated he had spoken with someone who can write and identify the marker in Chinese. Bob reported Dave Harris will wet-set the slab that exists and reset it. Bob said Dave Harris has given a quote of \$1500.00 for the restoration. Julio asked how long the quote is valid. Bob will check with Dave Harris. Kirk said he'd like to replace the slab. Judy expressed concern as there are many more gravesites in terrible shape and the budget doesn't allow for restoration of all of them. This matter was tabled to the September meeting.

Buildings and Grounds Review- Brian reported he's spoken with Sally at Ridge Road Garden Center and she advised not planting dogwoods now. Kirk stated 4 trees were lost between winter and spring. Ritchey said the crepe myrtles are too weak to stand up to the gophers. Judy suggested planting sugar maples which can withstand the gophers. The group unanimously agreed to plant 4 sugar maples in the fall. Brian said he'll purchase them and use his equipment to plant them. Kirk stated the fence along Spink Rd. could benefit from the use of Brian's equipment to pull the debris away. Kirk said he'll pick up wire for the replacement. The main cemetery brush disposal is being handled by our staff. Julio stated his neighbor hasn't contacted him to report he is licensed for tree trimming. Bob said Josh Noble has quoted the job. Discussion took place regarding the number of trees to be trimmed. Brian and Bob will map out the project and Bob will ask for quotes from 3 licensed contractors. This matter was tabled to the September

meeting. Brian then reported the Cal Fire Forester will cancel the paperwork for tree removal at the Sandy Gulch cemetery as there is nobody to buy the logs. Brian will follow up and cancel for now.

The Caretaker's Report- Ritchey said he's been taking the brush to the dump. He said the Sandy Gulch cemetery is currently in better shape than it was last year. Judy reported there have been 9 burials this calendar year. Ritchey said he's working 7:00 a.m. to 11:00 a.m. due to the heat. Kirk reported that we have a resident bear at the main cemetery.

The District's monthly payables were reviewed in 2 transmittals: The regular bills totaling \$642.38 and the Cal Card purchases totaling \$358.01. Kirk made the motion to pay both transmittals. Bob seconded the motion. The bills were paid with 5 votes. Judy reported she'd sold 4 plots.

New Business- Judy asked about loose maps that aren't in the binders. She said they may not have the changes or sales. She reminded everyone that the maps in the wooden binders are correct. Bob stated the wooden binders should be referred to as the Masters. Judy said the field maps and the wooden binder maps are accurate and the loose maps should not be used. Kirk said he'd received a call from the family of a veteran but he couldn't find the name in our records. He said they must have called the wrong cemetery.

The meeting adjourned at 7:03 p.m.

Respectfully Submitted,

Jill Jenkins, Clerk